

Tasman Bays Heritage Trust Half Year Report to Joint Committee

Nelson Provincial Museum

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TASMAN BAYS HERITAGE TRUST HALF-YEAR REPORT TO JOINT COMMITTEE

Introduction

Nelson Provincial Museum's Purpose is:

To care for, strengthen and make widely accessible the taonga and heritage collections of Nelson Tasman; and to create unforgettable experiences that stimulate awareness, celebrate diversity and entertain.

The Museum makes a significant contribution to Council Community Outcomes in the Nelson Tasman region. As identified in the recent BERL (Business Economic Research Ltd) report into 'The Value of Museums and Galleries in Aotearoa'¹, museums make quantifiable contributions to the Economic, Cultural, Social and Environmental Wellbeing of their rohe. Research demonstrates that our communities feel passionately about both our value, and our vital role in creating liveable cities.

On behalf of NCC and TDC, the Tasman Bays Heritage Trust, operating as the Nelson Provincial Museum, cares for a significant Regional Heritage Collection currently valued at \$20m. We are an employer of 22 staff including a number of highly skilled and internationally respected museum professionals. While receiving less funding than some other comparable regional museums, we continue to punch above our weight in bringing outstanding value to ratepayers and non-fiscal benefits to our local families who engage with our programmes inside and outside our walls.

It is a pleasure to present Nelson Provincial Museum's Half-Yearly Report which outlines how we performed against our Statement of Service Indicators from 1st July – 31st December 2023.

Trustee changes

This report is prepared under the Chairmanship of Stephen Broad-Paul. Stephen was appointed by the Joint Committee in May 2023 following the resignation of Olivia Hall after eleven years of sterling service on the Trust and Te Tai Ao Komiti. Stephen has brought a wealth of experience in leadership and strategy development, with an extensive career in Senior Leadership for large-scale commercial entities. Stephen was elected as Chair in July 2023. After the period in question, Stephen announced he will unfortunately be moving to Dunedin in April, and the Joint Committee has since been notified of the need to recruit for his replacement.

The Trust would like to acknowledge the outstanding contribution made by Olivia and Stephen to the Trust's vision, strategy and operation. The Board also thanks Deputy Chair Emma Thompson for her service as Acting Chair after Olivia's departure.

As Olivia was the mana whenua appointment to the Trust, her departure also required the election of a new iwi representative. The new trustee appointed by mana whenua iwi is Kimiora McGregor. Of Ngāti Koata, Ngāti Toa Rangatira, Ngāti Kuia, Ngāti Apa ki te Rā Tō and Te Ātiawa descent, Kimiora worked for Ngāti Koata Trust for the past seven years and is currently employed by TDC. She is in her

third year as the Ngāti Koata representative on the Te Tai Ao Komiti and is committed to preserving and promoting the heritage of the region.

Sadly, this period also saw the resignation of Brendon Silcock as Trustee due to work commitments on the Tairāwhiti flood recovery management. The Trust is grateful to Brendon for his strong contribution to the Archives, Research and Collections project.

Brendon's resignation brings the number of Trustees to six until April: Stephen Broad-Paul (Chair), Emma Thompson (Deputy Chair), Darren Mark, Derek Shaw, Jo Brady and Kimiora McGregor.

Archives, Research and Collections Facility

As outlined in the Museum's Statement of Intent for the past six years, our key strategic goal is to **plan for and commence a capital works project which will safely and appropriately house and care for the Nelson Tasman Regional Heritage Collection.**

Significant progress has been achieved in the period of this report. The Project Control Group consists of Trustee Derek Shaw (PCG Chair), external advisors John Hambleton and Ian MacLennan, and provides rigorous guidance to the project team. Our selected project management partner is Cameron Gibson Wells (CGW), who work alongside architect Andrew Irving (Irving Smith Architects), a team of specialist building designers, Scott Construction (appointed in an early contractor engagement agreement) and expert museum staff in the design team.

Robin Slow, noted Ngāti Tama artist, will be designing a metal screen artwork, which will cover the facing of the building on Church Street. Iwi are meeting with the artist to inform the taonga and purakaū which will be featured on the screen. The finished piece will be a significant, largescale Māori artwork in the Nelson cityscape.

Developed design has been approved, with an updated budget of \$14.9m replacing the 2018 estimate of \$12.4m. As discussed with the Joint Committee 14th November 2023 an updated budget was inevitable given the cost increases in materials over the past six years. The PCG and design team is confident that a quality, fit-for-purpose building can be delivered within the revised budget, as presented to the Joint Committee in November.

Detailed design is currently in progress with completion expected in April. Building consent will then be lodged with NCC, and the construction should be able to commence in July assuming sufficient funds are in place. Archaeological Authority to proceed with the building has been approved.

A new Naming and Rebranding Committee has also been established to review the names of both facilities and branding in the lead-up to the opening of the new research facility. This committee will seek iwi and stakeholder involvement in the naming process and ensure the museum is branded as one united organisation when the new facility opens. The members of the committee are Jo Brady, Kimiora McGregor and Stephen Broad-Paul.

ARC Fundraising

The Trust was delighted to receive a grant of \$300,000 from the Lotteries Environment and Heritage Fund towards the ARC project in November. We were also extremely grateful to receive a pledge of

\$15,000 from the McKee Trust. These generous grants strengthen funding commitments from Nelson City Council, Tasman District Council, the Tasman Bays Heritage Trust and The Bett Trust.

The Trust has also applied to the Rātā Foundation. Rātā staff have told us that Trustees are extremely supportive of the project. Some additional information has been requested and a decision is expected in March.

In this period the museum soft-launched the fundraising campaign, with the formal public launch to follow in autumn.

Funding from central government via the Ministry of Culture & Heritage will be key to the success of the project. The Museum is engaging Funding HQ to assist with the application which will be submitted when the fund reopens in 2024.

Audit

After receiving the permission of the office of the Auditor General, the Museum moved from Audit New Zealand to BDO. The Museum received an unqualified audit as presented in the Annual Report.

Staff & Volunteers

In this period the Museum undertook a salary benchmarking exercise and commissioned a bespoke report from Strategic Pay. This enabled the comparison of remuneration across similar sized museums, an exercise which was last undertaken by the museum three years ago. Staff salaries were then adjusted to bring them to the mid-point of the salary range paid at other regional museums. This has been important in the Trust's responsibility to be a good employer, and also to aid retention of our highly experienced professional staff.

The Trust is grateful to our team of highly committed volunteers, who have undertaken a number of projects this year including textile conservation, cataloguing the Geoffrey C Wood photographic collection and archival research. Eight volunteers work at the Isel Research Facility, and have donated a total of 793 hours in these six months. This can be conservatively valued at almost \$20,000 worth of donated work. We are also grateful to the two young interns who have committed their time and talents to assist the museum.

Taonga Māori

The Museum is guided by Te Taiao Komiti, the iwi advisory group consisting of the six mana whenua iwi from the marae in Whakatū, Motueka and Mōhua.

Key work has involved working with Te Tauihu iwi to develop an exhibition on the regional taonga pakohe. Tentatively titled 'Mana Pakohe', this exhibition will take place in winter 2024 to coincide with the secondary school kapa haka competitions held in Nelson this year. The Museum's Kaitiaki Taonga Hamuera Robb was also involved in photographer Melissa Banks' exhibition 'Te Ara o Hine Rēhia: A Journey into the World of Kapa Haka' and the associated education programme.

Mahi in this period has also included hosting a taonga puoro workshop with Brian Flintoff, providing access to the taonga to Te Tauihu weavers and competitors visiting the national kapa haka competition. Te Papa conservator Dr Rangi Te Kanawa visited for a week (funded by National Services Te Paerangi) to conserve a fragile kākahu. During her visit, she mentored the Kaitiaki Taonga in the treatment of fragile Māori textiles and Hamuera is now undertaking preservation work with

the taonga with her support. Tikumu specimens were also acquired and woven maru accessioned into the collection. The tikumu also formed the basis for a Nelson Mail article.

Hamuera also worked with Manawhenua ki Mōhua to assist in the conservation and care of the taonga resting in the whare taonga at Onetahua Marae.

The Kaitiaki Taonga facilitated taonga loans to the Suter Art Gallery for the ‘Kanohi Kitea’ exhibition, and helped to negotiate a loan of a significant mere pounamu from Te Papa at the request from the Park whānau. The mere pounamu will be exhibited in the regional gallery alongside hei tiki o Merenako. Te Papa are working on repatriating ownership of the taonga to the whānau permanently, and whānau wishes are for the taonga to be cared for and displayed at the museum long-term.

The Museum is an active member of the Ngākahu National Repatriation network, and have attended all the nationwide hui this year. In December, Ngāti Koata approached the Museum to receive a kōiwi tangata temporarily while plans are made for its future – this has been temporarily stored in the museum’s wāhi tapu.

The Regional Heritage Collection

The collection and curatorial staff continued to use their considerable professionalism and expertise to protect and care for the Regional Heritage Collection in the very difficult circumstances at the Isel Park Research Facility. Once again, no collection objects were damaged, despite leaking ceilings in the Bett store and rare book room, and other risks of the location. This is a testament to the staff’s commitment to keep the collection safe.

Several key objects were acquired by the Museum in this period:

- Sketchbook of Reverend RH Codrington of the Collingwood Mission, depicting significant sites for Māori (donation)
- Ledgers owned by Messrs Rout & Co Nelson from 1863, associated with the early history of NBS and the banking/financial history of early Nelson (purchased at auction)
- Ephemera from The Gathering dance parties in the 1990s and early 2000s, and from NCMA (donation)
- Objects from Kush coffee bar (donation and purchase)
- Christening gowns from the Greenwood and Holyoake families (donation)
- The tikumu samples and tikumu maru mentioned above (donation)

The collections team have also worked at backlog cataloguing process, and added 300 records to Collections Online, bringing the total number of online records up to almost 200,000. The first two of the new Topics feature were written and uploaded. Additionally, this year the staff have researched and written several collection stories for the Nelson Mail, involving primary research and adding to the body of historic Nelson Tasman knowledge available.

Staff also helped a number of researchers including family members, professional writers and local government. Over 130 hours were spent in this period answering research enquiries.

Visitor Experience and Exhibitions

The second half of 2023 saw a number of exciting visitor experience programmes.

The 'Code Breakers: Women in Games' exhibition was very popular with youth, a target demographic it is often difficult to connect with in museums. It had strong reach to digital technology classes around the rohe.

'Te Ara o Hine Rēhia: A Journey into the World of Kapa Haka' was an exhibition by photographer Melissa Banks who worked closely with the museum team to bring her vision to life. Timed to coincide with the kapa haka competitions, this exhibition was massively popular with kura, whānau and kapa haka groups, who "saw themselves within the exhibition." The opening was attended by several hundred guests, the largest event hosted by the Museum since its opening in 2005.

'Tautoko Ukraine' was produced by the Tautoko Ukraine Charitable Trust to thank Nelsonians for their contributions to the children of Ukraine. The exhibit of children's drawings was heartfelt and powerful.

Two different exhibitions opened in late December, 'Animal Antics – Comedy Wildlife Photography' and 'Te Hītori Aotūroa – Learning from Nature.' The former is a charming exhibition which engages visitors with the natural world through humour; the latter a fascinating look at the Museum's own taxidermy and specimen collection. Both are proving a big hit with families.

Other events have included a pop-up display by the Nelson Embroiderers Guild, hosting the opening breakfast for the Nelson Arts Festival and participating in their Night Vision event, a popup display at the Collecting History event hosted by the Philatelic Society in Hope, a Chinese Language Week calligraphy and lantern making workshop with Dr Alistair Kwan and Wendy Liu, the launch of Alistair Hughes' book 'New Zealand Night Sky', a floor talk by Tibetan Thangka artist Tenzin Dhargeyt, and a lecture by Dr Edwin Rose and Professor Staffan Müller-Willie (University of Cambridge Departments of History & Philosophy).

The CEO and internal ARC Project Manager presented as part of 'What If? Nelson' on the value and importance of museums to liveable cities, and specifically what ARC can contribute to Nelson Tasman.

Pleasingly, the museum-curated exhibition 'Our Moon' continues to tour around the country, with Aratoi in Masterton the latest venue.

A trial for the Museum to host the site was concluded as it was not found to be a beneficial location for either party.

The Museum free after-school drop-in sessions 'Toi Ahiahi | Afternoon Art' continued every Thursday afternoon during term time. This initiative saw great uptake with over 100 participants. School holiday workshops were again quickly booked out. We are looking forward to offering further events the second part of the financial year, including those for Tuku 24 Heritage Festival.

Education

The Museum receives funding from the Ministry of Education Enriching Local Curriculum (ELC) fund to deliver programmes to Nelson Tasman education providers. Our Educator Kelly O'Leary has a

strong reputation in her ability to share taonga-based local knowledge and iwi histories with tamariki and rangatahi. Teacher satisfaction levels are still sitting at an exemplary 100%.

In this period Museum education services reached almost 3,000 students at 24 organisations, including Early Childhood Education/ Kohanga, Primary, Intermediate, Secondary and Tertiary providers. Tasman Schools made up 46% of schools taught in this period.

Many of these sessions were conducted in schools themselves, saving precious school travel funds in more remote regions. Sixty one outreach classes were delivered.

Schools who participated in this period include: Mahana, Lower & Upper Moutere, Richmond, Dovedale, Motueka South, Waimea Intermediate, St Josephs, Rudolph Steiner Motueka, Salisbury School, St Peter Chanel Catholic School, and Broadgreen Intermediate.

A large variety of programmes were taught in line with the ELC focus, including the Nelson Tenth and Appo Hocton, New Zealand's first Chinese citizen.

Visitation

The Museum finished this six-month period with over almost 26,000 visitors (excluding education visits).

It was a pleasure to see the return of international visitors, with 700 international visitors in December (the highest amount since 2019). Their return has also had a positive impact in our gift shop sales, and also put money into the pocket of the local artists and makers whose products we stock. The museum shop generated \$21,000 income in December alone, a healthy result, well above target.

Sustainability

In prior financial years, the Museum undertook an EMSOL Energy Audit to measure our energy footprint and identify ways to reduce our energy footprint. As a result we have implemented a number of recommendations. Recently, a seasonal (summer) adjustment to nightly HVAC shutdowns has lowered energy consumption by 13% in December 2023 compared to the same month the previous year.

Following flooding events around the motu in 2022/23, the museum sector has been focusing on disaster preparedness and preparation for climate change events. Staff have attended a number of workshops and a major piece of work will be done in the following financial year to ensure the museum is fully prepared for more numerous climate events. Of course, the first line of preparation will need to be moving the collection from the risky Isel Park site.

We have also purchased a Terracycle box to recycle the nitrile and latex gloves used by our Collections team for object handling and exhibit installation.

Facilities, Maintenance and Infrastructure

As is widely acknowledged, the Research Facility at Isel Park is at the end of its useful life. Unfortunately, expenditure is still required on the building to protect the Regional Collection in the

short-term. In this period, work has been undertaken to repair leaks and improve watertightness, and the security system has been upgraded.

Mould remediation work has been undertaken at the Elms St site.

A security review was also undertaken at the Trafalgar St site following some concerns with shoplifting, vandalism and threatening behaviour in August. This behaviour has significantly lessened since the Museum hired a security guard for a short-term period. New security infrastructure has been installed for staff welfare following these incidents.

Strategic goal	Actions	Measures / KPI	Detail	Status
1. To plan for and commence a capital works project which will safely and appropriately house and care for the Nelson Tasman Regional Heritage Collection.	1.1 Robust planning, budgeting, fundraising and project management.	1.1.1 Project Phases 4 & 5 complete including: <ul style="list-style-type: none"> • Iwi design input • Detailed Design • Community consultation including Church St precinct owners and proprietors • Construction commences subject to successful funding 	<ul style="list-style-type: none"> • Ongoing iwi design input; collaboration with Robin Slow on screen artwork for front of building • Developed Design complete • Detailed Design underway • Construction on track to commence after July 2024 assuming all funds in place 	Work in progress
	1.2 Canvassing and securing funding sources	1.2.1 Funding commitments obtained including: <ul style="list-style-type: none"> • Nelson City Council and Tasman District Council ARC Facility funding commitment confirmed in the Councils Annual Plans • Applications for at least two large grant funders completed, subject to timely processing of Resource Consent by NCC as per funding requirements 	<ul style="list-style-type: none"> • Lotteries Environment & Heritage application successful - \$300k paid in January 2024 • Ministry of Culture and Heritage Regional Culture and Heritage Fund application declined in 2023 (funder of last resort). Ministry staff have given excellent 	Of come concern due to timing of grant announcements

		<ul style="list-style-type: none"> Funding commitment from Ministry of Culture & Heritage 	<p>feedback and we will resubmit in 2024 when the fund reopens. At time of writing the date when the fund opens has not been determined, meaning payment of successful grants may be after July 1.</p> <ul style="list-style-type: none"> Culture and Heritage Minister Paul Goldsmith invited to visit the Isel Park Research Facility Funding HQ bought on to assist with preparation of the 2024 Ministry of Culture & Heritage grant Rātā Foundation building projects grant application submitted with favourable response from Trustees. More information sought in 	
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			<p>January - decision due in March</p> <ul style="list-style-type: none"> \$15,000 grant committed by McKee Trust for when building commences 	
<p>2. To be a highly valued visitor destination, educational provider and venue for cultural and community connection</p>	<p>2.1 Implement a programme which attracts our diverse local communities</p>	<p>2.1.1 Design and deliver a varied visitor experience including at least three short-term exhibitions</p>	<ol style="list-style-type: none"> 'Code Breakers: Women in Games'. (11 Aug – 12 Nov) 'Te Ara o Hine Rēhia: A Journey into the world of Kapa Haka' (8 Sep – 12 Nov) 'Thank you from Ukraine' (25 Aug – 1 Oct) 'It Started with a Stitch' Community display with Nelson Embroiderers Guild (16 – 23 Oct) 'Te Hitori Aotūroa: Learning from Nature' curated by NPM, 6/9/23 – 5/5/24 'Animal Antics: Comedy Wildlife Photography' 	<p>Complete</p>

			Awards' 15/12/23 – 5/5/24	
		2.1.2 Implement at least one new accessibility improvement	Hapai Card scheme. Accessible business directory, explaining the type of access available to visitors. Free to join and be listed on website.	In progress
		2.1.3 Refresh one manawhenua iwi case in the Museum's Regional Gallery	WIP with Ngati Kuia. Installation scheduled in third quarter	In progress
2.2	Consolidate and attain visitation Targets	2.2.1 Achieve target visitation of 54,000 across all venues (excluding education)	July 1-December 31 st : 25,903 (all sites excluding Education)	In progress
2.3	Achieve Ministry of Education visitation target	2.3.1 Achieve target of 5,500 education visits and outreach, including early childhood, primary, and secondary groups.	July 1 – Sept 30: 1795 students 205 adult	In progress

	2.4 Provide a high-quality customer service and visitor experience	2.4.1 Demonstrated by a minimum of two customer surveys with rating of at least 85% satisfaction	Codebreakers exhibition satisfaction survey: 87.7% Satisfaction Animal Antics exhibition satisfaction survey: 100% satisfaction	Complete
	2.5 Provide a high-quality educational service	2.5.1 Teacher satisfaction demonstrated by an average of at least 90% over all teacher evaluations.	100% satisfaction rate maintained since 1 July	In progress
3. To actively support and collaborate with iwi and Nelson Tasman cultural heritage organisations	3.1 Providing advice, guidance, content, mentoring and support to iwi, smaller galleries, libraries, archives and museums within Nelson Tasman	3.1.1 Provide Museum support and assistance on request to Te Taihū district museums, iwi and cultural organisations	<ul style="list-style-type: none"> • 30 Hours of Professional support in September to Mana Whenua ki Mohua delivered in 2023 • Network coordination of local Galleries Libraries Archives Museums (GLAM) sector • 1 day at Collecting History event, Hope Hall. 	In progress

			<ul style="list-style-type: none"> 41 hours Curatorial professional support provided since July 	
		<p>3.1.2</p> <p>Organise at least two regional museum hui</p>	<ul style="list-style-type: none"> 2/8/23 Hosted local GLAM hui for Auckland Medical Museum Trust presentation, 10 attendees. 20/9/23 Coordinated local GLAM lunch and tour of Melissa Banks kapa haka exhibition, seven attendees. 27/10/23 Regional Hui at Murchison Museum, 18 attendees from eight institutions across Te Tau Ihu and West Coast. Textile Workshop planning underway for 2024 with Broadgreen House. 	Complete

4. To continue to develop and provide appropriate care for a strong Collection which is relevant and accessible to, and valued by, Nelson Tasman communities	4.1 Actively collecting objects that are strongly related to the history and cultural story of Nelson Tasman	4.1.1 Collect at least two relevant contemporary local objects or taonga	<ul style="list-style-type: none"> • Kush Coffee memorabilia collected • Tikumu woven maru • The Gathering dance party memorabilia 	Complete
	4.2 Provide access for our visitors to connect with the Collection digitally, on-site and in the community	4.2.1 Add at least six Topics to Collections Online to support the interpretation of significant objects/collections	<ul style="list-style-type: none"> • Topics launched online in Jan 2024. • Two Topics uploaded Jan 2024 • Plans made to include Maungatapu Murders, WWI Gallipoli photographs as topics. 	In progress
5. To improve our sustainability performance.	5.1 Implement actions to improve sustainability performance	5.1.1 Measure ecological impact of planned collection move and identify at least one measure to reduce this	<ul style="list-style-type: none"> • Transport for Collection Move estimated to produce over 20 tonnes of CO2. • Possibility of using NCC e-van to move collections being actively investigated 	In progress

	5.2 Support and promote sustainable transport options for visitors	5.2.1 Implement one initiative to support sustainable transport options for visitors	Sustainable transport options included on NPM website and promoted via competition.	Complete
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STATEMENT OF COMPREHENSIVE INCOME
For the Period 1 July - 31 December 2023

	Actual 2023	Budget 2023	Actual 2022
Revenue	1,501,852	1,216,970	1,158,686
Less Direct Costs	880,008	870,022	789,543
Gross Profit	<u>621,844</u>	<u>346,948</u>	<u>369,144</u>
Less Expenses	194,487	200,118	185,164
Operating Profit	<u>427,357</u>	<u>146,830</u>	<u>183,980</u>
Less Depreciation	243,472	246,102	239,325
Net Surplus/Deficit	<u>183,885</u>	<u>(99,272)</u>	<u>(55,345)</u>

STATEMENT OF FINANCIAL POSITION
As at 31 December 2023

	2023	2022
<u>Assets</u>		
Cash and Bank	516,639	203,787
Debtors and Prepayments	69,337	54,021
Term Deposit	0	160,873
Stock on Hand	38,996	34,519
WIP (ARC Project)	548,920	107,784
Non Current Assets	31,518,707	31,967,595
Total Assets	32,692,599	32,528,579
<u>Liabilities</u>		
Creditors and GST	141,962	155,432
Income in Advance	4,878	46,199
Accruals (Annual leave and Wages)	78,500	73,335
Term Liabilities	539,036	706,220
Total Liabilities	764,376	981,187
Net Assets	31,928,223	31,547,392
<u>Equity</u>		
Current Year Earnings	183,885	(55,345)
Retained Earnings	14,724,765	14,583,164
Revaluation Reserve	17,019,573	17,019,573
Total Equity	31,928,223	31,547,392

CASHFLOW STATEMENT
For the Period 1 July - 31 December 2023

	2023	2022
<u>Cash flows from Operating Activities</u>		
Council Operating Grants	1,034,358	999,380
Contracts	(6,164)	42,295
Interest Received	6,130	2,887
Receipts from Other Revenue	427,174	113,968
Payments to Suppliers (incl GST) and Employees	(1,021,926)	(951,671)
Net Cash from Operating Activities	439,572	206,859
<u>Cash flows from Investing Activities</u>		
WIP - ARC Project	(169,682)	(107,784)
Purchase of Property Plant and Equipment	(11,611)	(66,309)
Net Cash from Investing Activities	(181,292)	(174,093)
<u>Cash flows from Financing Activities</u>		
Repayment of Council Loans	(100,000)	(100,000)
Net Cash from Financing Activities	(100,000)	(100,000)
Net Increase/(Decrease) in Cash	158,280	(67,234)
Cash at 1 July 2023	358,330	271,021
Cash at 31 December 2023	516,610	203,787