




Nelson City Council
te kaunihera o whakatū

WELLSFORD

2011/12

Annual
PLAN

ANNUAL PLAN 2011/12

**YEAR 3 OF THE 2009
NELSON COMMUNITY PLAN
(Long Term Council Community Plan)**



Nelson City Council

te kaunihera o whakatū

MAKING NELSON A BETTER PLACE

HE MIHI

Whakataka te hau ki te uru
Whakataka te hau ki te tonga
Kia mākinakina ki uta
Kia mātaratara ki tai
E hāke ana te atakura

He tio, he huka, he hau hū

Thei mauri ora

Cease the winds from the west
Cease the winds from the south
Let the breeze blow over the land
Let the breeze blow over the ocean
Let the red-tipped dawn come with
a sharpened air

A touch of frost, the promise of
a glorious day

I breathe the breath of life

This karakia originates from the people of Tainui/Taranaki and is included here by kind permission of Tangata Whenua o Whakatū (iwi of Nelson)

YOUR COUNCILLORS



Top L-R: Crs Kate Fulton, Ruth Copeland, Eric Davy, Paul Matheson, Derek Shaw, Jeff Rackley, Mike Ward.

Seated L-R: Crs Pete Rainey, Ian Barker, Ali Boswijk (Deputy Mayor), Aldo Miccio (Mayor), Gail Collingwood, Rachel Reese.



CONTENTS

A WORD FROM THE MAYOR 6

A WORD FROM THE CHIEF EXECUTIVE. 8

COMMUNITY OUTCOMES 10

ABOUT THE ANNUAL PLAN 11

KEY CHANGES 12

COUNCIL ACTIVITIES 16

- Water supply 17
- Waste water 22
- Stormwater and flood protection 26
- Solid waste management 30
- Heart of Nelson 34
- Environmental management 37
- Transport 44
- Regulatory compliance
(consents/licences/public health/monitoring) 53
- Parks and open space 60
- Recreation and leisure. 64
- Community facilities 68
- Economic development. 72
- Social development. 76
- Managing emergencies. 79
- Culture, heritage and arts 83
- Democracy and administration 88
- Financial reserves 94

SUMMARY FINANCIAL INFORMATION 96

RATES & CHARGES SUMMARY. 101

ACCOUNTING POLICIES 112

COMMITTEES. 125

CONTACT US 127

A WORD FROM THE MAYOR ALDO MICCIO



We've now completed our most important task of the year, finalising the Annual Plan for the coming financial year. It involved a lot of tough decisions over four full days of meetings but I believe everyone around the Council table was satisfied with the outcome. The Annual Plan is always a balancing act between meeting the many requests we receive from the community while keeping rates at an affordable level. We've certainly done our best to achieve that.

I'd like to thank the record number of residents who took the time to give us their feedback. It really was valuable to the decision making process. It was this information from the community along with expert information and research that helped us to make the best choices for Nelson. It was heartening to see so many residents wanting to have a say on the future of our city. I'd love to see that feedback continuing to come in as we keep working to make Nelson a better place.

My thanks go also to my colleague Councillors for all their hard work and their clear thinking throughout the process.

We have made several significant changes to some of the proposals you will have seen in the draft version of the Plan and these are covered in this document.

We have heard the message from the community that the timing isn't right for all aspects of the proposed Rutherford Park Development. For now, we've decided not to pursue the Performing Arts and Conference facilities as proposed. Instead, in Rutherford Park we'll concentrate on the upgrade to the Trafalgar Centre and the Maitai Walkway. We also decided to increase investment in the arts and heritage sector.

Work will go ahead on the second Maitai pipeline that will secure our city's water supply for decades and prepare us for future growth. The Bell Island Wastewater Treatment Plant will be significantly more secure with the completion of a larger, duplicate pipeline across the Waimea Estuary. In true value-for-money style, this project includes an additional pipe to Tahunanui to enable treated wastewater to be used in the future for watering sports fields.

Council plans to work on a Sustainability Strategy as a guide for our city's future that will help us to cope with external factors like increasing energy costs and sea level rise.

The excitement of Rugby World Cup 2011 is building as we prepare for thousands of visitors following four teams and attending the three matches we have now secured. The economic boost to the region will be seen both during the tournament and beyond.

The average rates and charges increase, including water and trade waste charges, is 3.48% excluding GST. While this is slightly higher than

was proposed in the draft Annual Plan, it reflects Council's commitment to balancing financial realities with prudent planning. We were also faced with increased insurance costs in the wake of the Canterbury earthquakes.

We look forward to the challenges the coming year is sure to bring and hope to continue working together with everyone in the community to make Nelson a great place to live.



Aldo Miccio
MAYOR OF NELSON

A WORD FROM THE CHIEF EXECUTIVE KEITH MARSHALL



Nelson City Council works every single day to make Nelson a better place.

And you, our customers, deserve no less. We want to do more than meet your expectations for providing great customer service and delivering value for money, we want to exceed them – consistently.

I often say that we are committed to providing you value for money but what do I mean? Well, seven days a week your Council provides hundreds of services that affect every one of you: from clean water and safe roads to community events and heritage support to parks upkeep and civil defence response. Council has committed to spending \$84.8 million on operating and \$47.6 million on capital projects over the coming year to provide those services to you.

But value for money is about more than simply providing a service.

It's about delivering quality in a consistent, dependable way. It's about staff who are inspired to do their best for Nelson all the time and who understand what the community values. It's about projects staying on budget and staff being wise stewards of your dollars.

Over the past year we've had a clear focus to deliver superior customer service, to really lift our game. You can see value for money in action at the Council Customer Service Centre, which continues to be highly rated in customer feedback. Customers like the one-stop shop and appreciate the friendly, comprehensive help they are receiving. Three months in the last year our resource consents team processed 100 percent of applications within the statutory timeframe. We take very seriously the quality of our service, and these results show we are doing better for you.

Now, we need to turn toward exceeding expectations. Council underwent a major staff restructure to neatly align functions for efficiency and cost savings. I'm proud of my team for coming through what could have been a difficult process even more inspired than before. For example, all of the policy experts formerly spread around Council are now grouped in one business unit. Also, we have a new team dedicated to community relations and building strong relationships. These two teams are energetically working together to develop a coordinated approach to new policy creation and existing policy review that includes ongoing consultation with the community, enhancing participatory democracy. We will be listening to you throughout the process, not just at the end.

Taking great care with your rates dollar is our top priority. Even though New Zealand continues to move through a financially tough time, Council is financially well positioned. Our rates per capita is close to the national average, as is our debt per capita, comparing favourably with other councils. Much of this is owing to prudent management that streamlined costs and created efficiencies within the organisation. And, although over-shadowed

by higher profile issues, updated liability management and investment policies show the care the organisation takes to manage ratepayers' funds as efficiently as possible. They will save Council, and therefore ratepayers, from paying higher interest costs.

As you can see in this document, your Council is well positioned to deliver on our promises as we move forward into next financial year.



Keith Marshall
CHIEF EXECUTIVE

COMMUNITY OUTCOMES: OUR GOALS

In 2005 the people of Nelson got together with Council and created a vision for the future of our city. These six community outcomes sum up that vision and guide our work. The six inter-related goals guide Nelson City Council's decisions, plans and policies, including the 2009 Nelson Community Plan and this Annual Plan. These goals come from residents, not Council, and belong to the whole community.

These goals are enduring and are unlikely to change substantially over time. Council's priorities and the best ways to achieve these goals evolve in response to changing community expectations, the economic situation and many other variables.

HEALTHY LAND, SEA, AIR AND WATER

We protect the environment

PEOPLE-FRIENDLY PLACES

We build healthy, accessible and attractive places and live in a sustainable region

A STRONG ECONOMY

We all benefit from a sustainable, innovative and diversified economy

KIND, HEALTHY PEOPLE

We are part of a welcoming, safe, inclusive and healthy community

A FUN, CREATIVE CULTURE

We are proud of our creative local culture and regional identity

GOOD LEADERSHIP

Our leaders are proactive, innovative and inclusive

Following 2010 changes to the Local Government Act, councils no longer have to run a process to identify community outcomes that guide other organisations. Instead, these outcomes may be re-defined to focus on the outcomes that Council itself aims to achieve in order to promote the social, economic, environmental and cultural well-being of Nelson, in the present and for the future. Council will be considering the best approach to community outcomes as it develops the 2012-22 Nelson Long Term Plan.



ABOUT THE ANNUAL PLAN

Every year, Council has to prepare a Annual Plan to:

- Clearly show its budget and how much it will cost ratepayers for this year
- Highlight any major differences from what had been planned in the previous 2009 Nelson Community Plan, and why these are needed
- Coordinate Council's resources and decision-making
- Be accountable to the community, so you know what we plan to do and can see that we do what we say we will do
- Give you the opportunity to take part in Council's major decisions on what it does and how much it will cost

The 2009 Nelson Community Plan as amended in 2010 and 2011 includes much more background on Council activities and financial policies. You can see a copy in the Council's customer service centre, public libraries or through the website at www.nelsoncitycouncil.co.nz

The Annual Plan is how we work out what Council will deliver over the coming year, how much it will cost and what we promise to provide for the Nelson community, all within the longer term vision of the ten year Nelson Community Plan. The approved Annual Plan sets the Council's work budgets for the year.

The process

The draft Annual Plan was open for feedback for five weeks. Submissions closed at 4pm, Friday 29 April 2011. Council received 1704 submissions on the draft Annual Plan, with 226 asking to speak to Council.

Council hearings were held 27, 30, 31 May and 1 June 2011.

Council made decisions on the feedback received and updated the budgets on 10, 13 to 15 June 2011. The finalised plan was adopted 23 June 2011 and became operative from 1 July 2011 for the following 12 months.

How much will it cost me?

Go to the 'rates search' link at www.nelsoncitycouncil.co.nz, type in your address and you can see what your rates are for 2011/12.

UPFRONT: Summary of key changes in this plan

This section summarises the major issues from throughout this plan, particularly the changes made to the draft in response to submissions.

The global economic situation remains substantially unchanged, and Council has heard the very clear message that rate costs need to be reined in. The work programme has been reviewed to ensure the focus stays on efficiently delivering essential services, balanced with supporting economic development and community wellbeing.

Average rates and charges increase in 2011/12

The 2009 Nelson Community Plan originally forecast a 9.9% increase for 2011/12, effective from 1 July 2011. The draft Annual Plan proposed increase in average rates and charges was 2.5%. Following the key decisions described below, the budget in this Annual Plan show an average increase of 3.48%, in rates and charges, excluding GST.

The proposed increase in average residential rates and water ranged from 4.3% to 4.9% including GST, depending on land value. Following decisions on the submissions, the final increase will range from 4.2% to 10.3% including GST for residential properties depending on land value. Of this increase, 0.63% is due to the change in the GST rate on 1 October 2010, and therefore is outside the control of Council.

The major changes were due to a mix of reductions and increases in terms of their effect on the final rates and charges compared to the proposed budget. The most significant reductions were:

- Reduced interest cost of \$1.1 million due to capital expenditure projects being deleted or postponed
- \$530,000 rebate from the Nelson Regional Sewerage Business Unit.

The most significant increases were:

- \$803,000 increase in estimated insurance premiums
- \$230,000 resulting from the decision to raise marina fees only by the Consumer Price Index
- \$159,000 for a third 2011 Rugby World Cup game
- Conditional grant of \$100,000 to the Nelson Historic Theatre Trust (Theatre Royal)
- Conditional grants of \$70,000 for operating expenses and \$20,000 for earthquake risk assessment to the School of Music
- \$85,000 for an amalgamation referendum, if required.

Changes since the draft Annual Plan

At the time the draft Annual Plan was prepared, the outcome of the Local Government Commission investigation into the proposed union of Nelson

City and Tasman District had not been announced. On Thursday 16 June 2011, the Commission announced a proposed re-organisation scheme, with submissions invited by 19 August 2011. Accordingly, Council has included provision of \$85,000 for a referendum on any final proposal, should it proceed following the close of submissions. In every other respect, this Annual Plan assumes the continuation of Nelson City as a separate Council for the 2011/12 year. Any changes after that would be included in the Nelson Long Term Plan 2012-22, which is to be released for consultation in early 2012.

Decisions following submissions on the draft Annual Plan

RUTHERFORD PARK PROPOSALS INCLUDING PERFORMING ARTS CENTRE AND CONFERENCE CENTRE

The draft Annual Plan included a comprehensive proposal for Rutherford Park, including a proposed performing arts centre and conference centre. Following consideration of the submissions, including the majority that did not support the proposals, Council decided that the proposed performing arts and conference centres would not proceed at this time mainly due to the cost. Council responded to the call in submissions to direct funding towards preparing a strategy for the existing arts infrastructure and to identify any gaps, before proceeding with any new proposals.

Instead, \$200,000 is included in this Annual Plan for detailed design work for the upgrade of the northern end of the Trafalgar Centre, \$100,000 for the Maitai River walkway and \$50,000 for landscaping work in Rutherford Park. Council decided to allocate \$100,000 for preparing a Rutherford/Trafalgar Parks Development Plan. The intention is to proceed with constructing the northern end of the Trafalgar Centre and that section of the Maitai River walkway at some time soon after 1 July 2012.

FUNDING FOR ARTS AND HERITAGE

Following many submissions that asked for a strategy for sustainable arts and cultural infrastructure, Council decided to increase its planning and investment in this sector. Council recognises and supports Nelson City as the arts infrastructure hub for the wider region. It plans to review the activity management plan for Nelson's arts and heritage infrastructure and services, which will include consideration of privately-owned facilities and will identify any possible gaps in that infrastructure.

Council also plans to prepare a \$20,000 comparative analysis of funding and staff support for leisure and recreation activities, which was a priority that was also identified by the Social Wellbeing Working Party. This analysis will be completed as part of the initial research for the development of the activity management plan. This work will be completed in 2011/12 so any resulting changes to service levels can be consulted on through the draft Nelson Long Term Plan 2012-22 process.



In addition, Council agreed to provide an additional \$70,000 for Nelson School of Music (NSOM) operating expenses, subject to completing due diligence checks. An additional \$20,000 is provided towards an assessment of earthquake risk for the NSOM building. Council support for the School's ongoing operational funding will be reviewed in the activity management plan process, described above.

Council decided to make provision of \$100,000 towards operating expenses of the Theatre Royal, subject to carrying out due diligence checks and receiving a staff report on the subject. Council's ongoing operational funding contribution will be reviewed through the activity management plan process. Council also allowed for principal repayments on the Trust's loan to be deferred for 2011/12.

Council decided to make no change to funding for The Suter Art Gallery. It confirmed the additional base funding of \$67,000 for the Tasman Bay Heritage Trust, which manages the Provincial Museum. Council will not seek repayment of the Trust's loan in 2011/12.

A range of other arts funding requests will also be considered during the development of the Arts and Heritage Activity Management Plan.

MARINA CHARGES

Council had proposed to increase marina fees by 15%, but after hearing the concerns of berth owners at the hearings, decided that marina fees would only increase by the Consumer Price Index in 2011/12.

TRANSPORT – BUSES AND PARKING CHARGES

Council confirmed that its initiative to improve public transport services, funded through adjusted inner city parking charges, will proceed as proposed. Council recognised that there is less demand for parking in the winter, and as an incentive for shoppers during this time, will trial allowing free parking on a quieter week day in winter.

Council plans to increase bus services between Nelson and Richmond up to approximately every 20 minutes during weekday peak times. Council will also look at potential changes to the Council-funded 'The Bus' service around Nelson City to make it more suitable for commuters. The increased service is to help provide alternative transport options for commuters as fuel prices increase.

To pay for the improved service, metered off street car park charges will increase to the same level as on-street parks to provide funding of an estimated \$550,000 a year. Charges for the Buxton, Ajax Ave (Millers Acre), Montgomery and Wakatu parking squares will increase to \$1 per hour, coupled with more enforcement to ensure parking time limits are not exceeded. The time limit on Wakatu Square will reduce from all day to three hours to ensure commuter vehicles do not take up valuable central city space that needs to be prioritised for shorter stay parking.

Once purchased, parking tickets will be transferable to other off street parking squares until expiry, subject to any time limit restrictions.

COMMERCIAL RATING FOR MULTIPLE TENANCY PROPERTIES

A group of commercial property owners expressed concern at the impact a 2007 change to the Funding Impact Statement had on how rates are assessed for commercial properties with multiple tenancies. Council noted these concerns and decided to review the commercial rating policy through the draft Nelson Long Term Plan 2012-22 process. Because this review would involve updating its financial policies, Council can only do so through a full Long Term Plan consultation process. The soonest this can be done is in the draft Long Term Plan 2012-22.

INTERNET IN NELSON PUBLIC LIBRARIES

Council decided to continue with funding to allow mainly Government-funded internet access in Nelson Public Libraries.

MAJOR ARTWORKS

Funding for artworks around the city will continue. Council decided not to provide the additional operational funding that was sought by the Nelson Sculpture Trust.

SUSTAINABILITY STRATEGY AND CITY DEVELOPMENT STRATEGY

These two important strategic documents are to proceed although at a slower rate. They are described on pages 37-38 and on page 91.

WATER CREDITS

Council has changed the water supply bylaw and as a result there will be fewer water credits.

RESOURCE CONSENT FEES AND CHARGES

These fees and charges have been confirmed as proposed and are available through the Council website at www.nelsoncitycouncil.co.nz, on request by phone and from the Council Customer Service Centre in Civic House.

UPDATED LIABILITY MANAGEMENT AND INVESTMENT POLICIES IN 2009 NELSON COMMUNITY PLAN

These updated policies were confirmed by Council. They are available at the Customer Service Centre, through the Council website, on request from Council.

OTHER DECISIONS

A series of other decisions made by Council are available through the Council website www.nelsoncitycouncil.co.nz. Requests totalling millions of dollars were received by Council. In the majority of cases, unless specifically stated that Council approved funding in response to a request, no change was made. Some projects were already planned to be funded and the majority of these will proceed. Because of the need to keep any rates increase to a minimum, Council could not provide additional funding in every case. The Council noted that many of the requests could be considered as part of preparing the draft Nelson Long Term Plan 2012-22.

COUNCIL ACTIVITIES – INTRODUCTION



The following sections cover everything Council does, including summarised financial information for the year ahead for each of its ‘significant activities’. These are Council’s activities, grouped under the relevant community outcomes:

Healthy environment and sustainable places

- Water supply
 - Waste water
 - Stormwater and flood protection
- } The ‘three water’ services
- Solid waste management
 - Heart of Nelson central city strategy
 - Environmental management
 - Transport
 - Regulatory compliance (consents, licences, public health, monitoring)
 - Parks and reserves
 - Recreation and leisure
 - Community facilities

Strong economy

- Economic development

Healthy people

- Social development
- Managing emergencies and natural hazards

Fun, creative culture

- Culture, heritage and arts

Good leadership

- Democracy and administration
- Financial reserves and trusts

The 2009-19 Nelson Community Plan, as amended in 2010 and 2011, the current Long Term Council Community Plan (LTCCP), is the base document for the following sections. Refer to it for full background information on financial policies including the development contributions policy. The financial information for each Council activity shows the updated budgets for the 2011/12 financial year, which runs from 1 July 2011 to 30 June 2012.

WATER SUPPLY

Council supplies high quality water to most Nelson households and businesses through a piped system. Some rural properties provide their own water.

Council's water supply work includes:

- Planning the sustainable management of Nelson's water supply
- Water metering and water loss reduction
- Operating and maintaining the water supply pumping and storage system, the reticulation/distribution system and treatment facility

New this year: what's changed since the 2009-19 Nelson Community Plan

Council has implemented changes to the water supply bylaw to clarify the criteria that apply when it processes requests for credits arising from leaks in water supply pipes on ratepayers' properties. The changes to the bylaw have been adopted and it is anticipated that there will be significantly fewer water credits processed by Council.

Council plans to defer work on installing new commercial water meters and its backflow prevention programme.

Council has an engineering services agreement with TDC, primarily covering the supply of water to Champion Rd subdivisions and some properties in the Wakatu industrial area. The agreement also covers a small amount of wastewater treatment by TDC. The agreement expired at the end of 2010 and is being re-negotiated between the two councils, with a final agreement expected in late 2011. The proposal is likely to include Nelson City owning the reticulation in the residential areas and part of the Wakatu industrial estate with TDC taking on the role of bulk water supplier. Nelson City Council would take over maintenance and billing responsibilities for these areas. Currently they are billed directly by TDC for their water and are covered by the applicable TDC bylaws. It is likely that levels of service will reflect the TDC supply capability and be different from the rest of Nelson.

Ensuring we have plenty of water

While droughts would affect some private water schemes the Council system can supply enough water for urban Nelson's needs assuming current use and growth projections for at least the next fifty years even if there is a drought with a 60 year return period. A duplicate Maitai water supply pipeline will be built over three years from 2011/12 to 2013/14 and will enable the full depth of the Maitai Lake to be accessed. The backup pipe will also provide resilience in the event of damage to the existing pipeline.

Water supply service levels and performance measures set in the 2009-19 Nelson Community Plan

Goals	Measures	Targets	Current status	Actions for 2011/12
A good quality water supply that meets or exceeds national standards	Water grading	2009/10 Ab 2010/11 Ab 2011/12 Ab 2012/13 Ab 2013/14-2018/19 Aa	Ab grading confirmed in May 2010	Water grading carried out annually. Council will address risk, quality and sustainability issues by implementing: Public Health Risk Management Plan Increased storage capacity Finding and fixing water losses
A reliable water supply for residents and commercial use	Drought security and provision of water services	1:60 year drought security	Achieved 2010	Ongoing monitoring of water demand and capacity issues Maitai pipeline duplication Capital project begins
		Max 24 hr outage (all)	Achieved 2010	Ongoing pipeline renewals
		Supply 99.6% available any property	Achieved 2010	Maintenance of network
A secure water supply		Redundancy (duplication) is provided for all key pipe work	Achieved, except for Maitai pipeline which is vulnerable to breakage	Maitai pipeline duplication construction begins 2011/12, three year project
A sustainable water supply	Peak demand for water Compliance with resource consents	Capping total demand to less than 50,000m ³ a day (the treatment plant capacity)	Achieved, peak daily demand for first 6 months of 2010/11 year was 27,157m ³ on 29 November 2010	Water restrictions are implemented during drought to ensure minimum water flows are maintained
		Council complies with all resource consents	Two consents held – Maitai and Roding Rivers and resource consent conditions are met for both	Monitoring is to continue



Goals	Measures	Targets	Current status	Actions for 2011/12
A water supply that meets residents' needs	Water pressure Council expects that all properties will have: Min working pressure >30m head Max working pressure <90m head	Acceptable pressure 2010/11 – 79% 2011/12 – 79% 2012/13 – 85% and by 2018/19 – 100%	2010/11 – 79% 229 properties have less than 30m head as close to reservoirs so have pumps or oversize pipes to provide enough pressure 3913 properties receive over 90m head	Pressure adjustments to the District Metering Areas are ongoing to address this Ongoing programme of maintenance and renewals of pipes and fixings to improve the system
	Water flow	Acceptable water flow for fire fighting purposes – 25 litres per second 2009/10 – 99.4% 2010/11 – 99.9% and by 2018/19 – 100%	2010/11 – 99.3% 135 properties do not have the target water flow: 10 in Citrus Lane 122 in Monaco 3 in Isel Park	Ongoing upgrades to the water mains Watermain upgrade to Point Road Monaco completed

Water supply financial information for 2011/12

	2010/11	LTCCP (yr 3) 2011/12	Amended 2011/12	Difference 2011/12
	\$000	\$000	\$000	\$000
Revenue				
Water charges	(10,465)	(11,053)	(10,834)	219
Development/Financial contributions	(309)	(318)	(318)	0
Other revenue	(473)	(441)	(109)	332
Total Income	(11,247)	(11,812)	(11,261)	551
Expenses				
Operating and maintenance	5,156	5,326	5,554	228
Interest on loans	1,704	1,492	1,667	175
Depreciation	3,708	3,833	3,692	(141)
Total operating expenses	10,568	10,651	10,913	262
Operating (Surplus)/Deficit	(679)	(1,161)	(348)	813
Statement of funding requirement				
Funds required:				
Capital expenditure	3,033	6,398	6,208	(190)
Repayment of loan principal	1,354	493	30	(463)
Purchase of investment	0	0	0	0
Transfer to reserve funds	0	0	0	0
Total Funds required	4,387	6,891	6,238	(653)
Source of funds:				
Net surplus/deficit	679	1,161	348	(813)
New loans raised	0	1,897	2,198	301
Transfer from reserve funds	0	0	0	0
Non cash expenditure	3,708	3,833	3,692	(141)
Sale of investment	0	0	0	0
Sales of assets	0	0	0	0
Total source of funds	4,387	6,891	6,238	(653)

These figures are GST exclusive.

For detail on the individual projects and figures making up this financial summary refer to the separate Estimates Book, which is available through the Council Customer Service Centre in Civic House and in the Nelson Public Libraries



WASTE WATER

Council manages the collection, treatment and disposal of sewage and other waste water that is discharged into Nelson’s sewers. It is particularly important that Council provides this service because it protects the environment and residents’ health. The good standard of health enjoyed by Nelson residents is directly related to the safe treatment of their waste water.

Council’s waste water activity includes:

- Collecting, treating and disposing of waste water – Nelson City Council system
- Collecting, treating and disposing of waste water – Regional Scheme (Bell Island) – 50% NCC ownership with TDC



New this year: what's changed since the 2009-19 Nelson Community Plan

The Awatea Place pump station construction has been deferred, as have trunk main pipe projects in the Marsden and Ngawhatu Valleys.

There is a significant reduction in the Nelson Regional Sewerage Business Unit (Bell Island waste water plant) budget through cost savings including savings through the pipeline tender process. In addition, a rebate of \$530,000 is to be paid to Council by the NRSBU.

Inflow and infiltration investigations have been delayed.

Major waste water projects this year

Major work this year includes the duplication of the regional pipeline across the Waimea Estuary from Monaco to Bell Island and improving regional pump stations.

Nelson's share of the total annual cost of the regional scheme, including the Bell Island facility, will be \$3.695 million in 2011/12. The construction work on the regional pipeline upgrade project started in February 2011 and is expected to be finished by the end of 2011. This includes an additional pipe to pump treated effluent back across to Tahunanui to water sports fields.

Council's responsibilities include working out the most cost effective ways to prevent the risk of overflows of untreated sewage, particularly into natural waterways. A long term programme is under way to replace old sewer pipes, some of which date back to the 1800s. This work is essential but it is also disruptive and expensive to dig up the city's streets.

Overflows, stormwater inflows and infiltration, blockages and odours are the main challenges when managing the waste water system. Failure to achieve consent conditions for the Nelson North treatment plant has been considered to be a risk. To date, all consent conditions have been met other than for odours. Some odour problems were encountered when starting up the plant and in early summer 2010. The system is managed and proactively maintained to minimise costly reactive maintenance.

The waste water disposal system for the Nelson area has improved significantly now that the upgrade of the Nelson North oxidation ponds is complete. The upgrade used the existing ponds and added proven pre-treatment technology, including a clarifier and trickling filter, to give a cost-effective solution. The ponds are a biological system subject to seasonal changes and parasitic attack, but remain a cost effective method of waste water treatment. The quality of the final discharge into Tasman Bay has been greatly improved compared with before the upgrade, achieving positive environmental and social benefits.

Waste water service levels and performance measures set in the 2009-19 Nelson Community Plan

Goals	Measures	Targets	Current status	Actions for 2011/12
A fully operational waste water treatment plant and network reticulation/pipes	1. Number of complaints about odour 2. Number of dry weather overflows from pump stations	No odour events for the Nelson North Waste Water plant (NNWW) No dry weather overflows from pump station failures No more than three odour event complaints associated with any individual pump station	There have been three separate odour events from NNWW plant, each with different causes There were no more than three odour events at any individual pump station No dry weather overflows recorded	Operational performance of Nelson North Waste Water (NNWW) plant is under constant monitoring by the onsite operator Proposed capital upgrades of Awatea Place and Neale Park pump stations, also ongoing upgrades of smaller pump stations around the city Activated carbon filters have been added to all new pump stations
	Response time to emergencies	Provide a prompt and reliable response to service requests and system failures Respond and investigate emergency works within 30 minutes and undertake repairs within eight hours	A satisfactory 24/7 response is provided by contractors with 100% compliance with response within 30 minutes and 96% of repairs completed within eight hours	Monitoring of the contract with Nelmac to respond to emergencies is ongoing
	Compliance with resource consent conditions	All resource consent conditions are complied with	Three odour events breached consent conditions, due to different causes. All have since been reported to Council	Monitoring will continue as required by resource consent conditions



Waste water financial information for 2011/12

	Budget LTCCP (yr 3) 2010/11 \$000	2011/12 \$000	Amended 2011/12 \$000	Difference 2011/12 \$000
Revenue				
Waste Water Rate	(6,633)	(7,176)	(6,242)	934
Development/Financial contributions	(257)	(265)	(265)	0
Other revenue	(3,301)	(3,817)	(3,417)	400
Total Income	(10,191)	(11,258)	(9,924)	1,334
Expenses				
Operating and maintenance	5,560	5,875	5,608	(267)
Interest on loans	994	1,284	687	(597)
Depreciation	3,170	3,435	3,375	(60)
Total operating expenses	9,724	10,594	9,670	(924)
Operating (Surplus)/Deficit	(467)	(664)	(254)	410
Statement of funding requirement				
Funds required:				
Capital expenditure	13,674	3,713	6,837	3,124
Repayment of loan principal	911	1,114	650	(465)
Purchase of investment	0	0	0	0
Transfer to reserve funds	0	0	0	0
Total Funds required	14,585	4,827	7,487	2,659
Source of funds:				
Net surplus/deficit	467	664	254	(410)
New loans raised	10,948	728	3,858	3,130
Transfer from reserve funds	0	0	0	0
Non cash expenditure	3,170	3,435	3,375	(61)
	0	0	0	0
Sales of assets	0	0	0	0
Total source of funds	14,585	4,827	7,487	2,659

These figures are GST exclusive.

For detail on the individual projects and figures making up this financial summary refer to the separate Estimates Book, which is available through the Council Customer Service Centre in Civic House and in the Nelson Public Libraries

STORMWATER AND FLOOD PROTECTION

Council's goal is to provide a stormwater system for Nelson City that is capable of handling runoff from heavy rainfall in an efficient and sustainable way. We manage the system in such a way that ecological, cultural and recreational values of waterways are recognised and enhanced.

The Nelson stormwater system has two parts – the natural waterways and a piped stormwater system.

The constructed stormwater network provides channels to drain stormwater and flows from roads and properties in the built-up areas. The network includes flood water detention dams, pipes, channels, and overland secondary flow paths that carry stormwater to waterways and the sea. The stormwater system also includes pump stations and debris filters.

In large parts of the city a fully-piped system is not provided. On many properties stormwater soaks into the ground or flows into the road channel as the primary drainage system.

New this year: what's changed since the 2009-19 Nelson Community Plan

The following stormwater projects are to be delayed:

- Airlie St
- Tipahi St between Alfred and Franklyn
- Eckington Tce
- Alfred St

Protecting property from flooding

A once in 50-year flood, which has a 2% probability of occurring in any year, has been adopted as the optimum flow standard for design and construction works for rivers and streams. While most of the smaller streams maintained by Council are nearing the end of an extensive programme to meet this capacity, the Maitai River still has substantial stretches that are at risk from storm flows, as shown during the 2008 floods.

Areas with poor soakage, inundation and land stability issues are the priority for Council for stormwater upgrades.



Stormwater service levels and performance measures set in the 2009-19 Nelson Community Plan

Goals	Measures	Targets	Current status	Actions for 2011/12
Protection for the built and natural environment from flooding and stormwater discharges	Compliance with resource consent	All resource conditions are met	Stormwater to freshwater consent was granted February 2009. Monitored in 2009/10. Resource consent conditions were met.	Monitoring of urban catchments will continue as required by resource consents conditions Maitai catchment management plan being developed to ensure integrated approach
	Stream and river stormwater capacity	Streams and rivers to meet Q50 capacity by 2018	Further section of Arapiki Stream Q50 upgrade completed. Consultant engaged to model flood flows in Maitai River.	Maitai River model to be completed Maitai catchment management plan to be developed Capital works continue in streams
	Ensure appropriate stormwater disposal options are available throughout the city	Ongoing provision of appropriate stormwater reticulation or disposal options	Land Development Manual completed incorporating Low Impact Design options for stormwater disposal.	Capital Projects have been deferred for reticulation expansion Increasing emphasis on on-site detention of stormwater
Provide a prompt and reliable response to service requests and system failures	Response and investigation of problems	Contractors respond to emergencies within 30 minutes	Contract service times are being met 99% compliance	Ongoing monitoring of emergency response by Nelmac to ensure the service times are being met
Integration of recreational uses of rivers and streams with ecological and stormwater disposal requirements	Levels of recreational use of rivers and edges of waterways	River and stream work that recognises and where possible enhances ecological and recreational values	Fish passage improvements completed to Brook Stream outlet at Nile Street, plus Manuka Street ford	Preparation for capital project planned for addressing fish passage in concrete channel section of Brook Stream in 2012/13 Riparian planting to continue along the rural edges of the Maitai River and other water courses

Stormwater financial information for 2011/12

	Budget LTCCP (yr 3) 2010/11 \$000	2011/12 \$000	Amended 2011/12 \$000	Difference 2011/12 \$000
Revenue				
Stormwater Rate	(3,975)	(4,266)	(4,157)	109
Development/Financial contributions	(226)	(233)	(233)	0
Other revenue	0	0	0	0
Total Income	(4,201)	(4,499)	(4,390)	109
Expenses				
Operating and maintenance	1,004	986	1,100	116
Interest on loans	1,240	1,256	1,248	(8)
Depreciation	1,731	1,847	1,809	(38)
Total operating expenses	3,975	4,089	4,157	68
Operating (Surplus)/Deficit	(226)	(410)	(233)	177
Statement of funding requirement				
Funds required:				
Capital expenditure	3,893	3,406	2,205	(1,201)
Repayment of loan principal	0	177	297	120
Purchase of investment	0	0	0	0
Transfer to reserve funds	0	0	0	0
Total Funds required	3,893	3,583	2,502	(1,081)
Source of funds:				
Net surplus/deficit	226	410	233	(177)
New loans raised	1,936	1,326	460	(865)
Transfer from reserve funds	0	0	0	0
Non cash expenditure	1,731	1,847	1,809	(39)
Sale of investment	0	0	0	0
Sales of assets	0	0	0	0
Total source of funds	3,893	3,583	2,502	(1,081)

These figures are GST exclusive.

For detail on the individual projects and figures making up this financial summary refer to the separate Estimates Book, which is available through the Council Customer Service Centre in Civic House and in the Nelson Public Libraries



SOLID WASTE MANAGEMENT

The Health Act requires councils to ensure that solid waste is collected and the Waste Minimisation Act 2008 requires the Council to prepare a waste management and minimisation plan. Council's solid waste management activity includes:

- Landfill at York Valley
- Transfer station at Pascoe St, Tahunanui
- Recycling
- Green waste
- Waste minimisation and environmental education

New this year: what's changed since the 2009-19 Nelson Community Plan

Since the Community Plan was confirmed, Council has decided to develop a joint waste management and minimisation plan with Tasman District Council. Work on it will continue through 2011. The Councils want to create a plan to support more sustainable waste minimisation practices for the Nelson/Tasman communities.

The establishment of improved organic (kitchen and/or garden) waste treatment facilities in the Nelson/Tasman region will be delayed following the Joint Nelson City Council and Tasman District Council Waste Assessment, which programmed the development of such a facility for implementation after 1 July 2012. This means a reduction in 2011/12 of approximately \$2 million.

Solid waste charges

The landfill charges will increase by 2% to \$94 per tonne including GST for 2011/12. Last year it was \$92 per tonne. The charge for disposing of general waste at the Pascoe St transfer station will increase by 3.4% to \$30 per m³ including GST.

The amount of waste going to the landfill has declined by 30% over the past six years. While the decrease in the amount of waste over the past two years is most likely associated with the recession, it is likely that the sudden increase in waste charges resulting from the imposition of the national waste levy also affected the behaviour of commercial waste operators and businesses.

The increase in landfill charges is mainly because less waste is being deposited at the York Valley landfill and through the transfer station. This increases the cost per tonne to dispose of the waste, and is passed on through user charges for rubbish bags as well as bulk charges for solid waste.





Green waste charges will stay the same as in 2009 and 2010, at \$20 per m³.

Of the 2009/10 total of 37,429 tonnes, 3,086 tonnes came from the Buller District Council area. This is an interim arrangement until Buller finds somewhere to dispose of its solid waste locally.

Recycling

Council collects around 3,000 tonnes (t) of recyclables per year. Council's waste account is self-funding, with recycling and waste minimisation initiatives paid from waste disposal charges at both the York Valley landfill and Pascoe Street transfer station. Since early 2009, prices for recyclables have improved and Council and Nelmac Ltd have established local markets for all recyclable products. Previously, some recyclables had been shipped offshore for processing. In June 2009, Council decided to continue full recycling and extended it to all plastics classified 1-7. Nelson residents are great recyclers, with 92% putting out their recycling at least once every month and 82% every two weeks.

Solid waste service levels and performance measures set in the 2009-19 Nelson Community Plan

Goals	Measures	Targets	Current status	Actions for 2011/12
Measures to encourage the community to reduce waste to landfill	Rate of increase of waste going landfill	Reduce the rate of increase to landfill to 0%.	Reductions achieved over last five years: Rate of decrease from 2005 to 2010 of 24.4% was recorded (30.6% if the tonnage brought in from outside the region is discounted) Amount of waste disposed of at York Valley 2007/08: 36,655 tonnes 2008/09: 35,728 tonnes 2009/10: 37,429 tonnes	Continue with waste minimisation and waste education activities, such as supporting home composting Council to investigate options for kerbside collection of food waste and green waste
Provide facilities for the separation and diversion of greenwaste from landfill (provided costs are no greater than equivalent landfill disposal costs)	Amount of greenwaste diverted from the landfill	Divert additional tonnages of greenwaste from landfill each year 2009/10 2000t then from 2010/11 2500t a year.	Amount of greenwaste diverted over last four years:- 2007/08 1,491 tonnes 2008/09 1,765 tonnes 2009/10 1,810 tonnes	Council to investigate options for a green waste composting facility Council to assess options for kerbside collection of food waste and green waste
Solid waste activity uses sustainable practices	Compliance with resource consents	All resource consent conditions are met	All resource consent conditions were met	Continue to monitor impacts of solid waste activity on the environment
Recycling services	Fortnightly kerbside collection of glass	100% of urban households provided with kerbside recycling collection	Council currently provides fortnightly collection of glass and on the alternative week collection of plastics, tin and paper. According to the most recent customer survey 88% of residents use this service once or more often per month.	Continue to provide current services

Solid waste financial information for 2011/12

	Budget LTCCP (yr 3) 2010/11 \$000	2011/12 \$000	Amended 2011/12 \$000	Difference 2011/12 \$000
Revenue				
General Rates	(0)	0	0	0
Development/Financial contributions	(12)	(12)	(12)	0
Other revenue	(3,372)	(5,152)	(3,026)	2,126
Total Income	(3,384)	(5,164)	(3,038)	2,126
Expenses				
Operating and maintenance	3,097	3,239	2,891	(348)
Interest on loans	0	17	0	(17)
Depreciation	287	296	296	0
Total operating expenses	3,384	3,552	3,187	(365)
Operating (Surplus)/Deficit	0	(1,612)	149	1,761
Statement of funding requirement				
Funds required:				
Capital expenditure	412	2,291	279	(2,012)
Repayment of loan principal	0	23	0	(23)
Purchase of investment	0	0	0	0
Transfer to reserve funds	(125)	131	(132)	(263)
Total Funds required	287	2,445	147	(2,298)
Source of funds:				
Net surplus/deficit	0	1,612	(149)	(1,761)
New loans raised	0	537	0	(537)
Transfer from reserve funds	0	0	0	0
Non cash expenditure	287	296	296	0
Sale of investment	0	0	0	0
Sales of assets	0	0	0	0
Total source of funds	287	2,445	147	(2,298)

These figures are GST exclusive.

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HEART OF NELSON

The Heart of Nelson activity for the central city was set up in 2009 to coordinate the implementation of this cross-organisational suite of projects. It brings together 104 projects to enhance the success of central Nelson and reflect our local identity in the city. The goals of this strategy are:

- To keep the City vibrant and attractive
- To improve our public places in the City so people want to spend more time here
- To make it easy to get around on foot, by bike and by car
- To give it a 'Nelson' identity
- To make the most of the great scenery and climate we enjoy
- To make better connections between the City, the river and the sea
- To look after the things we value – our heritage, culture and nature
- To make it a place where businesses can flourish
- To make it a place that people choose to live in
- To make our City feel safer for everyone
- The most important goal of all: He Tangata, He Tangata, He Tangata – it's about people, people, people

New this year: what's changed since the 2009-19 Nelson Community Plan

There have been a number of changes to the Heart of Nelson projects since they were summarised in the 2009-19 Nelson Community Plan. These changes came about for two main reasons. First, Council assessed how these projects fitted with all its other programmes and initiatives, which resulted in some re-alignment of timing. Second, Council developed a different approach to implementing projects based on the lessons learnt from the first year of implementing the strategy.

The major changes include:

- Planning for Akersten Street in the Port, taking into account the outcomes of the Arterial Traffic Study. Physical works that were to be done in 2010/11 were deferred. Assessment of options has been deferred from 2011/12 and will be considered in the draft Long Term Plan 2012-22
- Deferring any changes to the Haven Rd/Halifax St lights depending on the outcomes of the Arterial Traffic Study
- Installing more and better video surveillance CCTV in the central city as a joint Council/Police initiative. Now that this has been scoped out in more detail, implementation is planned for 2011/12. The infrastructure to set up this city-wide network offers other potential benefits for little additional cost. Opportunities for asset monitoring (e.g. treatment



plants and traffic lights) and business use will be explored during implementation

- Delaying physical works on the Bridge Street extension through to Vanguard St. Physical works were scheduled to take place in 2011/12, but further assessment on whether it proceeds is needed first. The budget in 2011/12 will focus on assessing costs and viability of options for this project

What's planned for the year ahead

The budget for Heart of Nelson projects in 2011/12 is just under \$1 million with key projects including:

- Bridge Street extension to Vanguard St feasibility work
- Completing a gateway artwork at the QE II Dr/Trafalgar St intersection
- Progressing the Montgomery Square upgrade beginning in 2011/12 and spread over two financial years
- Bridge Street improvements

Implementation of the strategy includes:

- More tree planting around central Nelson
- Installing upgraded video surveillance CCTV in the central business district
- More cycle lanes
- More speed tables to help make the central city safer and more pedestrian friendly

Heart of Nelson service levels and performance measures set in the 2009-19 Nelson Community Plan

There are no separate service levels or performance measures set for the Heart of Nelson activity. Each of the projects listed in the strategy is managed under the financial activity where it is funded.

Heart of Nelson financial information for 2011/12

	Budget LTCCP (yr 3)		Amended	Difference
	2010/11	2011/12	2011/12	2011/12
	\$000	\$000	\$000	\$000
Revenue				
General Rates	(204)	(252)	(200)	52
Development/Financial contributions	0	0	0	0
Other revenue	0	0	0	0
Total Income	(204)	(252)	(200)	52
Expenses				
Operating and maintenance	105	0	80	80
Interest on loans	99	231	120	(111)
Depreciation	0	0	0	0
Total operating expenses	204	231	200	(31)
Operating (Surplus)/Deficit	0	(21)	0	21
Statement of funding requirement				
Funds required:				
Capital expenditure	2,159	1,685	1,367	(318)
Repayment of loan principal	0	21	0	(21)
Purchase of investment	0	0	0	0
Transfer to reserve funds	0	0	0	0
Total Funds required	2,159	1,706	1,367	(339)
Source of funds:				
Net surplus/deficit	0	21	0	(21)
New loans raised	2,159	1,685	1,367	(318)
Transfer from reserve funds	0	0	0	0
Non cash expenditure	0	0	0	0
Sale of investment	0	0	0	0
Sales of assets	0	0	0	0
Total source of funds	2,159	1,706	1,367	(339)

These figures are GST exclusive.

For detail on the individual projects and figures making up this financial summary refer to the separate Estimates Book, which is available through the Council Customer Service Centre in Civic House and in the Nelson Public Libraries

ENVIRONMENTAL MANAGEMENT

As one of the country's six unitary authorities, this Council manages both territorial local authority functions, like subdivisions and district land use, with regional functions like air quality, fresh water, coastal management and biosecurity. The Council's environmental management work includes planning advice, policy development and implementation, monitoring and promoting sustainability best practice. The Council works with other organisations and the community to protect Nelson's environment.

New this year: what's changed since the 2009-19 Nelson Community Plan

For the Clean Heat-Warm Homes scheme, there is a minor change to the way the targeted rate is calculated for new properties that are levied the charge from 1 July 2011 onwards. The change is to move away from the use of 'rating bands' to use of a formula along the lines of that used for the Solar Saver targeted rate scheme. The formula, which is detailed in the Funding Impact Statement towards the end of this document, is a simpler and more accurate way of determining the targeted rate for a property joining the scheme. The formula also avoids the need to add new rating bands at the top of the scale to deal with inflation. The change is cost neutral and it does not affect properties that joined the scheme before 1 July 2011 – those targeted rates remain as they were.

Council will provide funding for 200 Solar Saver installations in 2011/12, which is 300 fewer than had been estimated for that year in the Community Plan. The interest rate for new Solar Saver applications has been reduced from 7.5 % to 6.9% from 1 July 2011.

Council is providing leadership to create a framework for city development and community activities to ensure wise use of limited resources. A Sustainability Strategy will guide our city over the next 30-40 years in building resilience to better cope with the potential impacts of external factors such as sea level rise and increasing energy costs. The Sustainability Strategy, along with planning for a City Development Strategy for Nelson, are to begin taking shape in 2011/12. Compared to what had been planned in the draft Annual Plan, this represents a slowing of progress on both strategies.

The City Development Strategy would build on the vision and foundation developed by the Sustainability Strategy to provide more detail on how, where and when the city's services and infrastructure would be delivered.

Funding to begin work on the Sustainability Strategy and preliminary planning for the City Development Strategy is planned for 2011/12. Neither document had been anticipated at the time the 2009 Community Plan was developed. These key documents are described in more detail below.

Planning for the long term

The Council is working on two important strategic plans that will help direct Nelson's development over the next 30-40 years.

The *Sustainability Strategy* will provide a framework for city development and community activities to enable wise use of limited resources and build our city's resilience to better cope with the potential impacts of external factors such as sea level rise, an ageing population and increasing energy costs. A Mayoral Taskforce has been formed to help oversee the development of the strategy. Over the months ahead, Council will be involving those interested in exploring the issues and developing a common understanding of the best way forward. The strategy will explore ways to build on existing community activities and Council-led programmes, such as Solar Saver and Clean Heat Warm Homes, and will guide ongoing policy development to ensure an integrated approach is taken to this complex issue.

The *City Development Strategy* will provide more detail on how the city's services and infrastructure will be delivered. In the medium term it will set the priorities for meeting the servicing needs for growth, redevelopment and existing capacity and service level deficiencies across the whole City. The plan will set out when and where investment in works, reserves, services and plan changes would occur over the following ten years. Such a Plan would assist the Council to get better value from its spending by integrating its work programmes across infrastructure, community services and planning. It would also help the community and Council to make spending decisions across all Council activities to achieve the community's goals.

Environmental information and advocacy

Council's new environmental advocacy initiatives for this year include:

- Delivering sustainable initiatives as part of the Rugby World Cup 2011 tournament

You can get more information on Council's environmental information programmes through the Council website www.nelsoncitycouncil.co.nz

Monitoring and research

Monitoring environmental quality is an important part of Council's resource management responsibilities. Council is developing a strategy to coordinate Council's monitoring work, including the environment. Council's monitoring work planned for 2011/12 includes:

- Preparing and implementing a Monitoring and Research Strategy for the Council
- Completing an air quality emissions inventory to identify changes in amount of emissions and where they come from
- Investigating how to improve urban stormwater quality
- Investigating impacts of the Maitai Dam on the Maitai River
- Measuring any movement in the Tahunanui hillside area and earthquake frequency on the Waimea and Flaxmore fault system
- More state of the environment information for the public, through reporting by annual score cards and on the Council website
- Marine sediment monitoring



Environmental management service levels and performance measures set in the 2009-19 Nelson Community Plan

Goals	Measures	Targets	Current status	Actions for 2011/12
Cleaner air	Quality of air in Nelson	Meet or exceed current national air quality targets Clean Heat Warm Homes installations planned are: 2009/10 580 2010/11 560 2011/12 370 2012/13 281	All Nelson airsheds achieve the straight line path target for National Environmental Standard compliance 694 heater conversions in 2009/10 356 heater conversions in 2008/09.	Continued monitoring of air quality and advice and support to be provided for residents to use cleaner heating sources
Well-planned city that meets the community's needs	Projects included in the LTCCP are implemented on time and within budget	Implement current programme of plan changes	11 plan changes due to be completed by the end of 2011	Project planning work is planned to begin on preparing for a City Development Strategy, which will assist prioritisation
	Residents' satisfaction with the Nelson's environment.	75% of residents rate their satisfaction with Nelson's environmental management as "fairly satisfied" or better	49% of residents were satisfied or very satisfied with Nelson's environmental management; 6% were dissatisfied or very dissatisfied (survey of residents results; 32% were satisfied in 2009)	Council promotes good urban design through its plan changes, policies and strategies



Goals	Measures	Targets	Current status	Actions for 2011/12
Cleaner water	Quality of Nelson's coastal and freshwater	Meet swimming water quality standards	Bathing water results for 2010 showed only the Lower Maitai River (at Collingwood Bridge) and Wakapuaka River (at Paremata Flats and Hira Reserve) were not meeting swimming standards.	Working with communities in the Wakapuaka catchment to raise awareness around water quality problems and encourage actions to help improve water quality, mapping the riparian margins of the Lud Stream and tributaries for fencing and vegetation
		Stream health: maintain class A and B water bodies in current state and improve class C to B, and have no water bodies worse than class C	The 2007 report (which is a five yearly review) found nine stretches of river to be worse than class C Monitoring shows: <ul style="list-style-type: none"> • Stream bank vegetation increasing • Improvement in stream health index 	Putting into place programmes to raise community awareness around water quality issues in urban streams and to promote actions to help improve water quality
Protect and restore native biodiversity	Biodiversity in the Nelson area	Implementation of Council actions in Nelson biodiversity action plans	The Action Plans (for land, freshwater and coastal environments) are used to provide direction for projects. The Waimea Estuary Strategy was completed in 2010, Waimea Estuary Forum began meeting in early 2011	Work towards further implementation of activities highlighted in the Action Plans Projects under way for the Brook Stream and within the Whangamoa River catchment Eco-sourced plant material is used in council plantings where possible
	Results from the Land Cover Database produced five yearly by the Ministry for the Environment	Area of Nelson covered in native vegetation remains the same or increases between 2005 and 2010	Area of Nelson covered in native vegetation has remained the same since 2000	Continue to work with landowners to protect biodiversity on private land Programmes include fencing, enhancement planting and weed control in areas of high biodiversity on private land

Goals	Measures	Targets	Current status	Actions for 2011/12
Identify, promote, and protect Nelson's heritage	Support of the Nelson Heritage Strategy	Implement Council actions in Nelson Heritage Strategy 90% of residents rate their satisfaction with heritage management as "fairly satisfied" or better	Increased subscription to the Remission of Rates for Heritage Maintenance from 43% to 55.7%. Applications totalling \$181,081.13 have been made to the Heritage Project Fund (HPF) for 2010/11 (\$39,045 available). Zero fees for resource consents available and promoted through HPF mail out. Heritage Inventory Project completed, archaeological sites report completed	Continue implementing Council actions in Nelson Heritage Strategy New system for remission of rates for heritage maintenance means applicants need only apply every three years Council will consider options for implementing the Heritage Inventory Project and archaeological sites report recommendations
Sustainability advocacy	Council and community greenhouse gas emissions	Stabilise the Council and community's greenhouse gas emissions by 2012 and reduce by 40% in 2020 compared with 2001	The Council's carbon emissions were 2,492 tonnes in 2009/10, compared to 2,097 tonnes in 2008/09. No inventory of community carbon emissions has been carried out	These voluntary targets will be considered during the development of the Nelson Sustainability Strategy in 2011/12
		Implement Climate Change and Sustainability action plans	Actions include: Council greenhouse gas inventory, solar initiatives, support for the Sustainability Forum, employment of an Eco Design Advisor, establishment of a Sustainable Business Advisor, waste minimisation initiatives and education	The Climate Change and Sustainability action plans to be reviewed and incorporated in the development of the Nelson Sustainability Strategy in 2011/12

Environmental management financial information for 2011/12

	Budget LTCCP (yr 3) 2010/11 \$000	2011/12 \$000	Amended 2011/12 \$000	Difference 2011/12 \$000
Revenue				
General Rates	(2,486)	(2,848)	(3,095)	(247)
Development/Financial contributions	0	0	0	0
Other revenue	(1,990)	(1,904)	(1,223)	681
Total Income	(4,476)	(4,752)	(4,318)	434
Expenses				
Operating and maintenance	4,668	4,102	4,137	35
Interest on loans	450	583	367	(216)
Depreciation	16	16	16	0
Total operating expenses	5,134	4,701	4,520	(181)
Operating (Surplus)/Deficit	658	(51)	202	253
Statement of funding requirement				
Funds required:				
Capital expenditure	0	0	4	4
Repayment of loan principal	409	1,079	553	(526)
Purchase of investment	4,568	4,470	2,543	(1,927)
Non cash - invest write up	133	305	181	(124)
Transfer to Reserves	16	159	11	(148)
Total Funds required	5,125	6,013	3,292	(2,721)
Source of funds:				
Net surplus/deficit	(658)	51	(202)	(254)
New loans raised	4,568	4,251	2,543	(1,708)
Transfer from other reserve funds	79	0	0	0
Non cash - invest write down	712	616	382	(233)
Non cash expenditure	16	16	16	0
Sale of investment	409	1,079	553	(526)
Sales of assets	0	0	0	0
Total source of funds	5,125	6,013	3,292	(2,721)

These figures are GST exclusive.

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TRANSPORT

The efficient and safe movement of people and goods around and through our region is important for community and economic wellbeing. Nelson City, as a unitary (combined city and regional) authority, does the transport planning for Nelson and is responsible for maintenance, construction and renewal of all roads and other parts of the transport network, except State Highways. State Highway 6 through Nelson is managed separately by the NZ Transport Agency (NZTA) and is 100% funded by Central Government. Local road operations and maintenance receive varying percentages of funding from Central Government, while capital works receive funding if they meet national funding criteria, with the balance provided by Council.

We know from surveys of residents that people are dissatisfied with aspects of the transport network and want clear strategic direction and improved services, especially for public transport.

Council manages and maintains 261 km of roads, of which 247 km are sealed and 14 km are unsealed; 102 bridges; 19 km of off-road cycleways; 871 car parks in the central city and 237 car parks in Stoke.

New this year: what's changed since the 2009-19 Nelson Community Plan

The most significant new initiative for transport is Council's plan to improve public transport services. Following cuts in Central Government funding for public transport in the regions, Council will increase some parking charges and use the resulting funding to improve public transport services. There have been consistent requests from many residents that better public transport services are needed. The initiative is explained in full below.

The following projects have been postponed from 2011/12 and will be reconsidered through Council's draft Nelson Long Term Plan 2012-22 process:

- Scotia St
- Shelbourne St
- Kawai St between Locking and Hampden
- Tipahi St between Alfred and Franklyn
- Eckington St
- Franklyn St between Tipahi and Vanguard
- Airlie St
- Secure cycle parking and upgraded cycle racks in the city centre
- Because of cuts in Government funding, proposed passenger transport facilities such as bus shelters planned for the upgraded bus services, which was to start in 2012/13, have been postponed



In recognition of the value for money that the minor transport improvement projects deliver, this budget has been substantially increased and a programme of works is planned to improve street lighting.

The minor improvement budget has an additional \$300,000 and the streetlight upgrades have another \$250,000 allocated.

Public transport

Public feedback from Council surveys and other sources has highlighted that many residents would like improved public transport services. 'The Bus' service was designed for the transport disadvantaged rather than commuting and has low patronage except for the Late Late Bus, which has high use.

Council plans to increase off street parking charges and using that additional funding, estimated to be around \$550,000 a year, to subsidise improved bus services between Nelson and Richmond, as well as improvements to 'The Bus' services. The improved service between Nelson and Richmond would aim to increase the frequency of services between Richmond, Stoke and Nelson to 20 minutes during peak times, either via Tahunanui or Waimea Rd and 40 minutes during the rest of the day.

Council, with Tasman District Council, also provides the Total Mobility Scheme, a door to-door transport service to assist people with impairments who are unable to use public transport.

Parking

Council is to raise charges in the four off street parking squares – Montgomery, Buxton, Ajax Ave (Millers Acre) and Wakatu – to \$1 an hour and use the additional revenue to fund improved public transport services. Council also decided to look at providing free parking in winter for one of the quieter mid-week days to encourage those wanting to shop mid-week. Until now, all parking revenue has been used to maintain and enhance the central city amenities and infrastructure. Public transport and parking are closely inter-related and these policies need to be set accordingly. For example, more people using alternative transport options, including cycling and public transport, reduces demand for parking spaces.

The new parking charge structure includes limiting the maximum parking duration in Wakatu Square to three hours coupled with more enforcement to ensure all the parking square time limits are not exceeded. Parking enforcement is funded by parking infringement revenue and not from parking charges or rates.

The aim of these incentives is to ensure commuter vehicles do not take up valuable central city parking spaces that are best suited for short stay users. Once purchased, parking tickets would be transferable to other off street parking spaces in the city centre until expiry, subject to any time limit restrictions.

Planning for the long term

The Regional Land Transport Strategy (RLTS) remains the primary high level strategic transport planning document for Council's transport activity. The RLTS was adopted by Council in 2009 and has to be reviewed within six years.

Four strategic documents are to be developed over the coming 2011/12 year, all of which will have critical importance to the delivery of Council's transport assets and services, these are:

- The Nelson Long Term Plan 2012-22
- 2012-15 Regional Land Transport Programme, which sets the transport funding for the next three year cycle
- 2012-15 Transport Activity Management Plan
- The Regional Public Transport Plan, which has to be adopted by 1 Jan 2012

Comprehensive traffic study

The results of the Arterial Traffic Study were to be released in early 2011 but were delayed. Once released they will guide some of Council's transport spending decisions in the short to medium term.

Moving people and goods smoothly into, around and through Nelson is a complex planning challenge that goes well beyond building roads. The previous Council recognised that the community was divided over the best transport configuration between the city and Annesbrook and initiated an Arterial Traffic Study. This study considered land use planning, economic changes, population growth, changing social patterns and more to work out an appropriate transport option. The Arterial Traffic Study was originally scheduled for completion in late 2010, although these have since been delayed by the New Zealand Transport Agency reviews. Subsequent decisions and outcomes from the study would feed into Council's future planning documents.

Top of the South High Productivity Vehicle Route Study

High Productivity Vehicles (the heaviest trucks) are now subject to different rules, following a Central Government rule change. A joint study, fully funded by NZ Transport Agency (NZTA), began in January 2010 following a change in the Vehicle Mass and Dimensions Rule in 2010. The study is the result of collaboration by the NZTA, and the three Top of the South councils: Nelson, Marlborough and Tasman.

Combined three roundabouts study

In January 2011 Nelson City, Tasman District and the NZTA commissioned a study into the three roundabouts at the southern end of Whakatu Drive around the council boundary between Nelson and Tasman. The results of this study are planned for August 2011. Any outcomes relevant to Nelson will be included in future planning documents.

Local road studies

Three local road studies are due to begin following any decisions following the completion of the Arterial Traffic Study. These are the Waimea Rd / Ridgeway intersection, the Ridgeway / Marsden Valley Rd intersection and the State Highway 6 Tahunanui intersection. Funding is included in budgets for improvements to the Waimea Rd / Ridgeway intersection, subject to the study outcomes. Work on the SH6 Tahunanui intersection will be fully funded by the NZ Transport Agency.

Cycle city

Nelson continues to have relatively high numbers of pedestrians and cyclists compared with the rest of the country. In response, Council has progressively developed footpaths and cycle facilities. Cycling and walking are important transport options to provide for an increasing population and to improve physical activity levels while reducing environmental impacts.

Council's minor improvement budget typically addresses several small scale walking and cycling projects each year. With the proposed increase in minor improvements funding proposed this year, it is anticipated that more smaller projects could be delivered. Two other key projects to assist walkers and cyclists are:

- a study into a shared path or cycle lanes from the city to the start of the Dun Mountain Walkway at Codgers Track, including parking improvements
- changes to the layout of Vanguard St and St. Vincent St to improve cycle access along Vanguard St to Gorrie St and from the city to the railway reserve at the end of St. Vincent St. This project will also improve access and parking along Vanguard St

Travel demand management

In 2011/12 Council will continue to work with schools to develop and implement school travel plans. These are designed to encourage active transport for all pupils travelling to and from school. School travel plans identify and aim to mitigate barriers to walking, scooting and cycling to school as well as promoting bus use and car pooling. Outcomes often include infrastructure improvements on key routes and at the school gate.

Schools that Council has assisted with their travel plans so far are:

- Auckland Point School
- Victory School
- Nelson Intermediate
- St Josephs
- Stoke School
- Clifton Terrace School
- Nelson Central School

Work is under way with a cluster of schools on Nayland Road, including Nayland Primary, Broadgreen Intermediate and Nayland College. Although no travel plans have yet been prepared for students of Hampden Street Primary and Nelson College and Nelson Girls' College, some minor work is planned for 2011/12. It is likely that these schools will be assisted to develop their plans along with Tahunanui School in 2012.

In addition to school travel plans, Council will continue to manage and promote car pooling in the city by allocating car parks and promoting and managing the service through its website to attract more registered users.

In 2010, several standards were modified and plan changes to the Resource Management Plan initiated to incentivise and promote travel demand management tools. The most significant tool that Council can use to influence travel demand is provision and management of parking.

Following consideration of submissions, Council decided to provide a further \$370,000 towards speed reducing signs for five schools. Staff are also to look at how the crossing near Auckland Point could be improved.



Significant road projects planned for 2011/12

There are a number of road projects scheduled for 2011/12 in addition to the comprehensive minor improvements programme and street lighting upgrades. These are:

- lower Queens Road – widening and footpath installation and a residential shared zone in the centre section;
- upper Queens Road to Victoria Heights – road widening and footpath installation
- Princes Drive road widening and footpath installation, currently planned for construction over two years
- Tasman Street from Halifax to Grove Street – road widening and footpath installation including sewer and stormwater pipes
- Waimea Road / Motueka Street intersection – traffic light installation
- Bishopdale railway reserve / Ridgeway / Beatson Road cycleway connections
- Atawhai Drive – designs for intersection improvements at Bayview loop road, Bayview Road, Malvern Avenue and Paremata St and completion of the shared cycle and pedestrian path, subject to gaining New Zealand Transport Agency (NZTA) funding

Safety

In recent years, Nelson has had an upward trend in reported injury crashes. The overall average crash rate has been comparable with similar cities in New Zealand. Of all driver casualties, those who were killed or seriously injured, 33% were between 15 and 24 years and 60% of all passenger casualties were also in this age range. Data shows that around 25% of all road casualties are cyclists. The cycle casualty rate for comparable cities in New Zealand is 11%. Nelson's key crash reduction issues that will be the focus for 2011/12, aligned with Central Government's Safer Journeys to 2020 strategy, include:

- Speed too fast – designing roads to encourage slower speeds and improved facilities for pedestrians and cyclists
- Child restraints – promotion
- Alcohol and drugs – Drive Sober campaign
- Young drivers – courses and campaigns
- Motorcyclists – courses with Tasman District Council
- Intersections – improvements and enforcement
- Vulnerable road users – particularly all cyclists and young pedestrians through school travel planning

Council staff also meet every four months with partner organisations including the Police to discuss road safety action plans.

Transport service levels and performance measures set in the 2009-19 Nelson Community Plan

Goals	Measures	Targets	Current status	Actions for 2011/12
Public transport services	Increasing use of public transport	Increase share of weekday journey to work trips by public transport to at least 10% by 2018	1% of all weekday journey to work trips by public transport (2010 survey of residents) There were 45,343 trips on 'The Bus' in 2009/10	No changes to be made until a decision is made on whether to expand services
		80% households within 400m (5 minutes' walk) of a bus route by 2014	Currently 79% of households within 400m of route (but better measure would be 'households within 400m walk of bus stop for SBL or route for The Bus.')	
Walkways and cycleways that meet residents' needs	Increased walking and cycling	Increase the number of vehicles with more than one occupant in the peak period across the Waimea Rd/Rocks Rd screenline to at least 10% by 2018 Increase the share of weekday journey to work trips undertaken by walking and cycling to at least 25% by 2018	Journey to work trips by cycle 9% and by walking 12% in 2010 (survey of residents). Vehicle occupancy survey in Sept 2009 showed an average of 24% of vehicles carried more than one occupant, in a survey of Rocks Road and Waimea Road during peak times	Council will continue to support travel demand management including car pooling and school travel plans
Walkways and cycleways that are safe	Number of accidents	Reduce the number of injury pedestrian and cyclist casualties by at least 20% by 2018 compared with 2008	This target is for total pedestrian and cyclist casualties to be no more than 28 by 2012. In 2009 the number of casualties was 45	Cycle way development and safety programmes including 0800CYCLECRASH continue



Goals	Measures	Targets	Current status	Actions for 2011/12
Well maintained road network	Residents' satisfaction	At least 75% resident satisfaction with roads	In 2010 average satisfaction with transport activities was 48%	Ongoing programme of maintenance and renewals
	Road roughness achieves New Zealand Transport Agency Standards	Maximum average road roughness: Arterial/principal 90-100 Collector 110 Local 120-140 Rural sealed 110-140 Rural unsealed 110-140	Maximum average road roughness targets have been met across all road categories	

Transport financial information for 2011/12

	Budget 2010/11 \$000	LTCCP (yr 3) 2011/12 \$000	Amended 2011/12 \$000	Difference 2011/12 \$000
Revenue				
General Rate	(7,110)	(8,162)	(7,400)	762
Development/Financial contributions	(257)	(265)	(400)	(135)
Other revenue	(5,781)	(7,315)	(6,748)	567
Total Income	(13,148)	(15,742)	(14,548)	1,194
Expenses				
Operating and maintenance	7,198	8,365	8,307	(58)
Interest on loans	1,159	1,228	1,279	51
Depreciation	4,132	4,370	4,394	24
Total operating expenses	12,489	13,963	13,980	17
Operating (Surplus)/Deficit	(659)	(1,779)	(568)	1,211
Statement of funding requirement				
Funds required:				
Capital expenditure	8,985	9,816	8,519	(1,297)
Repayment of loan principal	130	580	142	(438)
Purchase of investment	0	0	0	0
Transfer to reserve funds	345	1,319	221	(1,098)
Total Funds required	9,460	11,715	8,882	(2,833)
Source of funds:				
Net surplus/deficit	659	1,779	568	(1,211)
New loans raised	4,258	4,178	3,672	(506)
Transfer from reserve funds	308	1,282	238	(1,044)
Non cash expenditure	4,132	4,370	4,394	24
Sale of investment	0	0	0	0
Sales of assets	103	106	10	(96)
Total source of funds	9,460	11,715	8,882	(2,833)

These figures are GST exclusive.

For detail on the individual projects and figures making up this financial summary refer to the separate Estimates Book, which is available through the Council Customer Service Centre in Civic House and in the Nelson Public Libraries

REGULATORY COMPLIANCE (consents, licences, public health and monitoring)

As a unitary authority, the Nelson City Council fulfils its legislative responsibilities as a territorial authority, building consent authority and a regional council.

Council's regulatory compliance work includes administering government Acts and Regulations mainly related to public health, safety or wellbeing. Controlling dogs, licensing liquor outlets, ensuring food hygiene and safe navigation, for example, are all concerned with ensuring public safety.

Council's consents, licensing and monitoring activities include:

- Dog and animal control
- Liquor licensing
- Food premises monitoring
- Storing and providing land information
- Acting as a Building Consent Authority in processing and inspection of building consents
- Acting as a territorial authority for building compliance, earthquake prone buildings and building warrants of fitness
- Processing and monitoring resource consents, and enforcing conditions of resource consents
- Harbour and coastal safety and navigation
- Pollution management
- Investigating complaints about noise, bylaws, unauthorised activities and illegal building works)

New this year: what's changed since the 2009-19 Nelson Community Plan

Council has had to anticipate the costs of administering the new Food Act on operators of food premises. The budget has been set on an estimated cost recovery basis but the Government has not signalled if fees will be set by Regulation, which might require financial input from the general rates.

The Alcohol Reform Bill creates other uncertainties around the administration of liquor licences and the Council as District Licensing Agency's ability to cover or recover its costs. The budget is based on carrying forward the basis of fees and costs from the 2009/10 year.

The Council plans to delegate the responsibility for navigation safety to Port Nelson Ltd. It is unknown what cost consequences might arise from that delegation. No new financial provision has been made other than adjusting expenses against the record of running the Harbour Master vessel for a full 12 months. The cost of employing an Assistant Harbour Master or equivalent is retained in the budget for now. The Port Company and the Council are finalising the legal arrangements and agreements for that delegation so that the transfer of responsibility can occur on 1 July 2011.

The Council will review its Dog Control Bylaw and Dog Control Policy in 2011. No budget provision has been made for issues arising from those reviews.

No specific provision has been made for fee offsets required for resource consents that are late, as required by the Resource Management Act (2009) Amendment.

The Building Act Review Bill was due for release in mid-2011 and is likely to create significant changes for the building industry and Council's territorial authority and building consent authority functions.

The Council plans to recover the full cost of maintaining and being audited on its quality management systems for the Building Consent Authority through a levy.



Council plans to fund Council's statutory responsibilities for the Fencing of Swimming Pools Act 1987 through a user pays cost recovery mechanism. Council wants to lift its monitoring, inspection and compliance work on the fencing of swimming pools and plans a proactive approach to promoting compliance with the Fencing of Swimming Pools Act. Home owners have a responsibility to comply with fencing requirements; they are the major beneficiaries from ensuring pools are safe. A user pays approach, based on a biannual inspection of all known pools, will apply. For more, refer to the Building Unit Fees and Charges that are available on Council website at www.nelsoncitycouncil.co.nz

Fees and charges

Apart from some fee increases due to the rise in GST in October 2010 and the introduction of a discount for late resource consents, there are no major changes to fees and charges proposed for resource consent and environmental health services.

The schedule of fees and charges was approved by Council and is available on request.



Regulatory compliance service levels and performance measures set in the 2009-19 Nelson Community Plan

Goals	Measures	Targets	Current status	Actions for 2011/12
Building Control team to ensure buildings are built to provide a safe and healthy environment for current and future building owners and users	Compliance with Building Act 2004	100% compliance	Building Control team, Territorial Authority functions assessed by Department of Building & Housing Jan 2011. No non-compliances found	Ongoing monitoring of all BCA/TA functions and day to day use of QA and continuous improvement system
	Meet statutory timeframes under the Building Act 2004	100% compliance with Building Act requirements	1 July – 31 Jan 2011 671 building consents sought, 90% completed in 20 working days or less. Average processing days = 11 days 909 Code of Compliance Certificates issued, 95% completed in 20 working days or less. Average processing days = 3 days	Weekly and monthly monitoring of statutory timeframes Administration of databases and monthly reporting
Building Consent Authority accreditation services & Quality Assurance (QA) accreditation services	Retention of BCA Accreditation	Assessment by IANZ June 2009 and every two years thereafter. Retain Accreditation and obtain Quality Assurance Accreditation	Building Consent Authority to be assessed by International Accreditation New Zealand for all functions & Quality Assurance (QA) system, June 2011	Monthly monitoring of statutory timeframes and staff competencies Full implementation of Quality Assurance system



Goals	Measures	Targets	Current status	Actions for 2011/12
Reduce risk and ensure life safety of the public in buildings if earthquake occurs	Implementation of Earthquake Prone Building (EQPB) Policy	Building owners to be notified by June 2009 Priority 1 Buildings Special Post disaster functions	Considering major Nelson City Council infrastructure, ie, Port, Airport & Council owned buildings used for civil defence purposes	EQPB programme and register 257 entries in register
		Building owners to be notified by December 2009 Priority 2 Buildings Crowds	To be notified by June 2011 Review of EQPB Policy to amend timeframes	EQPB program and register. Review of EQPB Policy due by May 2011
		Building owners to be notified by December 2010 Priority 3 Buildings Heritage	To be notified by Dec 2011 Review of EQPB Policy to amend timeframes	EQPB program and register. Review of EQPB Policy due by May 2011
		Building owners to be notified by December 2011 Priority 4 Buildings Normal low hazard	To be notified by Dec 2012 Review of EQPB Policy to amend timeframes	EQPB program and register Review of EQPB Policy due by May 2011
Resource consent processing services	Number of consents processed within statutory timeframes	100% of consents processed within statutory timeframes	From 1 July to 31 December 2010: Non-notified consents 87% on time with an average of 30 days to process, notified consents 100% on time with an average of 57 days to process	Ensure appropriate staff levels, review and improve procedures, provide training and ensure easy monitoring of the status of consent applications
		The average days to process a non-notified consent is equal to or less than 20 days		
Public health protection services including food and liquor licensing and inspections	The percentage of premises inspected each year	All premises are inspected at least once per year and any failures reinspected	Achieved for 2009/2010, on target to achieve by the end of the 2010/2011 year	Ensure appropriate staff levels, provide training for any changes to the legislation, adjust the charging regime to allow for recovery of costs on an hourly basis

COUNCIL ACTIVITIES

Goals	Measures	Targets	Current status	Actions for 2011/12
Response to Complaints (e.g. pollution response, dogs)	The percent of priority complaints responded to within 30 minutes. High priority complaints are complaints that require immediate response due to a serious imminent threat to the environment or person	100% of high priority complaints are responded to within 30 minutes. Including dogs attacking or showing aggressive behaviour and pollution complaints	On target to achieve 100% response in 30 minutes for high priority complaints	Ensure appropriate staff levels and training
Noise control	The percent of priority complaints responded to within 30 minutes	80% of high priority complaints are responded to within 30 minutes. High priority complaints are those in the early hours of the morning	Currently 86% of priority complaints are responded to within 30 minutes	Targeted staffing levels on Thursday to Saturday nights with the aim to ensure no repeat offending



Regulatory compliance financial information for 2011/12

	Budget 2010/11 \$000	LTCCP (yr 3) 2011/12 \$000	Amended 2011/12 \$000	Difference 2011/12 \$000
Revenue				
General Rates	(1,975)	(1,999)	(1,571)	428
Development/Financial contributions	0	0	0	0
Other revenue	(3,255)	(3,372)	(3,516)	(144)
Total Income	(5,230)	(5,371)	(5,087)	284
Expenses				
Operating and maintenance	5,165	5,320	5,015	(305)
Interest on loans	0	0	0	0
Depreciation	25	27	27	0
Total operating expenses	5,190	5,347	5,042	(305)
Operating (Surplus)/Deficit	(40)	(24)	(45)	(21)
Statement of funding requirement				
Funds required:				
Capital expenditure	0	0	0	0
Repayment of loan principal	0	0	0	0
Purchase of investment	0	0	0	0
Transfer to reserve funds	65	51	72	21
Total Funds required	65	51	72	21
Source of funds:				
Net surplus/deficit	40	24	45	21
New loans raised	0	0	0	0
Transfer from reserve funds	0	0	0	0
Non cash expenditure	25	27	27	0
Sale of investment	0	0	0	0
Sales of assets	0	0	0	0
Total source of funds	65	51	72	21

These figures are GST exclusive.

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PARKS AND OPEN SPACE

Council manages a range of parks and open spaces to help protect Nelson's biodiversity, heritage, rivers and coast. The network of reserves in and around the city provides places for active residents and visitors. Our surroundings encourage active lifestyles, bringing health and wellbeing benefits and providing for a variety of outdoor recreation activities.

The Council manages 11,120 hectares (ha) of parks and reserves. The largest areas are the Brook, Roding and Maitai Conservation Reserves, which together total just over 10,000ha and are rich in native species and ecosystems. Nelson's landscape reserves form the green backdrop to the city, which is very much a part of the Nelson reputation as a green and beautiful location.

Nelson's Council parks and reserves are enjoyed by residents and visitors. Council also has to ensure these areas are protected from threats and managed for future as well as current use.

Maintenance costs and the total area managed continue to rise for reserves and sports fields. It also costs the Council a significant amount each year to provide the services and facilities expected by residents and visitors. Council and the community need to agree on a balance between the cost of providing these services and the many social, cultural, economic and environmental benefits that reserves provide to the City.

Council's parks and reserves management includes planning, acquisitions, development and maintenance functions.



New this year: what's changed since the 2009-19 Nelson Community Plan

Council has allowed for increased costs in managing the Trafalgar Park sand surface and new playing surfaces at Saxton Field.

Construction of toilets at Church Hill will be postponed from 2010/11 to 2011/12 due to a site change.

Construction of toilets at Basin Reserve will be postponed from 2010/11 to 2011/12. Also to be postponed from 2011/12:

- Toilets for the Marsden Valley conservation reserve
- Some capital works on mountain bike tracks
- Landscaping for new reserves in the Ridgeways and Tasman Heights subdivisions
- Horticultural Reserves Management Plan
- Botanical Hill sealing of main track – possibly to be cancelled
- Leases, Fees and Charges Policy for Saxton Field, with Tasman District Council

Funding for lights at the Paru Paru Rd tennis courts has been postponed from the 2010/11 financial year to 2011/12.

Additional funding has been included for land purchases for neighbourhood parks (\$2.4 million).

Additional funding has continued for the national cycleway works on the Dun Trail.



Parks and reserves service levels and performance measures set in the 2009-19 Nelson Community Plan

Goals	Measures	Targets	Current status	Actions for 2011/12
Neighbourhood parks well distributed throughout the city for residents use and enjoyment	Neighbourhood park distribution	At least one neighbourhood park within 400m of each home in residential area and within 5km in rural small holdings zone	Target met for all of Nelson except in the Wood where no suitable land is currently available to address shortfall	Open space to be considered for each new subdivision Council identifies areas and negotiates with owners
Sufficient sportsfield reserves provided to support community's organised sport needs	Area of sportsfield reserves	Maintain at least 2.5ha of sportsfield reserves per 1000 residents	Target met for all of Nelson 2.84ha per 1000 people in 2009	Continue to monitor area of reserves against population Further development of Saxton Field will add to area of sportsfield reserves
Well designed and safe play facilities are located within walking distance of every house in the urban area	Playground location distribution. Internal and independent audits monitor safety and design standards	Play facilities located within 800m of every house in the urban area Audits occur according to agreed schedule and recommendations are implemented	New criteria including proximity Schedule in place and being implemented	New playgrounds prioritised against criteria
Threats to significant biodiversity values within Conservation and Landscape Reserves are actively monitored	Monitoring system for key species and habitats	Regular system of monitoring of key species and habitats implemented for Conservation and Landscape Reserves and findings reported to Council and community	Introduced species are threatening biodiversity within city's reserves but extent of problem needs to be better researched	Maintain existing monitoring and eradication programmes, focussed on priority habitats Establishing monitoring programme
City's parks and reserves managed in a sustainable manner	Key indicators show improvement in sustainability	Council-wide system for monitoring sustainability indicators established and targets set for key indicators in parks and reserves	Council developing monitoring system for key indicators	Work with contractors to ensure sustainable approach built into work programmes as in Parks and Reserves Sustainability Action Plan

Parks and reserves financial information for 2011/12

	Budget LTCCP (yr 3)	Amended	Difference
	2010/11	2011/12	2011/12
	\$000	\$000	\$000
Revenue			
General Rates	(6,020)	(7,090)	432
Development/Financial contributions	0	0	0
Other revenue	(447)	(412)	(396)
Total Income	(6,467)	(7,502)	36
Expenses			
Operating and maintenance	4,841	5,249	(538)
Interest on loans	587	1,031	(236)
Depreciation	989	1,088	514
Total operating expenses	6,417	7,368	(260)
Operating (Surplus)/Deficit	(50)	(134)	(224)
Statement of funding requirement			
Funds required:			
Capital expenditure	10,043	3,385	4,743
Repayment of loan principal	0	520	556
Purchase of investment	0	0	0
Transfer to reserve funds	0	0	0
Total Funds required	10,043	3,905	5,298
Source of funds:			
Net surplus/deficit	50	134	224
New loans raised	7,895	1,282	1,990
Transfer from reserve funds	1,109	1,401	2,570
Non cash expenditure	989	1,088	514
Sale of investment	0	0	0
Sales of assets	0	0	0
Total source of funds	10,043	3,905	5,298

These figures are GST exclusive.

For detail on the individual projects and figures making up this financial summary refer to the separate Estimates Book, which is available through the Council Customer Service Centre in Civic House and in the Nelson Public Libraries

RECREATION AND LEISURE

Councils and other organisations see the many benefits to the community of more active and therefore healthier and more productive people. Council provides recreation and leisure opportunities by providing infrastructure such as footpaths and cycleways, parks and reserves, information, services, events and programmes.

Enjoying physical activities and leisure time is a major part of living in Nelson. We have the highest proportion of residents in the country taking part in sport and recreation and relatively high levels of cycle commuting. Related to this, Nelson has the fewest smokers nationwide.

‘Recreation’ and ‘leisure’ are defined broadly to include all non-physical exercise and active pastimes that ‘refresh, occupy and entertain’.

Council’s recreation and leisure activity overlaps with other Council activities particularly:

- Culture, heritage and arts
- Parks and open space
- Transport (especially active and public transport)
- Environmental management
- Community facilities

Council’s recreation and leisure activities include:

- Recreation and reserves planning
- Trafalgar Centre
- Golf courses (Waahi Taakaro, Maitai)
- Swimming pools (Riverside and Nayland)
- Natureland Zoo at Tahunanui
- Recreation grants from the Nelson City Physical Activity Fund
- Coordinating and funding community programmes
- Community liaison – recreation
- Play facilities (playgrounds, youth parks, skate parks)
- Support for after school and holiday programmes
- Facilitation of the community recreation cluster
- In Your Neighbourhood and Activator physical activity programmes



New this year: what's changed since the 2009-19 Nelson Community Plan

There has been a transfer of the recreation grants budget to social development so all are managed in the one activity.

Council now retains Trafalgar Centre revenue and covers outgoing costs, which has resulted in improved financial performance.

A Youth Park in Stoke, originally identified to be built in 2010/11, is now planned for 2011/12, subject to choosing a suitable site.

Regional recreation facilities

The Nelson and Tasman Councils also work through the Regional Funding Forum to coordinate the funding and development of regional community recreation and leisure facilities, such as those at Saxton Field. The Trafalgar Centre is the region's largest indoor events venue catering for major arts, cultural, sporting and recreation events that attract large audiences. The main stadium at the Trafalgar Centre was upgraded in 2009, with more improvements planned for its northern end. In 2011/12, \$100,000 of detailed design work will be completed, ahead of the construction phase, which is programmed to begin soon after 1 July 2012.

Recreation and leisure service levels and performance measures set in the 2009-19 Nelson Community Plan

Goals	Measures	Targets	Current status	Actions for 2011/12
Natureland established as a high quality visitor attraction	Visitor numbers	Visitor numbers increase annually	Visitor numbers remain static. Improvements to the access road have now been completed	Ongoing programme of maintenance to improve the park environment. Redevelopment of the walk through aviary to enhance visitor experience
Trafalgar Centre as a venue that continues to meet needs of the community and attract visitors	Bookings	Bookings increase annually	Bookings for national sports events entertainment and private functions trending upwards; bookings for local sports still declining. Council has taken over the direct management of the centre	Continue to analyse use trends and work with customers and user groups Maintain refurbishment and replacement programmes



Recreation and leisure financial information for 2011/12

	Budget 2010/11 \$000	LTCCP (yr 3) 2011/12 \$000	Amended 2011/12 \$000	Difference 2011/12 \$000
Revenue				
General Rates	(3,007)	(3,248)	(3,432)	(184)
Development/Financial contributions	0	0	0	0
Other revenue	(605)	(452)	(730)	(278)
Total Income	(3,612)	(3,700)	(4,162)	(462)
Expenses				
Operating and maintenance	2,489	2,565	2,486	(79)
Interest on loans	450	399	930	531
Depreciation	668	686	734	48
Total operating expenses	3,607	3,650	4,150	500
Operating (Surplus)/Deficit	(5)	(50)	(12)	38
Statement of funding requirement				
Funds required:				
Capital expenditure	1,408	1,129	1,402	274
Repayment of loan principal	253	393	524	131
Purchase of investment	0	0	0	0
Transfer to reserve funds	5	5	129	124
Total Funds required	1,666	1,527	2,055	529
Source of funds:				
Net surplus/deficit	5	50	12	(38)
New loans raised	707	753	823	71
Transfer from reserve funds	273	25	473	448
Non cash expenditure	668	686	734	48
Sale of investment	13	13	13	0
Sales of assets	0	0	0	0
Total source of funds	1,666	1,527	2,055	529

These figures are GST exclusive.

For detail on the individual projects and figures making up this financial summary refer to the separate Estimates Book, which is available through the Council Customer Service Centre in Civic House and in the Nelson Public Libraries

COMMUNITY FACILITIES



Council manages a range of very different kinds of properties under this activity. What they have in common is that they are all physical properties owned by Council on behalf of the community for people to use and for delivering community services.

Over the last two decades, the majority of Council funds went into bringing essential infrastructure and utilities up to required standards. This was expensive and as a result the City fell behind in providing the full range of high quality community facilities that are now needed and expected by the community. With the City's infrastructure now largely in place, Council and the community are turning to the question of how to fill obvious gaps in its suite of facilities. Council sees the advantages in investing in community facilities because of the social, cultural and economic benefits for Nelson. Council already provides and manages many of these facilities. The next few years will present Nelson with more decisions on the best way to fund, locate and develop new facilities that are needed.

Council builds and runs community facilities to ensure Nelson has a range of high quality places in which to deliver services and for a variety of uses by residents and visitors. These range from public toilets and camping grounds to the crematorium. Many different facilities and services are included in this Council financial activity, from the three public libraries to community properties including local halls. The types of community facilities include:

- Public libraries
- Marsden cemetery and crematorium
- Public toilets
- Marina
- Community properties
- Motor camps (Tahunanui, Brook and Maitai)
- Community housing – 142 units of low cost housing for older residents with limited financial means
- Regional community facilities such as those at Saxton Field

New this year: what's changed since the 2009-19 Nelson Community Plan

Council decided the upgrade of the northern end of the Trafalgar Centre, improvement to the Maitai Walkway, Rutherford Park landscaping and a Rutherford/Trafalgar Park Development Plan will progress as planned. However, Council decided not to proceed with the proposed performing arts or conference centre.

Marina fees will not be increased by 15% as proposed. Instead fees will only increase by the Consumer Price Index for 2011/12.

Nelson Public Libraries will continue to provide mainly Government-funded internet access for the next decade. Until 30 June 2011, all direct costs of this service were completely Government funded. This funding has been approved for the next ten years, and a requirement of that funding is that councils pay a maximum 25% of operating costs. In Nelson, this will cost \$10,800 a year beginning from 1 July 2011. Nelson Public Libraries has set up a booking system to provide preferential access for this service to library card holders and the local community.

Council has reached a conditional agreement with the Maitai Club to buy their Kinzett Terrace building at a cost of \$455,000. It has included funding for that purchase in the budget for 2011/12.

Saxton Stadium regional facility

Saxton Stadium is an important asset for the region and is the culmination of a number of years of hard work by the Saxton Field Stadium Society, representing the sporting codes based there, and funding and support from both the Nelson City and Tasman District Councils. Nelson City's share was \$6.7 million of the \$13.2 million total cost. The 7000m² stadium houses five basketball/netball courts, 12 volleyball courts and a table tennis area along with sports administration offices.

The operating cost of Saxton Stadium is budgeted to be \$953,550 in 2011/12, which includes interest on the loan, depreciation and the management of the facility. Of that total amount, \$100,000 is budgeted to be received from the facility's users, \$53,200 from Sports House rent and \$65,250 from the Tasman District Council as a grant towards operating the facility.

Community facilities service levels and performance measures set in the 2009-19 Nelson Community Plan

Goals	Measures	Targets	Current status	Actions for 2011/12
Well-managed facilities with appropriate services for a variety of uses by the community	Survey of residents	Minimum of 80% satisfaction with facilities	62% of residents were satisfied or very satisfied with community facilities Only 9% were dissatisfied or very dissatisfied (2010 survey of residents)	Continue to analyse use trends and seek feedback from customers and user groups to make improvements Continue to bench-mark services internally and with reference to other bodies providing the same or similar services Maintain refurbishment / replacement programmes
Nelson Public Libraries are well used and offer a range of services that satisfy the needs of the community	Membership figures Issues per capita compared to national average. Holdings per capita compared to national average. Survey of residents	Membership as a % of population equals or better the national average. Items per capita and holdings per capita equal or better national average. 85% minimum satisfaction with libraries	Library membership 72% of population (national average 50.2%) Issues per capita 22.7 (national average 12.76) Holdings per capita 3.35 (national average 2.8) 84% of residents were satisfied or very satisfied with the public library service; 4% were dissatisfied or very dissatisfied	Continue to grow our services, events and collections to reflect the needs of our changing population, its demographics and ethnicities Continue to provide and encourage access to technologies to remain relevant to the community's needs A Customer Satisfaction Action Plan will be developed and implemented
Provide low cost, self-funding community housing for older persons	Condition assessments. Cost to rates	Community housing maintained to a level 3 (average) standard and at no cost to rates	All units Grade 3 level or higher. Currently community housing rents do not cover maintenance and operations	An ongoing maintenance programme is in place to ensure assets are maintained to the appropriate levels



Community facilities financial information for 2011/12

	Budget 2010/11 \$000	LTCCP (yr 3) 2011/12 \$000	Amended 2011/12 \$000	Difference 2011/12 \$000
Revenue				
General Rates	(5,712)	(7,336)	(5,134)	2,202
Development/Financial contributions	0	0	0	0
Other revenue	(4,270)	(3,227)	(4,680)	(1,453)
Total Income	(9,982)	(10,563)	(9,814)	749
Expenses				
Operating and maintenance	5,105	5,210	5,422	212
Interest on loans	2,105	3,044	1,523	(1,521)
Depreciation	1,285	1,563	1,073	(490)
Total operating expenses	8,495	9,817	8,018	(1,799)
Operating (Surplus)/Deficit	(1,487)	(746)	(1,796)	(1,050)
Statement of funding requirement				
Funds required:				
Capital expenditure	9,132	22,597	5,908	(16,688)
Repayment of loan principal	369	1,532	427	(1,105)
Purchase of investment	0	0	0	0
Transfer to reserve funds	0	118	0	(118)
Total Funds required	9,501	24,247	6,335	(17,911)
Source of funds:				
Net surplus/deficit	1,487	746	1,796	1,050
New loans raised	6,227	21,536	3,044	(18,492)
Transfer from reserve funds	72	0	48	48
Non cash expenditure	1,285	1,563	1,073	(489)
Sale of investment	121	400	0	(400)
Sales of assets	309	2	374	372
Total source of funds	9,501	24,247	6,335	(17,911)

These figures are GST exclusive.

For detail on the individual projects and figures making up this financial summary refer to the separate Estimates Book, which is available through the Council Customer Service Centre in Civic House and in the Nelson Public Libraries

ECONOMIC DEVELOPMENT



Council supports economic development in Nelson by providing the right economic environment, consent services, utilities and infrastructure for businesses to operate effectively. Council's economic development services include staff advice, promotional material, information and assistance for elected members and the public. Council currently processes over \$80 million of renovation and building consents annually, which is a major driver of the region's economic success.

Rugby World Cup 2011 will be the highest profile event for Nelson this year, potentially bringing significant economic benefits. Council, directly and through its arms-length organisations, will deliver this event and support other events to bring opportunities and economic benefits to the whole community.

Council's economic and tourism support activity includes:

- Economic development support through the Nelson Regional Economic Development Agency (EDA) and Tourism Nelson Tasman Ltd (NTT), which trades as Nelson Tasman Tourism
- Economic development through the establishment of Council's Economic Development Committee
- Implementation of the Nelson Events Strategy

Council coordinates many of its economic development initiatives through its base funding for the EDA and NTT, both of which are Council controlled organisations. The base funding is used by these organisations to gain additional funding from other sources for a range of economic development projects.

Council contributes directly to promoting the region nationally and internationally through campaigns, events, publications and through Sister City programmes. Council also provides funding for Uniquely Nelson to promote the central city area and its businesses.

New this year: what's changed since the 2009-19 Nelson Community Plan

In late 2010, the Council set up an Economic Development Committee. The role and function of this Committee includes: preparing a draft Statement of Expectation for the EDA and Long Term Plan; leadership, support and advice to create business legacy through Rugby World Cup 2011; and to consider major requests for events funding.

Nelson Tasman Tourism Ltd (NTT) is to receive \$422,000 for 2011/12, an increase above initial budgets.

Council will contribute \$30,000 to the EDA for assessing a potential business incubator. Council is also supporting the Lee Valley Dam proposal, recognising its importance for regional economic development.

Economic and tourism support service levels and performance measures set in the 2009-19 Nelson Community Plan

Goals	Measures	Targets	Current status	Actions for 2011/12
Coordination and promotion of economic development Effective Council controlled organisations (CCOs) and infrastructure that provide for a sound local economy	Resident satisfaction Detailed targets for CCOs are in the relevant Statements of Intent	Resident satisfaction with Council performance >80%	Not achieved In 2010, 43% of residents were satisfied with Council performance in economic and tourism support	Progress the development of a regional brand for Nelson Monitor and review tourism outcomes in relation to Rugby World Cup 2011

Economic and tourism support financial information for 2011/12

	Budget LTCCP (yr 3)		Amended	Difference
	2010/11	2011/12	2011/12	2011/12
	\$000	\$000	\$000	\$000
Revenue				
General Rates	(1,537)	(2,410)	(2,781)	(370)
Development/Financial contributions	0	0	0	0
Other revenue	(20)	0	(20)	(20)
Total Income	(1,557)	(2,410)	(2,801)	(390)
Expenses				
Operating and maintenance	1,552	2,410	2,788	377
Interest on loans	5	0	13	13
Depreciation	0	0	0	0
Total operating expenses	1,557	2,410	2,801	390
Operating (Surplus)/Deficit	(1)	0	0	0
Statement of funding requirement				
Funds required:				
Capital expenditure	146	0	67	67
Repayment of loan principal	0	0	0	0
Purchase of investment	0	0	25	25
Transfer to reserve funds	0	0	0	0
Total Funds required	146	0	92	92
Source of funds:				
Net surplus/deficit	0	0	0	0
New loans raised	146	0	92	92
Transfer from reserve funds	0	0	0	0
Non cash expenditure	0	0	0	0
Sale of investment	0	0	0	0
Sales of assets	0	0	0	0
Total source of funds	146	0	92	92

These figures are GST exclusive.

For detail on the individual projects and figures making up this financial summary refer to the separate Estimates Book, which is available through the Council Customer Service Centre in Civic House and in the Nelson Public Libraries



SOCIAL DEVELOPMENT

Council is one of many organisations working towards improved social wellbeing in Nelson. Social wellbeing can mean different things to different people, but generally it includes happiness, quality of life and welfare. Everyone needs to be healthy, have access to education, paid work, recreation and leisure opportunities, be connected to neighbours, friends and the wider community, and live in an environment that is safe and meets their needs. Council can't deliver all of these but, with other organisations, a lot of Council's activities contribute to the social wellbeing of Nelson residents. An example is Council support for the work of the International Safe Communities 'Safe at the Top' initiative, which it provides with financial and staff support. Councillors and staff are involved at working group and task group levels.

Council supports a range of social development programmes in Nelson including employment initiatives for youth, safety in the city, community events and support for new migrants. To help guide Council's work in this area, a Social Wellbeing Policy was adopted in 2003.

The Social Wellbeing Policy has since been reviewed and the new policy was due to be adopted in mid-2011. The updated policy will focus on wellbeing at a community level, have flexibility to respond to community needs and clarify Council's role. As part of the social wellbeing review, Council also reviewed its Positive Ageing Policy and considered youth, accessibility and affordable housing issues. When it adopts the revised Policy, Council will consider the resources needed to implement it.

Council's social development work includes:

- Community liaison and support
- Community assistance funding
- Employment initiatives, including the Connections Youth Transition Service
- Youth development
- Settlement Support (Department of Labour funded)
- Safer City Nelson Project (Ministry of Justice funded)

New this year: what's changed since the 2009-19 Nelson Community Plan

Ministry of Justice funding has been accessed for a three year Safer City Nelson project and the one year Reducing Access to Alcohol for Minors project.

Council's Recreation and Arts budgets for Community Assistance funding have been included in the Social Development activity.

Youth Passport will no longer be produced.

Following discussion of submissions, Council decided to note its continuing support and appreciation for the 'Safe at the Top' group's work, including its accreditation application to Nelson and Tasman being designated as an International Safe Community.



Social development service levels and performance measures set in the 2009-19 Nelson Community Plan

Goals	Measures	Targets	Current status	Actions for 2011/12
Council policy framework that supports the social wellbeing of residents	Social wellbeing policy reviewed according to schedule	Revised social wellbeing policy adopted (by Yr 1) and implementation begun (Yrs 2-3)	Social Wellbeing policy under review, due for completion in 2011 and then implementation	Council is talking with the community to ensure that the key social wellbeing issues are addressed within the policy

Social development financial information for 2011/12

	Budget 2010/11 \$000	LTCCP (yr 3) 2011/12 \$000	Amended 2011/12 \$000	Difference 2011/12 \$000
Revenue				
General Rates	(736)	(609)	(1,079)	(470)
Development/Financial contributions	0	0	0	0
Other revenue	(201)	(217)	(297)	(81)
Total Income	(937)	(826)	(1,376)	(551)
Expenses				
Operating and maintenance	962	853	1,398	545
Interest on loans	5	5	1	(4)
Depreciation	10	10	19	9
Total operating expenses	977	868	1,418	550
Operating (Surplus)/Deficit	40	42	42	(1)
Statement of funding requirement				
Funds required:				
Capital expenditure	36	0	0	0
Repayment of loan principal	7	10	14	4
Purchase of investment	0	0	0	0
Transfer to reserve funds	1	1	4	3
Total Funds required	44	11	18	7
Source of funds:				
Net surplus/deficit	(40)	(42)	(41)	1
New loans raised	31	0	0	0
Transfer from reserve funds	43	43	40	(3)
Non cash expenditure	10	10	19	9
Sale of investment	0	0	0	0
Sales of assets	0	0	0	0
Total source of funds	44	11	18	7

These figures are GST exclusive.

For detail on the individual projects and figures making up this financial summary refer to the separate Estimates Book, which is available through the Council Customer Service Centre in Civic House and in the Nelson Public Libraries

MANAGING EMERGENCIES

The vision for Civil Defence Emergency Management (CDEM) in Nelson and Tasman is 'a resilient Nelson Tasman community'. A resilient community understands risk, is ready for emergencies and has the ability to respond to and recover from an emergency or natural disaster.

The physical setting and population of Nelson mean it is exposed to many potential hazards. Experience tells us that flooding is the most common threat requiring a CDEM response, while a major earthquake has the potential to be the most damaging. Other hazards include storm surge, biological pests and new organisms, tsunamis, communicable disease outbreak, and rural fires. Council and the community have to be ready to face any of these, to respond and recover quickly afterwards.

Council's emergency management work aims to protect life, property and infrastructure from natural and technological hazards or disasters. This obligation comes from the Civil Defence Emergency Management Act 2002, which requires local authorities to plan and provide for civil defence and emergency management in their areas.

Nelson City Council delivers CDEM jointly with Tasman District Council through the Nelson Tasman Civil Defence Emergency Management Group. Nelson City Council administers the CDEM Group. It also contributes funds to the Waimea Fire Committee to deliver rural fire prevention and control.

Council staff are trained to respond to CDEM events and to operate the Emergency Operations Centre. The services provided by the CDEM Group are set out in the current Nelson Tasman Civil Defence Emergency Group Plan. In 2011/12, Nelson City Council proposes to contribute \$269,750 as its share towards operating and maintaining the levels of service stated in the Plan.

New this year: what's changed since the 2009-19 Nelson Community Plan

When the 2009 Nelson Community Plan (NCP) was prepared, funding for the planned development of a new Emergency Operations Centre (EOC) was not included in the forecast budget for 2011/12. Allowances had been made for these costs through the CDEM budget process, which was reported to both Nelson and Tasman Councils and referred to the 2010 Annual Plan but it was not included in the original NCP document or its budgets. Planning for the EOC upgrade has continued over the last two years in the expectation that the funding had been included in Council's budgets. In order to correct this omission, an additional \$150,000 of capital funding, as the Nelson City Council share of this cost, has been allocated to Council's civil defence activity. The grant has been increased to cover additional expenses as a result of the EOC upgrade.

Managing emergencies service levels and performance measures set in the 2009-19 Nelson Community Plan

Goals	Measures	Targets	Current status	Actions for 2011/12
Sustainable communities – able to understand and reduce vulnerability to emergencies		Adequate hazard and risk information for Civil Defence Emergency Management (CDEM) planning	Regional Hazard Analysis incorporated into CDEM Group Plan review	Consultation on draft Group Plan to occur in 2011
Communication with the community	Public preparedness for emergencies	Promotion of personal readiness for emergencies	Annual cycle of public education campaigns eg, Get Ready Get Thru Week	Planning for future major public events (eg, EcoFest) under way
		Ability to keep public informed in an emergency	Regional CDEM website used regularly eg, regional flooding Dec 2010	Temporary tsunami signs under investigation
Emergency management planning	Effective CDEM planning for Nelson Tasman region	Review of CDEM Group plan	Drafting of CDEM Group Plan under way. New community plans for Tapawera, Mapua, Marahau under way	Consultation on draft Group Plan to occur in 2011
Self-reliant communities prepared to respond to emergencies	Ability to operate effective CDEM Group Emergency Operations Centre (EOC) for Nelson Tasman, and Alternate EOC		Significant responses required for Canterbury earthquake and following December regional floods	Planning for new Group EOC for 2011/12



Goals	Measures	Targets	Current status	Actions for 2011/12
Co-ordination of emergency management services	CDEM staff are adequately trained for their roles		Group Training Programme now in place, involving Council staff, volunteers and other agencies	Training for new emergency software package to be rolled out
	Radio communications network in place	Effective back-up communications and power	Improvements made to extent and resilience of Group radio communications network	Life-cycle upgrade of relevant units programmed
	Exercises programmed every year, together with partner agencies	Maintain specialist volunteer rescue team	Participation in national and regional Exercises	Planning for next national Exercise has commenced
	Full strength, accredited rescue team (NZ-RT2) is maintained		Volunteer Response Team deployed for Canterbury earthquakes and on stand-by for Queensland floods	Registration of Response Team in national framework under review



Managing emergencies financial information for 2010/11

	Budget LTCCP (yr 3) 2010/11 \$000	2011/12 \$000	Amended 2011/12 \$000	Difference 2011/12 \$000
Revenue				
General Rates	(419)	(450)	(442)	8
Development/Financial contributions	0	0	0	0
Other revenue	(42)	(15)	(45)	(30)
Total Income	(461)	(465)	(487)	(22)
Expenses				
Operating and maintenance	424	460	594	134
Interest on loans	3	1	8	7
Depreciation	3	3	5	2
Total operating expenses	430	464	607	143
Operating (Surplus)/Deficit	(31)	(1)	120	121
Statement of funding requirement				
Funds required:				
Capital expenditure	125	0	185	185
Repayment of loan principal	0	0	0	(0)
Purchase of investment	0	0	0	0
Transfer to reserve funds	0	3	0	(3)
Total Funds required	125	3	185	182
Source of funds:				
Net surplus/deficit	30	0	(120)	(120)
New loans raised	57	0	259	259
Transfer from reserve funds	35	0	41	41
Non cash expenditure	3	3	5	2
Sale of investment	0	0	0	0
Sales of assets	0	0	0	0
Total source of funds	125	3	185	182

These figures are GST exclusive.

For detail on the individual projects and figures making up this financial summary refer to the separate Estimates Book, which is available through the Council Customer Service Centre in Civic House and in the Nelson Public Libraries

CULTURE, HERITAGE AND ARTS

Cultural wellbeing is an important aspect of community wellbeing. Council and many residents see the need to invest in sustaining and developing Nelson's heritage and arts to support the cultural wellbeing of Nelson.

'Cultural wellbeing', as defined by the Ministry for Culture and Heritage, includes the vitality that communities and individuals enjoy through participation in recreation, creative and cultural activities; and the freedom to retain, interpret and express their arts, history, heritage and traditions. Cultural wellbeing in its broadest definition includes:

- Arts, creative and cultural activities
- Languages, film and broadcasting
- History and heritage
- Recreation
- Sense of place
- Local identity and heritage

Council contributes towards a range of cultural, heritage and arts facilities and activities that are expected by the community. A significant challenge facing the Nelson community in the next few years will be working out how best to address the redevelopment of the Council controlled Suter Art Gallery, Te Aratoi o Whakatū, and how to manage debt levels at the Provincial Museum.

Council's culture, heritage and arts activities include:

- Heritage and arts planning including implementing the Whakatū-Nelson Heritage Strategy, the Nelson Tasman Regional Arts Strategy and the Arts Policy
- Support for the Suter Art Gallery, Te Aratoi o Whakatū, and the Tasman Bays Heritage Trust, which manages the Provincial Museum
- Historic buildings and facilities such as Broadgreen, Isel and Melrose historic houses and Founders Heritage Park
- Historic cemeteries including Hallowell, Wakapuaka, Hira, Seaview and others
- Festivals, events and street decorations

Council contributes towards a range of non-Council facilities such as the Theatre Royal and the Nelson School of Music. Council also inspects and manages heritage trees on public and private land as identified in the Nelson Resource Management Plan.

New this year: what's changed since the 2009-19 Nelson Community Plan

Council has provided funding in response to the following requests:

- For **The Suter te Aratoi o Whakatū**, a Council controlled organisation, an additional \$100,000 operating grant for deferred maintenance. Council will put \$500,000 towards concept plans for its redevelopment.
- From **Tasman Bays Heritage Trust** (Provincial Museum), also a Council controlled organisation, an additional \$67,000 to increase collections staff. It has also been identified that this organisation has a loan from Council of \$1.2 million, due to begin repayments in 2012, with no capacity to meet the repayment timeline. It owes a similar amount to Tasman District Council. Council will not seek repayment of the loan in 2011/12.
- The **Nelson School of Music**, which is not a Council controlled organisation, requested \$56,000 to cover losses in 2010/11 and a further \$120,000 towards operating costs. Council allocated an additional \$70,000 for operating conditional on a due diligence review and \$20,000 towards an earthquake risk assessment.
- The **Theatre Royal**, also not a Council controlled organisation, sought that Council writes off a \$1.5 million loan, plus an additional \$100,000 for operating costs. Council plans to allocate \$100,000 for operating expenses in response and will defer loan repayments for 2011/12. Council is also looking at governance arrangements to provide ongoing financial viability for the Theatre Royal.

The Council controlled and other institutions were included in Council's review of arms length organisations.

Funding sources have recently shrunk so Council has had to reassess its contribution to a range of arts and cultural activities. Council is to provide an additional \$65,000 in 2011/12 to replace funding for festivals that is no longer provided by other funders.

Following the submissions process, Council decided to put \$20,870 more towards dressing Nelson for RWC 2011. It also committed \$12,000 for a youth event after the Mask Parade and \$25,000 to the Nelson Multi-cultural Council towards running Race Unity Day in 2012. A further \$30,000 was provided to assist with running youth events in 2011/12. Council also allocated \$15,000 for street and Christmas decorations for the city centre.

Festivals funding has also been reassessed and Council will offer a more basic New Year's Eve event for December 2011. This Annual Plan does not include funding for Opera in the Park in February 2012.

As Nelson is known as an arts centre, Council plans to continue to include art into projects throughout the city. Plans are under way to install a major gateway artwork near the Trafalgar Street roundabout on QE II Drive as part of the Heart of Nelson improvements in and around the central city. Other Council-initiated public artworks and sculptures are planned for Wakefield Quay, the Maitai Bridge area and central Nelson in 2011/12.



Culture, heritage and arts service levels and performance measures set in the 2009-19 Nelson Community Plan

Goals	Measures	Targets	Current status	Actions for 2011/12
Support for arts access, participation and visibility and facilitation of the arts as a major economic driver for Nelson	Regional Arts Strategy and Arts Policy	Nelson Tasman Regional Arts Strategy and Nelson Arts Policy developed (Yr 1) and implementation begun (Yrs 2-3)	Council's arts policy has been adopted Implementation has begun	Continue to implement arts policy
Delivery of a range of arts events and festivals that provide entertainment and education for the community	Customer surveys undertaken during events and festivals	Minimum 80% customer satisfaction	Wide range of popular festivals and events are an established part of the Nelson arts scene	Festivals and events activities will be reviewed as part of the culture, heritage and arts activity management plan Council will continue to provide a diverse range of events
Heritage assets that are managed to ensure their protection and ongoing financial sustainability	Condition assessment of heritage assets, cost to rates, visitor numbers	Heritage assets maintained to a level 3 (average) or better condition. Comparison across all heritage assets shows cost of maintaining heritage attractions is commensurate with visitor numbers	Heritage assets have been assessed as being of level 3 (average) or better condition	Ongoing programme of maintenance to ensure assets meet the condition targets A review of the funding requirements for heritage assets will be carried out as part of the development of the culture, heritage and arts activity management plan

Culture, heritage and arts financial information for 2011/12

	Budget 2010/11 \$000	LTCCP (yr 3) 2011/12 \$000	Amended 2011/12 \$000	Difference 2011/12 \$000
Revenue				
General Rates	(3,756)	(3,268)	(3,829)	(561)
Development/Financial contributions	0	0	0	0
Other revenue	(920)	(960)	(792)	168
Total Income	(4,676)	(4,228)	(4,621)	(393)
Expenses				
Operating and maintenance	4,324	3,934	4,759	825
Interest on loans	175	96	207	111
Depreciation	82	82	86	4
Total operating expenses	4,581	4,112	5,052	940
Operating (Surplus)/Deficit	(95)	(116)	431	547
Statement of funding requirement				
Funds required:				
Capital expenditure	261	19	254	235
Repayment of loan principal	44	1,255	48	(1,207)
Purchase of investment	25	0	0	0
Non cash - invest write up	87	94	94	0
Transfer to reserve funds	89	111	124	13
Total Funds required	506	1,479	520	(959)
Source of funds:				
Net surplus/deficit	95	116	(431)	(547)
New loans raised	167	0	752	752
Transfer from reserve funds	159	81	113	32
Non cash expenditure	85	82	86	4
Sale of investment	0	0	0	0
Sales of assets	0	1,200	0	(1,200)
Total source of funds	506	1,479	520	(959)

These figures are GST exclusive.

For detail on the individual projects and figures making up this financial summary refer to the separate Estimates Book, which is available through the Council Customer Service Centre in Civic House and in the Nelson Public Libraries

DEMOCRACY AND ADMINISTRATION



Council separately accounts for the costs associated with providing administration, local governance, representation and democracy processes for the Nelson community. These costs include strategic asset and investment management and running the local body election process every three years with the next due in 2013. Councillors' meeting fees and expenses are included, as well as running consultation processes, public communications, annual planning, annual reporting and general administrative support provided by Council staff. Services also include facilitating the participation by Māori in Council's decision making processes, as required by the Local Government Act.

Nelson City Council employs close to 250 people, including some part-time, in 220 full-time equivalent positions (FTEs). Most staff are based in Civic House. Some are located throughout the City at a range of Council facilities including in the public libraries, the transfer station and Founders Heritage Park.

There are three 'sub-activities' included under democracy and administration:

- Cost of democracy including meetings, publicity, Councillor costs and elections
- Management of investments, including rental properties, forestry, Civic House, the Airport, Port Company and the Ridgeway subdivision
- Long-term planning and internal monitoring

New this year: what's changed since the 2009-19 Nelson Community Plan

A financial policy change will minimise the impact on ratepayers of interest rate changes over time by aligning the policies with best practice benchmarks. Council updated the Liability Management Policy and Investment Policy to take a longer term view of funding and interest rate risk management, with the following key changes:

- Debt ratios and limits are updated to be consistent with best practice benchmarks
- Council's external borrowings and interest rate risk management instruments will be secured by a charge over rates and rates revenue offered through a Debenture Trust Deed rather than a Securing Sharing Deed

Improvements that had been planned for Civic House in 2011/12 will be reduced. Internal interest and rent for the Nelmac plant nursery has also been adjusted, compared to what had been projected for 2011/12 in the 2009 Nelson Community Plan.

Some policy development work has been delayed, including the Community Housing Policy review, Regional Facilities Plan review, Heritage Strategy review and the Leases, Fees and Charges Policy for Saxton Field with Tasman District Council.

Arms length organisations review

Council has been working over the last 18 months on a review of the governance arrangements that it has in place for its various Council controlled organisations and Council controlled trading organisations. Consideration was also given to arrangements with non-Council controlled organisations such as The New Hub, Theatre Royal and the Nelson School of Music. The aim of the review is to improve governance of these organisations and thus improve their financial sustainability.

The outcome of this review could potentially be wide reaching and it is likely to trigger the Significance Policy, which would require full consultation with the community. Progress on this review will await the outcome of the proposal for the union of the Nelson and Tasman Councils.

Developing the next Long Term Plan for Nelson

This Annual Plan updates the third financial year of the 2009 Nelson Community Plan. Council's largest democracy and administration project in 2011/12 will be developing the next Nelson Long Term Plan to cover the ten years from 2012 to 2022.

Chief Executive's performance indicators

Council's Chief Executive includes in this Annual Plan what he promises to deliver to the community for the year ahead. The Chief Executive's performance criteria, as agreed with Council, for the 2011/12 financial year are set out here to provide accountability for the organisation's performance.

The priorities for organisational focus are:

- Stakeholder engagement
- Customer service excellence
- Precision delivery

Key Performance Indicators for monitoring of the Chief Executive's performance are:

Statutory duties

- Statutory compliance will be reviewed at least annually against the five top risks agreed by Council and that review will be formally reported to Council 30 June 2012
- An unqualified audit report is received in respect of the 2010/11 Annual Report 31 October 2011

Economic performance

OPEX – operating budgets will not be exceeded 30 June 2012

CAPEX

- Individual capital projects over \$750,000 will be achieved within ±5%
- Any changes outside of ±5% will be brought to Council for re-approval along with consequent effects
- The total capital budget will be achieved 30 June 2012

Customer satisfaction

Customer satisfaction is raised as follows:

- Residents' perception of value for money is 5% greater than at 30 June 2011 30 June 2012
- Users' perception of counter staff contacts is 5% greater than at 30 June 2011 30 June 2012
- Residents' perception of overall Council service performance is 5% greater than at 30 June 2011 30 June 2012

Staff satisfaction

Staff satisfaction is raised as follows:

- The overall performance index is two points higher than 30 June 2011 level 30 June 2012
- The employee engagement index is two points higher than 30 June 2011 level 30 June 2012
- The employee engagement index is in the top 25% when compared with all organisations in the JRA survey 30 June 2012

Key areas of focus

These are high priority projects where the Council wants to see significant progress over the next year. In summary, these are:

ONE YEAR GOALS

- Long Term Plan draft by 31 March 2012
- Amalgamation support
- Public transport
- Rutherford Park developments
- Organisation capacity monitoring

MULTI-YEAR GOALS

- Sustainability Strategy
- City Development Strategy

Annual survey of residents

Another important Council project is the annual survey of residents, which in 2011 covers Council consultation, communication and overall Council performance. Results from the survey will appear in Live Nelson around August 2011. Council uses these results to improve its services for residents and in its planning.



Democracy and administration service levels and performance measures set in the 2009-19 Nelson Community Plan

Goals	Measures	Targets	Current status	Actions for 2011/12
An effective and impartial elections administration service that meets or exceeds legislative requirements	Elections held in 2010 without any significant problems	Completion of election process on target and within budget	Elections ran in October 2010, on time, to budget and no substantive issues raised	Next elections not until October 2013
Community engagement processes that meet or exceed good practice and enable community participation in Council decision making	Public satisfaction with community engagement by Council	Run optimum number of consultation processes according to best practice	20 major consultation processes ran in 2009/10, plus many targeted consultations	Residents' satisfaction with consultation to be assessed in mid-2011 New community engagement procedure to be implemented
Participation of Māori in Council decision making	Implementation of the Memorandum of Understanding (MOU) with Nelson iwi	Implementation of MOU action plan according to agreed deadlines	MOU due for signing in early 2011	Updated MOU to be implemented from 2011 onwards
Efficient and prudent administration of Council assets and control of Council controlled organisations (CCOs) and Council controlled trading organisations (CCTOs)	Completion of CCO statements of intent	All CCO statements of intent and annual reporting requirements met	All Council arms length organisations were independently reviewed in 2010	Results of the review to be implemented in 2011/12



Democracy and administration financial information for 2011/12

	Budget LTCCP (yr 3)		Amended	Difference
	2010/11	2011/12	2011/12	2011/12
	\$000	\$000	\$000	\$000
Revenue				
General Rates	1,975	2,320	1,157	(1,163)
Development/Financial contributions	0	0	0	0
Other revenue	(13,315)	(15,567)	(14,333)	1,234
Total Income	(11,340)	(13,247)	(13,176)	71
Expenses				
Operating and maintenance	6,503	5,673	7,540	1,867
Interest on loans	4,523	6,470	4,857	(1,613)
Depreciation	985	1,027	984	(43)
Total operating expenses	12,011	13,170	13,381	211
Operating (Surplus)/Deficit	671	(77)	205	282
Statement of funding requirement				
Funds required:				
Capital expenditure	2,874	2,200	1,489	(711)
Repayment of loan principal	7,810	3,388	6,863	3,475
Purchase of investment	6	8	1	(7)
Transfer to reserve funds	512	510	536	26
Total Funds required	11,202	6,107	8,889	2,783
Source of funds:				
Net surplus/deficit	(671)	77	(205)	(282)
New loans raised	10,062	4,181	7,264	3,083
Transfer from reserve funds	326	320	345	25
Non cash expenditure	985	1,027	984	(43)
Sale of investment	480	480	480	0
Sales of assets	20	21	21	0
Total source of funds	11,202	6,107	8,889	2,783

These figures are GST exclusive.

For detail on the individual projects and figures making up this financial summary refer to the separate Estimates Book, which is available through the Council Customer Service Centre in Civic House and in the Nelson Public Libraries

FINANCIAL RESERVES AND TRUSTS

Financial reserves are a part of Council's equity, generally representing a particular use to which parts of equity have been assigned. These reserves can be:

- **Restricted reserves**, subject to specific conditions accepted as binding by the Council, and which may not be revised by the Council without reference to the courts or a third party. Transfer from these reserves may be made only for certain specified purposes or if certain specified conditions are met
- **Council-created reserves**, which are part of the accumulated balance established by the Council. The Council may alter them without reference to any third party or the courts. Transfers to and from these reserves are at the discretion of the Council
- **Revaluation reserves** resulting from revaluing land, infrastructure assets and forestry are credited or debited to an asset revaluation reserve for that class of asset. Where this results in a debit balance in the asset revaluation reserve for any class of asset, this is listed as an expense in the Statement of Comprehensive Income. Any increases in value are used to offset previous decreases

There are no service levels or performance measures set for this Council activity.



Financial reserves and trusts financial information for 2011/12

	Budget 2010/11 \$000	LTCCP (yr 3) 2011/12 \$000	Amended 2011/12 \$000	Difference 2011/12 \$000
Revenue				
General Rates	0	0	0	0
Development/Financial contributions	(800)	(1,000)	(1,000)	0
Other revenue	(5,623)	(5,789)	(5,259)	530
Total Income	(6,423)	(6,789)	(6,259)	530
Expenses				
Operating and maintenance	158	163	163	0
Interest on loans	0	0	0	0
Depreciation	0	0	0	0
Total operating expenses	158	163	163	0
Operating (Surplus)/Deficit	(6,265)	(6,626)	(6,096)	530
Statement of funding requirement				
Funds required:				
Capital expenditure	5,148	5,300	4,770	(530)
Repayment of loan principal	0	0	0	0
Purchase of investment	0	0	0	0
Transfer to reserve funds	1,117	1,326	1,326	0
Total Funds required	6,265	6,626	6,096	(530)
Source of funds:				
Net surplus/deficit	6,265	6,626	6,096	(530)
New loans raised	0	0	0	0
Transfer from reserve funds	0	0	0	0
Non cash expenditure	0	0	0	0
Sale of investment	0	0	0	0
Sales of assets	0	0	0	0
Total source of funds	6,265	6,626	6,096	(530)

These figures are GST exclusive.

For detail on the individual projects and figures making up this financial summary refer to the separate Estimates Book, which is available through the Council Customer Service Centre in Civic House and in the Nelson Public Libraries

SUMMARY FINANCIAL INFORMATION

Prospective Statement of Comprehensive Income

Actual 2009/10 \$000		Budget LTCCP (yr 3)		Amended	Difference
		2010/11 \$000	2011/12 \$000	2011/12 \$000	2011/12 \$000
	Revenue				
48,039	Rates revenue	51,150	57,848	54,095	(3,754)
42,357	Income from activities	36,161	39,877	37,623	(2,254)
546	Other revenue	560	560	560	0
<u>90,942</u>	Total operating revenue	<u>87,871</u>	<u>98,285</u>	<u>92,278</u>	<u>(6,007)</u>
	Expenditure				
13,647	Employee benefit expenses	12,575	4,157	12,638	8,481
4,732	Finance costs	4,180	10,834	4,094	(6,740)
16,838	Depreciation and amortisation	17,093	18,283	18,110	(173)
38,062	Other expenses	45,669	51,098	49,995	(1,104)
<u>73,279</u>	Total operating expenditure	<u>79,517</u>	<u>84,373</u>	<u>84,837</u>	<u>464</u>
17,663	Operating surplus before taxation	8,354	13,912	7,441	(6,472)
50	Taxation	148	1	0	(1)
17,613	Net Surplus	8,206	13,911	7,441	(6,470)
14,163	Gains/(Losses) on property revaluation	24,146	25,204	24,830	(374)
<u>31,776</u>	Total Comprehensive Income for Year	<u>32,352</u>	<u>39,115</u>	<u>32,271</u>	<u>(6,844)</u>

Note - The 2011/12 LTCCP "Rates revenue" has been amended, by deducting the balance brought forward, so as to show the actual rates to be raised.

Prospective Statement of Movements in Equity for the year ended 30 June

Actual 2009/10 \$000		Budget LTCCP (yr 3)		Amended	Difference
		2010/11 \$000	2011/12 \$000	2011/12 \$000	2011/12 \$000
1,069,005	Equity at start of year	1,105,032	1,137,637	1,128,553	(9,084)
31,776	Total Comprehensive Income	32,352	39,115	32,271	(6,844)
<u>1,100,781</u>	Equity at end of year	<u>1,137,384</u>	<u>1,176,752</u>	<u>1,160,824</u>	<u>(15,928)</u>

These figures are GST exclusive



Prospective Cashflows Statement for the year ended 30 June

Actual 2009/10 \$000		Budget LTCCP (yr 3)		Amended	Difference
		2010/11 \$000	2011/12 \$000	2011/12 \$000	2011/12 \$000
Cash flows from operating activities					
Cash was provided from:					
77,627	Rates, sales and rentals	81,390	79,450	83,902	4,452
319	Interest received	0	0	0	0
2,643	Dividend received	341	2,499	2,508	9
<u>80,589</u>		<u>81,731</u>	<u>81,949</u>	<u>86,410</u>	<u>4,461</u>
Cash was applied to:					
48,644	Payments to employees & suppliers	57,235	57,530	61,814	4,284
3,368	Interest paid	4,180	4,420	4,094	(326)
(127)	Tax paid/(refund)	148	1	63	62
(474)	Net GST movement	0	0	0	0
<u>51,411</u>		<u>61,563</u>	<u>61,951</u>	<u>65,971</u>	<u>4,020</u>
<u>29,178</u>	Net cash flows from operating activities	<u>20,168</u>	<u>19,998</u>	<u>20,439</u>	<u>441</u>
Cash Flows from Investing Activities					
Cash was provided from:					
2,144	Sale of investments & properties for resale	560	560	560	0
96	Sale of fixed assets	432	785	405	(380)
0	Repayment of loans/advances	543	978	566	(412)
<u>2,240</u>		<u>1,535</u>	<u>2,323</u>	<u>1,531</u>	<u>(792)</u>
Cash was applied to:					
33,586	Purchase of fixed assets	56,360	52,423	42,603	(9,820)
4,992	Loans and advances	4,599	5,144	2,569	(2,575)
457	Purchase of intangibles	0	0	250	250
<u>39,035</u>		<u>60,959</u>	<u>57,567</u>	<u>45,422</u>	<u>(12,145)</u>
<u>(36,795)</u>	Net outflows from investing activities	<u>(59,424)</u>	<u>(55,244)</u>	<u>(43,891)</u>	<u>11,353</u>
Cash Flows from Financing Activities					
25,110	Cash was provided from loans raised	49,335	45,125	29,606	(15,519)
(25,140)	Cash applied to repayment of loans	(11,286)	(10,466)	(10,623)	(157)
(30)	Net inflows from financing activities	<u>38,049</u>	<u>34,659</u>	<u>18,983</u>	<u>(15,676)</u>
(7,647)	Net increase/(decrease) in cash held	(1,207)	(587)	(4,469)	(3,882)
10,149	Plus opening cash balance	10,043	8,836	7,357	(1,479)
<u>2,502</u>	Closing Balance	<u>8,836</u>	<u>8,249</u>	<u>2,888</u>	<u>(5,361)</u>
Represented by:					
702	Cash and bank	8,836	8,249	2,888	(5,361)
1,800	Bank overdraft	0	0	0	0
<u>2,502</u>		<u>8,836</u>	<u>8,249</u>	<u>2,888</u>	<u>(5,361)</u>

These figures are GST exclusive

SUMMARY FINANCIAL INFORMATION

Prospective Balance Sheet as at 30 June

Actual 2009/10 \$000		Budget LTCCP (yr 3) 2010/11 \$000	2011/12 \$000	Amended 2011/12 \$000	Difference 2011/12 \$000
Current Assets					
2,502	Cash and cash equivalents	8,836	7,762	2,888	(4,874)
245	Inventories	322	201	85	(116)
12,904	Trade and other receivables	10,906	13,905	13,425	(480)
820	Non-current assets held for sale	820	0	0	0
0	Taxation	37	170	140	(30)
16,471		20,921	22,038	16,538	(5,500)
Non Current Assets					
5,490	Trade and other receivables	11,569	14,610	9,101	(5,509)
21,183	Investments	21,183	21,183	21,183	0
875	Investment properties	910	1,054	910	(144)
140	Other financial assets	140	140	140	0
1,139	Intangible assets	884	996	1,639	643
4,061	Forestry assets	3,780	3,931	4,225	294
1,120,474	Property, plant and equipment	1,201,953	1,281,649	1,225,460	(56,189)
1,153,362		1,240,419	1,323,563	1,262,658	(60,905)
1,169,833		1,261,340	1,345,601	1,279,196	(66,405)
Current Liabilities					
15,549	Trade and other payables	9,144	11,562	16,177	4,615
1,071	Employee benefit liabilities	1,054	1,448	1,114	(334)
50	Taxation payable	0	0	0	0
10,030	Borrowings	10,600	10,633	10,000	(633)
26,700		20,798	23,643	27,291	3,648
Non Current Liabilities					
468	Provisions	553	1,473	487	(986)
409	Employee benefit liabilities	448	583	426	(157)
41,475	Borrowings	102,157	143,150	90,168	(52,982)
42,352		103,158	145,206	91,081	(54,125)
69,052	Total liabilities	123,956	168,849	118,372	(50,477)
1,100,781	Net Assets	1,137,384	1,176,752	1,160,824	(15,928)
Ratepayers Equity					
307,324	Accumulated balances	310,397	322,184	318,292	(3,892)
793,457	Other reserves	826,987	854,568	842,532	(12,036)
1,100,781		1,137,384	1,176,752	1,160,824	(15,928)

These figures are GST exclusive



Funding Impact Statement

	Budget 2010/11 \$000	LTCCP (yr 3) 2011/12 \$000	Amended 2011/12 \$000	Difference 2011/12 \$000
Operating Income				
General rates:				
Uniform Annual General Charge	6,103	7,019	6,489	(530)
Cents in Dollar	23,974	28,334	26,373	(1,961)
	30,077	35,353	32,861	(2,492)
Waste Water Charge	6,633	7,176	6,242	(934)
Stormwater Separate General Rate	3,975	4,266	4,157	(109)
Water Charge	10,465	11,053	10,834	(219)
Total Rates	51,150	57,848	54,095	(3,754)
Fees and Charges	20,417	20,989	21,185	196
Operating Grants and Subsidies	4	2,555	1,650	(905)
Interest	0	0	0	0
Increased Value of Investment	219	399	275	(124)
Capital Contributions:				0
Development/Financial Contributions	8,714	9,990	9,228	(762)
Vested Assets	5,148	5,299	4,769	(530)
Capital Grants and Subsidies	2,217	1,205	1,076	(129)
Total Operating Revenue	87,871	98,285	92,278	(6,007)
Operating Expenditure				
Operating expenditure	58,392	55,257	62,633	7,376
Interest expense	4,180	10,834	4,094	(6,740)
Depreciation	17,093	18,283	18,110	(173)
Total operating expenditure	79,665	84,374	84,837	463
Operating Surplus/(Deficit)	8,206	13,912	7,441	(6,470)
Other Expenditure				
Capital Expenditure	61,654	61,935	47,622	(14,313)
Repayment of loan principal	11,286	10,587	10,623	36
Purchase of investment	5,079	4,958	3,049	(1,909)
Non cash - invest write up	219	399	275	(124)
Transfer to reserve funds	2,023	3,735	2,291	(1,444)
	80,261	81,614	63,860	(17,754)
Funded by				
Net surplus/deficit	8,208	13,911	7,441	(6,471)
New loans raised	49,480	42,354	29,606	(12,748)
Transfer from reserve funds	3,311	3,150	6,870	3,720
Non cash - invest write down	712	616	382	(234)
Non cash expenditure	17,096	18,283	18,110	(173)
Sale of investment	1,023	1,971	1,046	(925)
Sales of assets	432	1,329	405	(924)
	80,261	81,614	63,860	(17,754)

These figures are GST exclusive

Summary of Rates and Charges

	Budget 2010/11 \$000	LTCCP (yr 3) 2011/12 \$000	Amended 2011/12 \$000	Difference 2011/12 \$000
Revenue				
Rates & water charges	(52,057)	(57,848)	(55,697)	2,151
Development/Financial contributions	(1,862)	(2,093)	(2,228)	(135)
Vested Assets	(5,148)	(5,299)	(4,769)	530
Other revenue	(29,151)	(32,483)	(30,625)	1,858
Total Income	(88,218)	(97,723)	(93,319)	4,404
Expenses				
Operating and maintenance	58,312	59,731	62,553	2,822
Interest on loans	4,180	6,280	4,094	(2,186)
Depreciation	17,093	18,283	18,110	(173)
Total operating expenses	79,585	84,294	84,757	463
Operating (Surplus)/Deficit	(8,633)	(13,430)	(8,562)	4,867
Statement of funding requirement				
Funds required:				
Capital expenditure	61,654	61,935	47,622	(14,313)
Repayment of loan principal	11,286	10,587	10,623	36
Purchase of investment	4,599	4,478	2,569	(1,909)
Non cash - invest write up	219	399	275	(124)
Transfer to reserve funds	2,023	3,735	2,291	(1,444)
Total Funds required	79,781	81,134	63,380	(17,754)
Source of funds:				
Net surplus/deficit	8,633	13,429	8,562	(4,867)
New loans raised	49,481	42,354	29,606	(12,748)
Transfer from reserve funds	2,404	3,151	5,269	2,118
Non cash - invest write down	712	616	382	(234)
Non cash expenditure	17,096	18,283	18,110	(173)
Sale of investment	1,023	1,972	1,046	(926)
	432	1,329	405	(924)
Total source of funds	79,781	81,134	63,379	(17,754)
Summary of rate movement				
Rates as above	(52,057)	(57,848)	(55,697)	2,151
Balance brought forward	907	0	1,602	1,602
	(51,150)	(57,848)	(54,095)	3,753
Trade waste charges	(1,506)	(1,645)	(1,050)	595
	(52,656)	(59,493)	(55,145)	4,349
Less estimated natural increment		595	551	
		(58,898)	(54,594)	
Percentage increase in Rates & Charges		12.0%	3.7%	
Adjustment to volume of water sales			-0.2%	
Effective increase in Rates and Water Charges			3.5%	

These figures are GST exclusive

RATES AND CHARGES SUMMARY: FUNDING IMPACT STATEMENT

How much will my rates cost?

Total rates, fees and charges on each property in Nelson (a 'rating unit') include payment for local authority (city council) and regional council services. The final figure is made up of a combination of whichever of the following apply to your property:

- General rate
- Uniform annual general charge (UAGC)
- Stormwater charge
- Clean heat warm home targeted rate, if part of scheme
- Solar hot water targeted rate, if part of scheme
- Waste water charge or commercial waste water charge for sewage disposal
- Water charge, invoiced separately

Differentials

Some types of properties are subject to differentials, which adjust rates upwards or downwards, typically depending on whether more or less Council services are provided, for example commercial, rural or multi-unit properties. Differentials are worked out using the standard residential property rate as a baseline.

Rates and charges

The 'funding impact statement' sets out the rates and charges for this financial year to enable public scrutiny and feedback on them. The information on rates included here is based on Volume 2 of the 2009-19 Nelson Community Plan, with the information updated for this financial year. Unless otherwise stated, rates and charges are shown including GST.

RATING OF SEPARATELY USED OR INHABITED PARTS OF A RATING UNIT

Conditions and Criteria: Council's policy

The Council will charge multiple uniform charges against a rating unit for each separately used or inhabited part of the unit. A 'unit of occupancy' is defined as being separately let and permanently occupied.

The following are considered to be separately used parts of a rating unit:

- Flats or apartments
- Flats that share kitchen or bathroom facilities
- Separately leased commercial areas that are leased on a rating unit basis
- A vacant rating unit
- Where there is multiple use of a single rating unit, such as a shop with a dwelling

The following are not considered to be separately used parts of a rating unit:

- A residential sleep-out or granny flat without independent kitchen facilities
- A hotel room with or without kitchen facilities
- A motel room with or without kitchen facilities
- Individual offices or premises of business partners

The policy applies to the ratepayers who meet the relevant criteria as approved by the Chief Financial Officer.

General Rate

A general rate set under section 13 of the Local Government (Rating) Act 2002 is based on the rateable value of the land. General rates are set at different rates in the dollar of rateable value for different categories of rateable land. The general rate will be 0.56025 cents in the land value dollar (including GST) for the 2011/12 rating year. This compares to the rate of 0.49475 cents in the land value dollar in 2010/11. As a comparison, a residential property with a land value of \$177,000 in 2010 would have paid total rates (general, waste water and stormwater) of \$1819.90 in 2010/11. Owners of the same property will pay \$1925.80 in total rates (general, wastewater and stormwater rates) in the 2011/12 rating year.

Uniform Annual General Charge (UAGC)

A uniform annual general charge (UAGC) is set under section 15 of the Local Government (Rating) Act 2002 on each separately occupiable portion of a rating unit. It is levied:

- As a charge for services which have an equal element of benefit irrespective of property value
- To ensure a minimum charge on all properties
- To reduce the extremes of rates paid by the highest and lowest valued rating units
- In recognition that land valuation-based rating does not necessarily reflect a ratepayer's ability to pay

Council will collect 15% of rates, excluding water and trade waste charges, through the UAGC. The UAGC is \$340.80 (including GST) per separately occupied portion of a property for the 2011/12 rating year. The 2011/12 year's charge is \$15.00 higher than the charge of \$325.80 for 2010/11. Uniform general charges are required to be no more than 30% of total revenue from all rates, excluding water charges. The 2011/12 year's charges are 15% of rates, well within the 30% limit.



Stormwater

The stormwater rate is a separate targeted rate set under section 16 of the Local Government (Rating) Act 2002 per rating unit and is \$240.30 this year. It recovers the funding required by Council for stormwater purposes. It is payable by all ratepayers other than the rural rating categories and residential properties east of Gentle Annie saddle. This year's charge is \$6.70 higher than last year's charge of \$233.60. See also the note on page 109 about the phase in of stormwater rates for some small holdings.

Targeted rate for Clean Heat Warm Homes

The Clean Heat Warm Homes (CHWH) rate is a targeted rate collected for each separately occupied portion of a rating unit (home) that has been provided with insulation and a heater to replace a non-complying solid fuel burner. Property owners who are eligible for a Rate Rebate under the Department of Internal Affairs scheme are eligible to apply for a remission of this rate. For more details on this option refer to the Rates Remissions Policy in Volume 2 of the 2009/19 Nelson Community Plan.

The cost to the community of funding the interest on the borrowing for the assistance and the administration costs for participating properties will be approximately half the cost of what the grant would have been under the earlier CHWM subsidy programme (the open fire replacement programme).

EXPLANATION OF TARGETED RATE FOR HEATER CONVERSION

Rate mechanism	Targeted differential clean heat rate
Group of activities funded	Environmental management
Categories of rateable land for setting targeted rate	All rateable land in Nelson City area
How liability for targeted rate will be calculated	The value of each 'unit of service' provided, which is the installation of a complying heater and insulation

A minor change has been made to the way the targeted rate is calculated for new properties that are levied the CHWH charge from 1 July 2011 onwards. When the targeted rate scheme for Clean Heat-Warm Homes was established in 2007, rating bands \$200 wide were established. If the total installed cost of the works on the property (including a \$100 administrative fee) fell within a particular rating band, the targeted rate per year was 10% of the lower amount of that rating band. For example, a total cost of \$3730 falling within the targeted rate band of \$3600 to \$3799 would pay a targeted rate of \$360 each year for 10 years.

The rating band model has been complicated to administer. Also to cope with inflation, additional bands need to be regularly added. Experience with the Solar Saver targeted rate scheme (which uses a formula based on actual

costs, instead of a band of costs) indicates that this is a much simpler way of determining the targeted rate for a particular property.

The change has a minimal effect on the amount charged. The new system is easier to explain to homeowners and does not need constant adjustment to deal with inflation.

This change only affects new properties that are levied the charge after 1 July 2011. It is not retrospective for properties already in the scheme. The current targeted rates on those properties are unaffected.

New formula for clean heat targeted rate calculations

The formula for calculating the targeted rate is: for any participating property levied the Clean Heat Warm Homes charge on or after 1 July 2011, the targeted rate for each year for 10 years will be the total cost of the installed works excluding GST, divided by 10, plus GST at the current rate.

Targeted rate for Solar Hot Water Systems

The Solar Hot Water Systems rate is a targeted rate collected for each separately occupied portion of a rating unit where the owner has been provided with financial assistance to install a Solar Hot Water System (SHWS).

This scheme differs from the Clean Heat Warm Homes scheme in that the participating property owner will pay the interest costs and an establishment fee for the scheme.

Users of the scheme may be eligible for a \$500 or \$1000 grant, depending on the energy savings offered by the SHWS, from the Energy Efficiency and Conservation Authority (EECA) subject to available funding levels. This grant would be applied for through the installer in the 2011/12 year. The remaining capital cost of purchasing and installing the SHWS may be borrowed from the Council and repaid through a targeted rate.

The targeted rate applying to any participating property is determined by the net cost of the work including GST, after deducting EECA grants, plus the funding cost. The full cost of the works and Council's costs of borrowing and administering the scheme are paid over a ten year period by the homeowner receiving the service.

The funding cost comprises:

- A. The interest rate (I) fixed for 10 years over the period of the targeted rate.
The fixed interest rate to apply to new installations in any financial year is set annually and published in the applicable Annual Plan. The interest rate for new applications from 1 July 2011 has been reduced from 7.5 % to 6.9%
- B. An establishment fee for the scheme. This will be \$400 for the 2011/12 year

For targeted rates commencing in 2011/12 the rate each year for 10 years will be 0.14964 multiplied by the Net Cost of the Work, before levy (including GST).



Targeted rates commencing in subsequent years will be set when the rates are struck for that year and included in the applicable Long Term or Annual Plan.

Waste water charge

A separate targeted rate is set under Section 16 of the Local Government (Rating) Act 2002 to recover the costs required for Council's waste water and sewage disposal system. This charge is levied to all rating units (premises) to which the Council's waste water and sewage disposal service is provided. The waste water charge is \$353.10 per unit (including GST) for the 2011/12 rating year compared to the previous year's rate of \$384.80. Commercial properties are also levied waste water charges based on Council's Trade Waste bylaw and these charges are set out in the following section. Waste water charges have reduced this year because of a rebate paid to Council from the Nelson Regional Sewerage Business Unit.

Commercial waste water charge

Waste water charges for commercial properties are set according to Council's Trade Waste Bylaw. Each year the Council is required to revise the method of charging schedule associated with the Trade Waste Bylaw. The formulae for calculating the charges to commercial producers are complicated, but in summary Council examines the flow rates and effluent strength during the previous year to calculate charges for the following year. Two methods are used for commercial properties:

- Method A is applied to the two largest trade waste contributors and the charge is calculated on both discharge rates and effluent strength. Charges are highest for the most concentrated and larger volumes
- Method B applies to all other trade waste contributors, of which there are approximately 1500 in Nelson City. The charge is calculated based on the estimated volume of effluent discharged. The estimate assumes the amount of waste water is 80% of the volume of incoming water

The decision to pay a rebate from the Regional Sewerage Business Unit has decreased the trade waste and waste water charges, compared to the previous year (2010/11). The total Trade Waste B revenue estimate for 2011/12 is \$750,000 of an estimated total Trade Waste revenue of \$1,050,000.

For 2011/12, the GST inclusive trade waste charges are:

- Trade Waste A Conveying Charge \$448.68 per litre per minute
- Trade Waste A Treatment Charge \$1,119.70 per kg BOD per day
- Trade Waste B Combined Charge \$1.49 per m³
- Waste water charge of \$353.10

Last year, for 2010/11, the equivalent charges, including GST at 15%, were:

- Trade Waste A Conveying Charge \$483.58 per litre per minute
- Trade Waste A Treatment Charge \$1,251.71 per kg BOD per day
- Trade Waste B Combined Charge \$1.74 per m³
- Waste water charge of \$384.80

Some waste water charges have risen and others will fall this year for the following reasons:

- The Trade Waste A Conveying Charge has increased due to an increase in depreciation costs associated with the pipe network
- The Trade Waste A Treatment Charge has increased due to a reduction in the strength of effluent (BOD) being discharged by customers
- The Trade Waste B Combined Charge has decreased due to an increase in the volume of effluent being discharged by customers
- The waste water charge has increased due to a forecast reduction in revenue from commercial waste water charges

Method A: quality/quantity approach

The two largest commercial contributors are monitored every six months and the waste stream sampled over four days to measure the discharge rate and effluent strength as BOD, the biochemical oxygen demand. The trade waste charge is then calculated using the conveyance, which is the amount discharged, and treatment rates from the method of charging schedule. These rates are determined annually.

The conveyance rate is calculated by dividing the estimated conveyance costs for the coming financial year by the previous year’s average flow rate. The treatment rate is calculated by dividing the estimated treatment costs for the coming financial year by the previous year’s average BOD loading.

Conveying (\$/annum/litre/minute), including GST

	Total cost (\$)	Average flow rate (Litres/min)	Cost/Litre/Min (\$)
2010/11	4,948,773	10,234	\$483.58
2011/12	4,792,707	10,682	\$448.68

Treatment (\$/kg BOD/day), including GST

	Total cost (\$)	Average BOD* Loading (kg/day)	Cost/kg BOD*/day (\$)
2010/11	4,429,403	3,539	\$1,251.71
2011/12	3,593,592	3,209	\$1,119.70

*BOD is the biochemical oxygen demand, or effluent strength

Method B: quantity approach

For all other commercial premises, the trade waste charge is simply based on the volume of effluent assessed as being discharged from the premises. This effluent volume is calculated by multiplying the volume of water supplied into the premises by a correlation factor. The correlation factor is usually set at 0.8 unless another figure is agreed. It is assumed that 80% of the water that is distributed to a commercial property is subsequently discharged as waste water.

The trade waste charge is then calculated using a combined conveyance and treatment rate. This rate is determined annually by dividing the estimated cost of operating the sewerage system for the coming financial year by the previous year's total effluent volume.

Initially, all trade waste ratepayers pay the waste water rate that is then deducted from the trade waste charges. Any surplus is not refunded. The deficit is the payable trade waste charge.

The charges compared with the previous year's charges are:

Conveying and treatment, including GST

Year	Total cost (\$)	Total Effluent Volume (m ³)	Cost/m ³ (\$)
2010/11	9,378,175	5,378,821	1.71
2011/12	8,386,299	5,614,331	1.49

Water charges

Nelson's water charges are a targeted rate for water supply set under section 19 of the Local Government (Rating) Act 2002 and are based on a fixed daily charge. This charge is payable by all ratepayers with a water meter installed on the property. The charges are billed separately from the rates invoices and recover the funding required by Council to supply water. The water charges for 2011/12 (including GST) are a minimum annual charge of \$187.17 which is charged at a daily rate of \$0.5128 cents per day with no free allowance.

The cost per cubic metre will be as follows:

Water charges – residential, commercial and industrial, including GST

Amount / type	Cost (\$ per m ³) 2010/11	Cost (\$ per m ³) 2011/12
All uses – 0-10,000m ³ per year	1.802	1.862
Summer irrigation – over 10,000m ³ per year	1.700	1.684
Bulk – 10,001-100,000m ³ per year	1.598	1.507
Bulk – over 100,000m ³ per year	1.260	1.189

Average water charges increased by 3.19%, compared to the 2010/11 charges.

Residential water charges increased by 5.6%.

Payment methods for rates

The Council provides for rates to be paid in four equal instalments. Ratepayers may choose to pay the whole year's rates in one sum on instalment one and receive a discount. Alternatively, ratepayers can choose to pay the whole year's rates in one sum on the second instalment without incurring penalty charges on instalment one.

Penalty on unpaid rates

In accordance with Sections 57 and 58 of the Local Government (Rating) Act 2002, a penalty of 10% is added to each instalment or part thereof that is unpaid after the due date for payment. Previous year's rates that remain unpaid will have a further 10% penalty added on 30 June and 31 December.

Penalty remission on full payment of yearly rates

The total annual rates may be paid in one lump sum by 28 November 2011 and any first instalment penalty already incurred will be remitted. If the annual rates are not paid in full by 28 November 2011, the penalties relating to the four instalments outlined above will apply.

Discount for early payment of rates

In accordance with Section 55 of the Local Government (Rating) Act 2002, a discount of 2% of the total year's rates (excluding water charges) will be allowed where they are paid in full on or before 29 August 2011.

Differentials

Differentials are adjustments to the rates of particular property types to better reflect the services provided by Council. Commercial properties pay higher rates to reflect additional services such as street cleaning and car parks. Properties classified as rural have a negative differential to reflect the fewer Council services provided to those properties.

Differential categories

Council's general rate is assessed on a differential basis – these rates are subject to the provisions of Schedule Two of the Local Government (Rating) Act 2002. Each year, Council is required to state the category or categories of any differential.

Rating categories

The categories of general rates to be used for applying the general rate differential and amount of total revenue from each category for 2011/12 are as follows:

Categories of differentials based on land use

Category	Description	Amount
Residential	single unit, residential rating units	\$34,115,451
Multi-residential	rating units containing more than one residential unit	\$2,231,599
Commercial	rating units used for commercial purposes	\$12,469,370
Rural	rating units defined in the Rating Information Database as rural with a land area greater than 15Ha	\$360,138
Small holding	rating units defined in the Rating Information Database as a small holding with a land area greater than 0.5 ha	\$1,199,372

Properties that have more than one use identified above will be placed into a rating category subject to the rating unit's majority use as determined by the Council.

The neutral base from which differentials are calculated is a residential property with a single dwelling.

NOTE: Objections to the Rating Information Database under Section 28 of the Local Government (Rating) Act 2002 will be reviewed by Council and the Council is the sole determiner of rating categories.

Phase in of stormwater rate for some small holdings

The Rating Review working party of Councillors recommended removing the Small Holdings category, which has a -10% differential and exemption from the stormwater charge, to provide equity with neighbouring residential properties. During the Annual Plan process for the 2010/11 year, Council decided to put the removal of the -10% differential on hold but it was decided that the stormwater charge exemption was to be phased out over two years for small holdings on the western (City) side of Gentle Annie

saddle. As 2011/12 is the second year of that phase in of the charge, those ratepayers will see the full stormwater charge in their 2011/12 rates invoice after a 50% charge the previous year.

Differential rates: description of class	2011/12 Differential %
Residential – single unit	Nil
Residential section	Nil
Single residential unit forming part of a parent valuation, the remainder of which is non-rateable	10
Two or more residential units on one assessment	10
Rural	(35)
Small holding	(10)
Commercial – excluding inner city and Stoke commercial	
100% commercial and industrial (occupied and empty)	118
25% residential/75% commercial	88.5
50% residential/50% commercial	59
75% residential/25% commercial	29.5
Commercial – inner city and Stoke commercial	
100% commercial and industrial (occupied and empty)	211
25% residential/75% commercial	158.3
50% residential/50% commercial	105.5
75% residential/25% commercial	52.8

Council has adopted a policy that Commercial rates are set to collect 25% of the total rates. This will result in commercial properties paying a total of \$12,469,370 in rates for the 2011/12 rating year compared to \$11,529,314 in 2010/11.



ACCOUNTING POLICIES

Reporting entity

Nelson City Council is a unitary authority subject to the Local Government Act 2002. The Nelson City Council group consists of the Nelson City Council and its subsidiary NELMAC Ltd, the Nelson Civic Trust Inc., Nelson Regional Development Agency, associates and joint ventures.

The information provided in this Annual Plan covers the parent organisation only, as Council considers this to be the most relevant information for residents. The main purpose of this Annual Plan is to provide residents with information about the core services the Council intends to provide to the community, the expected cost of those services and therefore how much the Council has to raise through rates to fund what it intends to provide. The required level of rates funding is affected by subsidiaries, such as Port Nelson, only to the extent that the Council obtains distributions from or further invests in those subsidiaries. Any such adjustments are summarised in each year's annual report.

Statement of compliance and basis of preparation

This forecast information has been prepared and complies with section 111 of the Local Government Act 2002, the Financial Reporting Act 1993, and the pronouncements of the New Zealand Institute of Chartered Accountants. These financial statements comply with New Zealand International Financial Reporting Standards (NZIFRS) which have been applied since 1 July 2006, as well as FRS-42.

Nelson City Council is a Public Benefit Entity with a primary objective to provide goods and services for regional or social benefit. All available reporting exemptions allowed under the framework for Public Benefit Entities have been adopted.

The prospective financial statements of Nelson City Council are for the year ending 30 June 2012. The prospective financial statements were authorised for issue by Council on 23 June 2011.

Basis of financial statement preparation and measurement base

The financial statements are prepared using a measurement base of historical cost modified by the revaluation of certain assets as set out in the specific accounting policies below.

The preparation of financial statements conforming with NZIFRS requires Council and its managers to make judgments, estimates and assumptions that affect the application of policies and reported amounts of assets and liabilities, income and expenses. The estimates and associated assumptions



are based on historical experience and other factors that are believed to be reasonable under the circumstances, the results of which form the basis of making judgments about carrying values of assets and liabilities that are not readily apparent from other sources. Actual financial results may therefore vary from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis and any revisions to accounting estimates are recognised in the accounting system in the same period as when the estimate is revised.

The accounting policies set out below have been consistently applied to all periods presented in the financial statements and estimates.

Specific accounting policies

The following accounting policies, which may materially affect the measurement of results and financial position, have been applied to Council's financial statements.

Associate entities

Associate organisations are accounted for by the equity method, which records the Council's share of surpluses and deficits for the period in the Statement of Comprehensive Income and shows the amount of equity held in investments in the Statement of Financial Position. An associate organisation is one in which the Council has an equity interest of between 20% and 50% and the capacity to significantly influence the policies of that organisation.

As the Council does not have a controlling interest in any of the following, they have been accounted for using the equity method:

- Port Nelson Limited (PNL)
- Nelson Airport Limited
- Tasman Bays Heritage Trust (the Nelson Provincial Museum)
- Tourism Nelson Tasman Limited (trading as Nelson Tasman Tourism)

Joint ventures

The Council does not have a controlling interest in the Nelson Regional Sewerage Business Unit (NRSBU), Civil Defence or Ridgeway Joint Venture. As these are not separate legal entities, Council has consolidated their share through line-by-line proportionate consolidation.

Fixed assets and other assets

Fixed assets of the Nelson City Council are grouped into the following categories for accounting:

OPERATIONAL ASSETS are land, buildings, improvements, motor vehicles, plant and equipment, library books, forestry and the marina.

RESTRICTED ASSETS are land, buildings and improvements that are owned by the Council but that benefit or service the community.

HERITAGE ASSETS include Museum artefacts, collections and historic buildings and monuments.

INFRASTRUCTURE ASSETS are the fixed utility systems owned by the Council including the road, water, sewer, and stormwater networks.

All assets are valued at historical cost or deemed cost, except for the following:

INVESTMENT PROPERTIES have been valued at fair value. The valuations are carried out by independent registered valuers and are re-valued annually.

LAND, including operational and restricted land, with the exception of Walters Bluff and Ridgeway subdivisions, has been valued at net current value by Quotable Value NZ as at 30 June 2010 and is re-valued every five years or whenever a significant movement in value occurs.

LAND UNDER ROADS has been valued at net current value by Telfer Young registered valuers as at 30 June 2006. This is now considered to be deemed cost.

INFRASTRUCTURE ASSETS, excluding specialised infrastructure assets, were valued internally at depreciated replacement cost by Council engineers as at 30 June 2008. The valuation methodology was peer reviewed by Opus International Consultants Ltd, and revaluations are updated annually.

SPECIALIST INFRASTRUCTURE ASSETS include dams, water reservoir and waste water treatment plants. These assets have been valued at depreciated replacement cost by an independent registered valuer and will be re-valued annually.

NELSON REGIONAL SEWERAGE BUSINESS UNIT (Bell Island) land is valued at market valuation as at 1 September 2009 by Quotable Value NZ and is re-valued every five years or if there is a material movement in value. The unit's infrastructure assets were valued by Council engineers at depreciated replacement cost with assets optimized using the least cost alternative method. The valuation methodology was peer reviewed by CPG Ltd, consultant engineers, and will be revalued annually.

HERITAGE ASSETS are valued at deemed cost as at 30 June 2005. Museum assets have been valued on the basis of what a willing buyer would be prepared to pay a willing seller. The valuation was undertaken by Dunbar Sloane registered valuer as at 30 June 1999. The Cawthron Steps and Broadgreen House have been valued on the basis of depreciated replacement cost by Quotable Value at 30 June 2002. Founders Park has been valued on the basis of depreciated replacement cost by Telfer Young at 30 June 2002. The Cawthron Steps, Broadgreen House and Founders Park were included as Council assets in 2002 for the first time.



NEW COUNCIL ASSETS that are added between valuations are recorded at cost, except for vested assets.

VESTED ASSETS are infrastructure assets such as roads, sewers and water mains that are paid for by developers and vested in the Council on completion of the subdivision. These have been valued based on the actual quantities of infrastructure components and the current 'in the ground' cost of providing identical services.

RESOURCE CONSENT COSTS are included in the capital costs of the part of the asset to which they relate. If the resource consent application is declined then all capitalised costs are written off in the current period.

Depreciation

Depreciation is the wearing out, consumption or loss of value of an asset over time, where funding is set aside towards the asset's eventual replacement. Council has provided for depreciation on a straight line basis on all fixed assets – other than heritage assets, operational land, restricted land, land under roads, and the Marina Basin – at rates that will write off the cost (or valuation) of the assets to their estimated residual values over their useful lives.

Depreciated assets' lives are set as follows:

Asset	Depreciable Life (years)
Operational assets	
Buildings	50 – 100
Improvements	Nil – 20
Motor vehicles	7
Plant and equipment	2 – 30
Library books	3 – 10
Marina	30 – 50
Restricted assets (community use)	
Buildings	50 – 100
Improvements	Nil – 20
Infrastructural assets	
Roads	
Formation	N/A
Sub-base	N/A
Base course	5 – 80
Surfacing (sealed)	2 – 50
Surfacing (unsealed)	N/A
Bridges	20 – 100
Retaining/sea walls	75 – 150
Box culverts	60 – 90

Footpaths	5 – 100
Carparks	10 – 100
Streetlights	30 – 60
Signs	15
Water supply	
Pipeline	55 – 120
Manholes	55 – 120
Reservoirs and tanks	45 – 100
Dams	16 – 200

Asset	Depreciable Life (years)
Sewer	
Pipeline	40 – 120
Manholes	80
Pump stations	10 – 50
Oxidation pond	22 – 139
Stormwater	
Pipeline	50 – 80
Bank protection	25 – 100
Manholes	90
Solid waste	
Pipes	60 – 90
Ponds and dams	100
Gas flare	20
Resource consents	24



Intangible assets

SOFTWARE ACQUISITION AND DEVELOPMENT

Acquired computer software licences are capitalised on the basis of the costs incurred to acquire and bring to use the specific software. Costs that are directly associated with the development of software for internal use by Nelson City Council are recognised as an intangible asset. Direct costs include the software development employee costs and an appropriate portion of relevant overheads.

Staff training costs are recognised as an expense when incurred. Costs associated with maintaining computer software are recognised as an expense when incurred.

AMORTISATION

The carrying value of an intangible asset with a finite life is amortised on a straight-line basis over its useful life. Amortisation begins when the asset is available for use and ceases at the date that the asset is derecognised. The amortisation charge for each period is recognised in the Statement of Comprehensive Income. The useful lives and associated amortisation rates of major classes of intangible assets have been estimated as follows:

Intangible asset	Useful life (yr)	Amortisation rate
Computer software	3	33%

Inventory

Inventories are valued at cost or net realisable value, whichever is lower. For the purpose of arriving at cost, the weighted average cost method is used.

Biological assets

Forestry assets are valued annually based on the fair value of maturing tree stocks in Council plantations. The net present value (NPV) valuation methodology is used based on the age and condition of the trees.

Changes in the biological asset fair value are recognised within the Statement of Comprehensive Income.

Work in progress

Profits on contracts are recognised progressively over the period of each contract. The contract amount included in the Statement of Comprehensive Income and the value of work in progress is established by assessing each individual contract, taking into account the proportion of work completed, cost analysis and estimated final results. Foreseeable losses on contracts are recognised immediately.

Impairment

The carrying amounts of Nelson City Council's assets are reviewed at each balance date to determine whether there is any indication of impairment. If any such impairment exists, the assets recoverable amount is estimated.

If the estimated recoverable amount of the asset is less than the carrying amount, the asset is written down to its estimated recoverable amount and an impairment loss is recognised in the Income Statement.

Investment properties

Investment properties are stated at fair value. The fair value is based on market values, being the estimated amount for which the property could be exchanged on the date of valuation between a willing buyer and a willing seller in an arm's length transaction.

Investment properties are valued annually and changes will be recognised in the Statement of Comprehensive Income.

Financial instruments

The Council and group is party to financial instrument arrangements as part of its everyday operations. These financial instruments include cash and bank, accounts receivable and payable, investments, and loans that have all been recognised in the financial statements. Revenues and expenses in relation to all financial instruments are recognised in the Statement of Comprehensive Income.

Derivative financial instruments

The Council uses derivative financial instruments (interest rate swaps) to hedge its risk associated with interest rate fluctuations. Such derivative financial instruments are initially recognised at fair value on the date on which the derivative contract is entered into and subsequently re-measured to fair value. Derivatives are carried as assets when their fair value is positive and as liabilities when their fair value is negative.

Swaps are entered into with the objective of reducing the risk of rising interest rates. Any gains or losses arising from the changes in fair value of derivatives are taken directly to the Statement of Comprehensive Income for the year. The fair value of interest rate swaps is determined by reference to market values for similar instruments. The net differential paid or received on interest rate swaps is recognised as a component of interest expense or interest revenue over the period of the agreement.

Debtors

Debtors are stated at expected realisable value after providing for doubtful and uncollectable debts. Any accounts considered to be irrecoverable are written off at year-end.

Loans and other receivables

Impairment of a loan or a receivable is established when there is objective evidence that Nelson City Council will not be able to collect amounts due according to the original terms. Significant financial difficulties of the debtor/ issuer, probability that the debtor/issuer will enter into bankruptcy, and default in payments are considered indicators that the asset is impaired.

The amount of the impairment is the difference between the asset's carrying amount and the present value of estimated future cash flows, discounted using the original effective interest rate.

For debtors and other receivables, the carrying amount of the asset is reduced through the use of an allowance account, and the amount of the loss is recognised in the Statement of Comprehensive Income. When the receivable is uncollectable, it is written off against the allowance account. Overdue receivables that have been renegotiated are reclassified as current (i.e. not past due).

For term deposits, local authority stock, government stock and community loans, impairment losses are recognised directly against the instruments carrying amount. Impairment of term deposits, local authority, government stock and related party and community loans is established when there is objective evidence that the Nelson City Council will not be able to collect amounts due to the original terms of the instruments. Significant financial difficulties of the issuer, probability the issuer will enter into bankruptcy, and default in payments are considered indicators that the instrument is impaired.

Investments

The activities of associated entities have been included in the financial statements based on the equity held by Council at 30 June 2010, as shown in the most recent statements.

Other investments are stated at cost, except the shares in the Local Government Insurance Corporation, which are recorded at their net asset value.

Other financial instruments

All other financial instruments, including cash, bank, accounts payable and loans are recognised at their fair value with any resultant gain or loss being recognised directly as equity, except for impairment losses. In the case of monetary items such as debt securities, these are recorded when these investments are de-recognised. The cumulative gain or loss previously recognised directly in equity is recognised in the Statement of Comprehensive Income. Where the investments are interest bearing, interest calculated using the effective interest method is recognised in the income statement.

Foreign exchange transactions

Transactions in foreign currencies are converted at the New Zealand rate of exchange ruling at the date of the transaction. Capital items are converted at the exchange rate ruling at balance date of the forward exchange rate where applicable.

Non-current assets intended for sale

Non-current assets intended for sale are classified as held for sale and stated at the lower of their carrying amount and fair value less costs to sell if their carrying amount will be recovered mainly through a sales transaction rather than through continuing use.

An impairment loss is recognised for any initial or subsequent write down of the asset or disposal group to the fair cost to sell.

A gain is recognised for any subsequent increase in fair value less costs to sell of an asset or disposal group, but not in excess of any cumulative impairment loss previously recognised. A gain not previously recognised by the sale date of the non-current asset intended for sale is recognised at the date of de-recognition.

Non-current assets, including those that are part of an intended sale, are not depreciated or amortised (paid off as debt) while classified as intended for sale. Interest and other expenses attributed to the liabilities of a disposal group classified as held for sale continue to be recognised.

Non-current assets classified as intended for sale and the assets of a disposal group classified as intended for sale are presented separately from the other assets in the balance sheet. The liabilities of a disposal group classified as held for sale are presented separately from other liabilities in the balance sheet.

Provisions

A provision is recognised in the balance sheet when the Council has a present legal or constructive obligation as a result of a past event, and when it is probable that an outflow of economic benefits, the amount of which can be reliably estimated, will be required to settle the obligation. If the effect is material, provisions are determined by discounting the expected future cash flows at the pre-tax rate that reflects current market assessments of the time value of money and, where appropriate, the risks specific to the liability.

Employee entitlements

Provision is made in respect of the Council's liability for annual leave, long service leave, sick leave and retirement gratuities.

Annual leave due has been calculated on an actual entitlement basis at current rates of pay. Provision is also made for long service leave, sick leave and retirement gratuities based on an actuarial calculation.

Landfill

As operator of the York Valley landfill, the Council has a legal obligation to provide ongoing maintenance and monitoring services at the landfill sites after closure. This provision is calculated on the basis of discounting closure and post closure costs into present day values. The calculation assumes no change in the resource consent conditions for closure and post closure treatment.

Taxation

Income tax expense is charged in the Statement of Comprehensive Income in respect of the current year's surplus after allowing for all allowable deductions under current tax legislation.

The Council uses the liability method of accounting for deferred taxation and applies this on a comprehensive basis.

Future tax benefits attributed to tax losses and timing differences are recognised only when there is a probable realisation.

Income tax on profit or loss for the year comprises current and deferred tax. Income tax is recognised in the Statement of Comprehensive Income except to the extent that it relates to items recognised directly in equity, in which case it is recognised in equity.

Current tax is the expected tax payable on the taxable income for the year, using tax rates enacted or substantially enacted at the balance sheet date and any adjustment to tax payable from previous years.

Goods and services tax (GST)

All amounts in the accounts are exclusive of GST except for debtors and creditors, which are shown inclusive of GST.

Allocation of overheads – significant activities

All overheads in the job costing system have been allocated to Council's 'significant activities', which include broad Council functions like Water Supply and Community Facilities. This allocation has been mainly on the basis of time spent but, where items of expenditure clearly relate to a particular activity, they are allocated on that basis.

Financial reserves

Financial reserves are a component of Council's equity generally representing a particular use to which various parts of equity have been assigned. These reserves may be:

RESTRICTED RESERVES subject to specific conditions accepted as binding by the Council, and which may not be revised by the Council without reference to the courts or a third party. Transfer from these reserves may be made only for certain specified purposes or if certain specified conditions are met.

COUNCIL-CREATED RESERVES, which are part of the accumulated balance established at the will of the Council. The Council may alter them without reference to any third party or the courts. Transfers to and from these reserves are at the discretion of the Council.

REVALUATION RESERVES result from revaluing land, infrastructure assets and forestry and are credited or debited to an asset revaluation reserve for that class of asset. Where this results in a debit balance in the asset revaluation reserve for any class of asset, this is listed as an expense in the Statement of Comprehensive Income. Any increases in value are used to offset previous decreases.

Statement of cash flows

'Cash' means cash balances on hand, held in bank accounts, demand deposits and other highly liquid investments in which the Council or group invests as part of its day-to-day cash management.

OPERATING ACTIVITIES include cash received from all income sources of the group and record the cash payments from the supply of goods and services.

INVESTING ACTIVITIES are those activities relating to the acquisition and disposal of non-current assets.

FINANCING ACTIVITIES are activities that change the equity and debt capital structure of the Council and group.

Revenue recognition

RATES are recognised as revenue when they are struck (calculated for billing).

GRANTS AND SUBSIDIES are recognised as revenue when eligibility is established, which is when there is reasonable assurance that the grant or subsidy will be received and the Nelson City Council will comply with all the conditions. They are recognised at fair value. This includes government grants from the New Zealand Transport Authority, which subsidises part of Nelson City Council's costs in maintaining the local road infrastructure. The subsidies are recognised as revenue upon entitlement as conditions pertaining to eligible expenditure have been fulfilled.

REVENUE FROM THE SALE OF GOODS AND SERVICES is recognised in the Statement of Comprehensive Income when the significant risks and rewards of ownership have been transferred to the buyer or the obligation to pay arises or, in the case of licence fees, upon the renewal of the licence.

REVENUE FROM SERVICES RENDERED is recognised in the Statement of Comprehensive Income in proportion to the stage of completion of the transaction at balance date. No revenue is recognised if there are significant uncertainties regarding recovery of the consideration due, associated costs, the possible return of goods, or continuing management involved with the goods.

DIVIDEND INCOME is recognised on an accrual basis when declared.

DEVELOPMENT CONTRIBUTIONS AND FINANCIAL CONTRIBUTIONS are recognised as revenue when the Council provides, or is able to provide, the service for which the contribution was charged. Otherwise development and financial contributions are not recognised as liabilities until such time the Council provides, or is able to provide, the service.

CASH AND CASH EQUIVALENTS includes cash on hand, deposits held at call with banks, other short-term highly liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities in the Statement of Financial Position.

Expense recognition

Expenditure is recognised when the service has been provided or the goods received or when it has been established that the rewards of ownership have been transferred from the seller/provider to the Council and when it is certain the obligation to pay arises.

Leases

Finance leases are leases of fixed assets where substantially all the risks and benefits incidental to ownership of the asset are transferred to the Council. The leased assets are recognised as non-current assets in the Statement of Financial Position and are depreciated over the period the company is expected to benefit from their use. The corresponding liability is also recognised in the Statement of Financial Position. The Nelson City Council does not have any finance leases.

OPERATING LEASE payments, where the lessors effectively retain substantially all the risks and benefits of ownership of the leased items, are charged as expenses in the period in which they are incurred.

Assumptions used in the development of the forecast financial information

The assumptions used when Council developed its financial forecasts for the 2009-19 Nelson Community Plan were included on pages 5-8 in Volume 2 of that Plan. The general assumptions covered population growth, inflation, interest, the effects of the Emissions Trading Scheme and other accounting assumptions. Of those, only the following covering inflation and interest rates have been updated with new information when preparing this Annual Plan.

Inflation/price changes

The Community Plan provided for an inflation rate of 2.95% in 2011/12. In order to limit the rate increases inflation has been assumed to be 0%, except where built into contracts at a specified rate.

Interest rates

The Community Plan was based on a predicted interest rate of 5.5% for 2011/12. This rate now looks to be too low and the 2011/12 estimates are based on a rate of 6.5%.

PORTFOLIOS AND COUNCIL COMMITTEES FOR 2011

Following the elections in October 2010, Council reviewed its structure and functioning and updated its committees. Council now meets every three weeks and there are fewer special purpose (standing) committees. From time to time Council updates the membership of its committees and portfolio, so for the latest information contact a Council Administration Adviser. As at December 2010 the portfolio holders and committees were as follows:

Mayor – Aldo Miccio, ex-officio member of all Standing Committees

Deputy Mayor – Cr Ali Boswijk

PORTFOLIOS

All Councillors are members of the following Committees, with these Portfolio chairs and deputies:

Governance – Cr Ian Barker and Cr Eric Davy (deputy)

Community Services – Cr Pete Rainey and Cr Ali Boswijk (deputy)

Infrastructure – Cr Gail Collingwood and Cr Paul Matheson (deputy)

Policy and Planning – Cr Rachel Reese and Cr Derek Shaw (deputy)

Economic Development – Cr Rachel Reese

KEY STANDING COMMITTEES AND APPOINTMENTS

Remuneration Review Committee

Mayor, Deputy Mayor and Cr Collingwood

Audit, Risk and Finance Committee

Mayor, Cr Ian Barker (Chairperson), Cr Rachel Reese, Cr Gail Collingwood and Graeme Thomas (independent external member)

Joint Shareholders with Tasman District Council

Mayor, Deputy Mayor and Cr Rachel Reese

Nelson Regional Sewerage Business Unit with Tasman District Council

Mayor, Cr Derek Shaw, Cr Paul Matheson and Donna Hiser (independent chair)

Hearings panel

All Councillors for dogs, liquor licensing, fencing swimming pools, non-Resource Management Act matters

For RM Act: Commissioners Ian Barker, Gail Collingwood, Rachel Reese and Derek Shaw

Civil Defence Emergency Management Group

Mayor and Deputy Mayor

Nelson Central Relief Fund

Mayor and Cr Ian Barker

Resource Management Act Procedures Committee

Mayor, Cr Rachel Reese and Cr Derek Shaw

Nelson Tasman Regional Pest Management Committee

Cr Barker, Cr Ruth Copeland, Cr Eric Davy and Cr Mike Ward

Regional Funding Forum

Mayor, Cr Ian Barker, Cr Pete Rainey and Cr Derek Shaw

Regional Transport Committee

Cr Ian Barker, Cr Derek Shaw, Cr Collingwood, Cr Ruth Copeland and Cr Paul Matheson

CONTACT US

COUNCIL CUSTOMER SERVICE CENTRE

Open from 8.30am to 5.00pm weekdays in Civic House, corner Halifax and Trafalgar St, 110 Trafalgar Street

PO Box 645

Nelson

Telephone 546 0200 24 hour, 7 day service

Fax 546 0239

WEBSITE AND EMAIL

www.nelsoncitycouncil.co.nz or email enquiry@ncc.govt.nz

CORRESPONDENCE

Written correspondence to the Council should be addressed to the Chief Executive, PO Box 645, Nelson 7040 or fax to 546 0239

ATTENDING A COUNCIL MEETING

Council meetings are advertised in Live Nelson. Members of the public are welcome to attend meetings of the Council and its Standing and Special Committees. You could be asked to leave a meeting if Council needs to discuss a confidential topic. To do that, Council would pass a resolution to that effect, under the Local Government Official Information and Meetings Act 1987

PUBLIC FORUMS

There is a Public Forum at the beginning of most ordinary Council meeting where up to five minutes will be available for members of the public to speak to Councillors. You need to book a time before the meeting by contacting a Council Administration Adviser on 546 0200

DEPUTATIONS

Groups or organisations may form a deputation to make a representation to a Council or Committee meeting. There is a formal procedure for such a presentation. A request for a deputation to appear, including the subject to be raised, needs to be made in writing at least 10 days before the meeting. Contact a Council Administration Adviser on 546 0200

PETITIONS

The presentation of a petition to Council or its Standing Committees must also conform to certain rules. Contact a Council Administration Adviser on 546 0200



Nelson City Council

te kaunihera o whakatū

MAKING NELSON A BETTER PLACE

PO Box 645 Nelson 7040 03 546 0200 www.nelsoncitycouncil.co.nz