

THE BISHOP SUTER TRUST

REPORT TO: Nelson City Council
FROM: The Bishop Suter Trust
DATE: 28 February 2021
SUBJECT: Half Year Performance Report to 31 December 2020

1.1 Introduction

This report covers financial and performance results for the Bishop Suter Trust (The Trust) for the six month period 1 July - 31 December 2020.

1.2 Overview of Trust and Gallery activities

Highlights

Visitor numbers to The Suter have been very pleasing, such that more visitors were recorded for November and December 2020, than for the equivalent months 2019. The nationwide campaign encouraging New Zealanders to “See Something New New Zealand” has been very much in evidence at the gallery!

Visitation was also boosted with 2 very successful early evening events: *Night Vision*, at the beginning of October signalled the start of the Nelson Arts Festival, and was an event that was offered across all of Nelson’s galleries whilst *Art Before Dark* held in early December, was a Suter specific event which targetted ‘millenials’.

2020 concluded with the launch of a spectacular exhibition of ceramics by Nelson/Tasman region artist Christine Boswijk. A partnership with Jarden has enabled The Suter to go to another level in the presentation and promotion of this exhibition.

A positive feature of the last 6 months have been collaborations- with sponsors and with other organisations such as NRDA, cultural facilities, Council, Make/Sh/ft Spaces, dealer galleries, arts practitioners, with benefits accruing across the region.

Other highlights include:

- A significant donation from one of The Suter’s patron’s Rhoda Cohen allowed us to put The Suter’s Collection online on The Suter’s website <https://collection.thesuter.org.nz/explore>. This was launched on 1 October 2020 during *Night Vision*.
- Receiving a substantial bequest from Legacy patron David Blunt.
- Learning opportunities offered by The Suter: On-site educational delivery has ‘recovered’ after the challenges of Level 2 social distancing requirements. It appears that The Suter’s school’s education LEOTC programme delivery may be ahead of that of other LEOTC providers nationally. In term 4 2020 the Suter Educator ran her highly regarded Gifted and Talented programmes and schools sent students from as far afield as Canvas Town (Marlborough District) and Upper Moutere. Students from 23 Tasman/ Nelson schools have attended formal learning programmes as well as from 4 out-of-region schools.
- A trend noted is the interest and healthy enrolments for our after-school and adult art classes. By year end we had 3 adult art classes and 6 children’s after school classes per week.

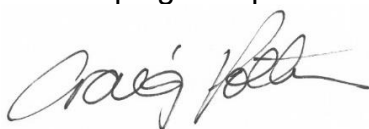
- 6 new exhibitions were installed in the period, plus the *NSAS Spring* exhibition: 2 had significant collection content - *Noble Souls/TESA* and *Reverberation: of Light, Land & Sea*, the first in a planned series of exhibitions focussing on abstraction. *Noble Souls /TESA* comprised works from the Collection that complemented a display of artworks by Nelson/Tasman children created during the COVID-19 Level 4 period that acknowledged and reflected upon the essential work(ers)- an initiative of MP Dr Nick Smith in partnership with *Nelson Mail*, the local School Principals Association, Appleby Ice cream and The Suter.

Wellington based artist Elizabeth Thomson's science influenced exhibition *Cellular Memory* impressed visitors with its intricately created art works. An installation by Ben Pearce featuring a floatable hut was inspired by a local story and 2020 concluded with a substantial survey exhibition of works by local ceramicist Christine Boswijk. Dramatically presented, coupled with the scale and quality of her work has made for an awe inspiring exhibition. The Suter produced a publication on her work.

- 2 artworks have been formally accepted for inclusion in The Suter's collection. A number of other artworks have been offered to The Suter including a gift from an artist and a range of historical Nelson/Tasman paintings which will be added to the collection before financial year end.
- The Blumhardt Foundation have entered into a 4 year agreement with the BST to match-fund \$5,000 per annum, for craft related collection acquisitions.
- Volunteers have contributed 627 hours to The Suter front of house and in the Library/archives. The increase in contribution is partially thanks to COVID-19 and international travel restrictions!
- The Suter Store is trading well, and very favourably when compared month on month with the previous year. Venue hire is also picking up, and it was exciting to see local performing arts productions returning to our theatre.
- The lift, out of action since October 2018 is now remediated and back into service.

Other Matters & Looking Ahead

- We are developing the conceptual framework for the landmark sculpture project with a region wide vision. Fundraising will be initiated once a project plan is in place, thus accounting for the underachievement of funds in this budgeted area.
- We are reviewing/ reworking our venue hire and events to reinvigorate this revenue stream and opportunity to increase our audience base.
- COVID-19 and the low interest rates have had an impact on benefaction and the growth of tagged bequests and Legacy invested funds. We are currently reviewing our investment mix.
- The Suter is collaborating with Make/Sh/ft Spaces to bring collection artworks to walls around the city, and to create a Nelson City Centre ArtWalk. The art works selected tell regional stories- of places, people, industry, horticulture, history...
- Our major fundraising event Palate to Palette Dinner and Auction is planned to take place on 26 March 2021.
- Future exhibitions are being planned to coincide with major local events/ festivals, but with some flexibility built in, particularly where content is coming from overseas. We are developing new partnership models for developing toi Māori exhibitions.



Craig Potton
Chairman, Bishop Suter Trust Board



Julie Catchpole
The Suter Art Gallery Director

2. Performance against Objectives in the Statement of Intent:

The following is performance against objectives set out in the Statement of Intent 2020-2025[Sol]. Performance targets are in **bold type** and achievement to date is recorded in regular type. Note the numbering and layout is lifted directly from the Sol.

3.1 GOVERNANCE: Operate a visual arts destination of the highest quality:

- 3.1.1. Provide an arts centre and visitor attraction: **That is open 362 days of the year with a minimum of 100,000 visits per annum to The Suter® facilities and with visitor satisfaction ratings of 90% 7+ (out of 10 = excellent). Report six monthly with visitor statistics. Monthly target=8,333**

Visitor numbers	2020/2021 Sol target; 100,000	Quarter 1 2020; 25,000	Quarter 2 2020; 25,000	2020/2021 6 month target: 50,000	2019 /2020 f/y 6 month result for comparison
Achieved		26,398	31,979	58,377	66,691

Achieved: Visitor numbers have exceeded the 6 month target by 8,377 and The Suter was open as advertised every day except Christmas Day.

- 3.1.2 Ensure that The Suter® is well managed and operates within its agreed plans: **Reports, plans and budgets meet set deadlines. The Risk Management Plan is reviewed annually, and mitigation strategies identified are implemented (including cyber security, and response planning for natural hazards and climate change).**

Achieved: Cyber risk mitigation is occurring as part of supply agreement- no major incidents. A major review of the *Risk Framework and Register* and mitigation strategies has been undertaken.

- 3.1.3 Implement an asset management plan (maintenance and renewals) in relation to The Suter facilities and develop an assets' renewal fund, to be achieved from operational cash surpluses (before depreciation) to fully fund the BST's share of depreciation, over time; **Report on progress annually.**

On track: WSP (Opus) contracted to manage BWOFF. Assets' renewal fund initiated. The lift (out of commission since October 2018) has been repaired and reinstated. There are ongoing issues with the HVAC which are being progressively addressed.

- 3.1.4. **Undertake an energy and carbon emissions audit, develop a management plan: Audit undertaken, and plan developed by 30.06.21; monitor and report on energy use six monthly and impact of mitigations.**

Not achieved: Averaged monthly energy consumption for six month period 1/07/2020-31/12/2020 was higher than equivalent period 2019 due to issues with the HVAC plant & equipment.

- 3.1.5 Be a good employer, fostering a culture of staff excellence and well-being by maintaining good employer policies, procedures and practices and providing a safe and healthy workplace; **Report on observance of policies, health & safety, turnover and related statistics.**

On track: 6 monthly emergency evacuation drill held. Ongoing rigorous attention to COVID-19 safety protocols. No significant health and safety incidents. Front of House casual appointments made.

3.2 VISITOR EXPERIENCE: Inform and engage the public through the visual arts:

- 3.2.1 Provide a programme of regularly changing internally produced and externally sourced exhibitions: 10-15 exhibitions mounted per annum; **report 6 monthly on progress.**

On track: See list and commentary 6 new exhibitions installed during period, 4 developed in-house.

- 3.2.2 Develop a forward exhibition programme that is diverse and stimulating, including internally produced and externally sourced exhibitions; **Exhibitions scheduled that meet the needs and interests of a broad audience. Report 6 monthly on progress.**

On track: Exhibitions planned 12-24 months ahead

3.3 LIFE LONG LEARNING: Provide innovative educational opportunities

- 3.3.1 Provide learning experiences for regional school students that support their NZ curriculum studies based on The Suter's® programmes and resources; **Target is 3,100 students from 25 schools as per the Ministry of Education LEOTC Contract Milestones & post visit evaluations indicate 90% satisfaction ratings of "fine" to "great". At least one Education Advisory Committee meeting held per annum. Structured schools' education programme delivery target: 5,000 students per annum.**

Achieved: YTD: 71 LEOTC educator led programmes delivered to 1,266 students accompanied by 431 helpers from 23 schools + 4 out-of-region schools. Another 17 classes were delivered off-site to 399 students when COVID-19 Level 2 social distancing requirements could not be met in The Suter Education Room. There is a high satisfaction level with programmes. LEOTC monitoring Zoom meeting held with NZCER. Advisory Committee met. Suter approved as a setting to maintain NZ teacher registration and Suter Educator able to renew her full teacher registration.

- 3.3.2. Provide public programmes which enhance appreciation and enjoyment of the visual arts; **A minimum of 20 talks/ events/ activities are held per annum. Report 6 monthly on progress.**

Achieved: YTD: 6 daytime activities- talks, seminars etc. held, 11 evening openings and 5 activities for volunteers. See appended

- 3.3.3 Provide out-of-school and other art educational activities; **Minimum 80 sessions of Suter Kids Club [SKC]/ MyArtSpace [MAS], and other community learning sessions are delivered per annum.**

Achieved: YTD: 109 SKC | MAS sessions held and 46 adult classes: Term 3: 5 sessions per week for students (Suter Kids Club and MyArtSpace- teens) and 2 sessions per week for adults. Term 4: 6 sessions per week for Suter Kids Club and 3 sessions per week for adults. 1-week School Holiday programme (July break)- *outside provider*

- 3.3.4 Provide and manage The Suter® Volunteers' programme: That provides av.>80 hours of contribution per month/ per annum. **Report 6 monthly on progress.**

Achieved: YTD: A total of 627 hours of voluntary contribution, which averages out to 104.52hrs per month; 5 volunteer training sessions held including volunteer previews of exhibition, induction/training and volunteer get-together.

3.4 COLLECTION: Collect and preserve, record, communicate and display our artistic heritage.

- 3.4.1 Develop The Suter's® Collection in accordance with The Suter's® Collection Policy; **In 20/21 the collection policy is reviewed and approved. All acquisitions and de-accessions comply with the Collection Policy and related procedures. All acquisitions/de-accessions approved by the Trust comply with the Collection Policy and related procedures and are reported 6 monthly.**

Achieved: Collection Policy review, consultation and revision is underway. See appended for the acquisitions approved.

- 3.4.2 The Collection is stored, handled and exhibited safely and securely: **The Collection is stored/displayed in environmental conditions that are in line with accepted museum practice (including temperature 18-**

22°C/ relative humidity 50-55%, pest control, archival materials, security and fire monitoring). There are no handling mishaps or other damage occurs to Collection items.

Achieved: Collection storeroom shelving increased. Collection insurance coverage increased.

- 3.4.3. Enhance knowledge and reputation of the Collection: Collection records are significantly upgraded to increase accessibility and usability, as a part of a project to make the collection searchable on www.the.suter.org.nz **Collection records upgraded; 2020/21 all copyright cleared collection items are uploaded to www.thesuter.org.nz; Loans, reproductions and other collection requests are met in a timely fashion; Publishing occurs. Progress reported six monthly.**

On track: See appended: Received donation that enabled The Suter's collection to go online <https://collection.thesuter.org.nz/explore>. There the collection is searchable by artist, subject etc. All collection items are listed and those items with copyright clearance illustrated. All loan and reproduction requests met. Curated continually playing 'slide' shows of works from the collection also screen in the Jane Evans Foyer.

3.5 COLLABORATIONS & PARTNERSHIPS: Partnerships that grow The Suter®

- 3.5.1 Strengthen The Suter's® relationship with Iwi and Māori; **Honour the kaupapa of the Memorandum of Understanding [MoU] with Ko Te Pouāranga [KTP]; KTP input to programmes collection and policy development. Report 6 monthly.**

On track: Iwi involvement for openings and significant events. Trustees and Director attend KTP hui. New kaupapa Māori curatorial approach being developed for forthcoming raranga exhibition and other toi Māori exhibitions.

- 3.5.2 Develop a collaborative Partnership Plan that actively engages both commercial partners and philanthropic sponsors to provide additional funding and/or supply goods and/or services to achieve project and programme goals; **Report 6 monthly on progress against our plan.**

On track: Jarden Sponsorship support of Christine Boswijk: *Thinking Through her Hands*; The Blumhardt Foundation 4-year annual acquisition agreement; David Blunt bequest received from. 5 wineries agreement; Noble Souls/TESA project; NRDA – Tourism New Zealand collaborations including "influencers' video shoot at The Suter and postings on social media. Make/Sh/ft and plan for an Art Walk featuring Suter collection art works on walls around the city.

- 3.5.3 The Friends of The Suter® (FOTS) and Legacy Group are enhanced; **2020/21 FOTS review carried out FOTS membership increases, activities and progress on patronage scheme. Reported 6 monthly.**

On track: YTD: memberships. 48 new Friends of The Suter memberships since 1.07.20 (in single, double, family and student categories), 330 active memberships at 31.12.20 (new, renewed and Life). Friends' membership subscriptions run annually from when received (rather than a fixed year). 2 events held for Legacy Group members.

- 3.5.4 The Suter® contributes to other organisations and initiatives to promote Nelson/Tasman visual arts and heritage and provides leadership in fields of expertise to support the Council's provision of social /cultural wellbeing; **Report on contribution to the implementation of the Regional Arts Strategy, Heritage Strategy, regional museums network and other related initiatives; report on contribution nationally in areas of expertise:**

On Track: Director participated in Arts Panel meetings; Curator 'curated' 2020 Level 7 BAM exhibition at NMIT; Curator on NMIT advisory panel. Curator invited to contribute reviews to *NZ Ceramic's* journal; Curator and Director delivered *How to Look at Art* talks at Richmond Library; Suter Educator has reinvigorated the NZ Museum Educators forum and published 3 articles internationally. Director participated in Ministry of Culture & Heritage focus panel discussing COVID arts recovery funding packages. *Night Vision* initiative. Suter hosted Arts Foundation/CNZ event at The Suter Theatre.

3. The Bishop Suter Trust Unaudited Financial Statements 31 December 2020

The Bishop Suter Trust Statement of Comprehensive Income As at 31 December 2020	Six months Actual to 31/12/2020	Six months Budget	Annual Budget 2020/21	Six months Actual to 31/12/2019
Income				
General Funds				
Non-exchange Revenue				
Donations & Sponsorships	126,121	20,450	92,250	31,006
Grants				
NCC - Operating	339,373	339,373	678,746	333,198
NCC - Depreciation	117,261	115,067	230,133	116,761
NCC - Maintenance	10,378	10,384	20,767	10,188
TDC	43,907	43,907	87,813	43,907
Total Non-exchange Revenue	637,040	529,180	1,109,709	535,059
Exchange revenue				
Investments	2,497	500	1,000	986
Exhibitions	5,591	2,688	5,000	10,202
Life Long Learning	43,396	37,200	76,000	44,864
Trading Income	104,228	65,800	144,500	77,561
Friends Income	7,693	7,751	15,500	6,968
Rent	61,024	56,750	119,000	74,172
Other Income	-	130	250	413
Total Exchange Revenue	224,429	170,819	361,250	215,167
Total Income General Funds	861,468	699,998	1,470,959	750,225
Specific Purpose Funds				
Maintenance & Depreciation fund				
Interest & dividends earned	8,351	4,350	8,500	4,037
Revaluation	59,585	-	-	18,304
Cuthbertson Fund				
Interest and dividends earned	6,988	5,600	10,200	3,378
Revaluation	31,995	-	-	15,319
Burton Fund				
Interest earned	790	1,400	2,800	1,405
Acquisitions Fund				
Donations received	10,000	40,000	70,000	36,000
Interest earned	12	350	700	19
Education Fund	68			
Revaluation	706			
Blunt Fund	633			
Revaluation	7,139			
Other Funds				
Donations received				
Interest earned	9	-	-	21
Expenditure of funds				
Total Special Purpose Funds Income	126,276	51,700	92,200	78,482
Other Income				75,561
Donated Collection Items at Valuation	-	5,000	10,000	19,420
Total Other Income	-	5,000	10,000	19,420
Total Income	987,744	756,698	1,573,159	848,128

The Bishop Suter Trust Unaudited Financial Statements 31 December 2020

Expenses				
General Funds				
Personnel Costs	278,416	298,521	595,532	291,899
Audit	- 3,228	-	16,000	40
Finance Costs	-	-	500	-
Administration	91,626	89,085	109,949	98,167
Governance	32,141	28,853	56,805	25,624
Exhibitions	54,510	60,570	123,570	61,707
Life Long Learning	3,751	3,050	6,400	4,781
Cost of sales	37,156	31,320	50,700	33,737
Marketing	20,754	22,350	34,200	20,365
Collection	818	3,200	8,656	8,639
Facilities	69,189	74,711	152,325	76,867
Maintenance	11,288	10,371	20,300	3,976
Depreciation	234,521	230,133	460,266	233,522
Loss on disposal	-	-	-	-
Known Shrinkage	253	-	-	100
Total General Funds Expenses	831,196	852,163	1,635,203	859,425
Redevelopment Funds				
Redevelopment Costs	9,347	-	-	43,636
	9,347	-	-	43,636
Total Costs	840,543	852,163	1,635,203	903,061
Net Surplus	147,201 -	95,465 -	62,044 -	54,933
Other Comprehensive Income	-	-	-	-
Total comprehensive Income	147,201 -	95,465 -	62,044 -	54,933
Net Surplus				
General Funds	30,271 -	152,165 -	164,244 -	109,199
Redevelopment Fund	- 9,347	-	- -	43,636
Maintenance & Depreciation Fund	67,936	4,350	8,500	22,341
Cuthbertson Fund	38,983	5,600	10,200	18,697
Burton Fund	790	1,400	2,800	1,405
Acquisitions Fund	10,012	45,350	80,700	55,439
Education Fund	774			
Blunt Fund	7,772			
Other Funds	9	-	-	21
	147,201 -	95,465 -	62,044 -	54,933

The Bishop Suter Trust Unaudited Financial Statements 31 December 2020

The Bishop Suter Trust Statement of Financial Position As at 31 December 2020	Actual at 31/12/2020	Annual Budget 30/06/2021	Actual at 31/12/2019
Assets			
Current Assets			
Cash & Bank	204,537	503,154	296,288
Receivables	13,747	11,166	26,550
Other Current Assets	53,724	36,416	40,489
Specific Purpose Investments			
Cuthbertson Fund Investments	486,872	487,302	482,399
Burton Fund Investments	104,074	101,052	100,000
Education Fund	10,703	-	-
Blunt Fund	107,772	-	-
Operations Term Deposit	150,809	200,000	200,264
Maintenance & Depreciation Mgd Funds	903,123	600,000	535,191
Total Current Assets	2,035,363	1,939,090	1,681,181
Long Term Receivable			
Nelson City Council Depreciation Fund	980,623	1,080,265	747,096
Non Current Assets			
Collection	7,955,766	7,987,842	7,912,458
Property Plant and Equipment	10,180,064	10,077,421	10,627,156
Total Non Current Assets	19,116,453	19,145,528	19,286,709
Total Assets	21,151,816	21,084,618	20,967,890
Liabilities			
Current Liabilities			
Bank Overdraft			
GST payable	-	-	596
Payables	80,879	67,179	78,105
Employee Entitlements	40,073	33,000	37,671
Income In Advance	58,546	15,000	46,407
Total Current Liabilities	179,498	115,179	162,182
Long Term Liabilities			
Total Liabilities	179,498	115,179	162,182
Net Assets	20,972,318	20,969,439	20,805,708
The Bishop Suter Trust Equity			
Capital & Reserves			
General Purpose Funds	6,585,778	6,927,214	6,902,553
Redevelopment Fund	4,719,303	4,804,859	4,763,271
Maintenance & Depreciation Fund	890,499	542,880	522,563
Cuthbertson Fund	582,853	583,180	578,226
Burton Fund	165,361	169,555	162,959
Acquisitions Fund	1,861,537	1,893,410	1,827,648
Nelson City Council	6,000,000	6,000,000	6,000,000
Education Fund	10,704	-	-
Blunt Fund	107,772	-	-
Other Funds	48,511	48,341	48,488
Total Trust Equity	20,972,318	20,969,439	20,805,708

The Bishop Suter Trust Unaudited Financial Statements 31 December 2020

The Bishop Suter Trust Unaudited Statement of Cash Flows and Cash in Hand For the Six Months Ended 31 December 2020

Cashflows from Operating Activities	\$
Council Operating Grants	437,564
Interest	2,506
Receipts from other Revenue	221,939
Payments to suppliers and employees	- 605,769
Interest Paid	-
Goods & Services Tax (net)	- 3,131
Net Cash from operating activities	53,109
Cashflows from Investing Activities	
Proceeds from sale of fixed assets	-
Acquisition of Investments - collection	26,000
Purchases for collection	- 2,913
Purchases of property & equipment	- 3,150
Transfer of funds to investment	- 300,000
Transfers of investments to bank	200,000
Net cash from Investing activities	- 80,063
Cashflows from financing Activities	
Repayment to borrowing	
Net cash from borrowing	-
Net increase/(decrease) in cash, cash equivalents and bank overdrafts	- 26,954
Cash at beginning of the period	231,491
Cash at end of period	204,537



BST Trustees



BST Staff

Appendices

Appendix 1. Exhibitions during report period

The Suter Art Gallery Exhibitions - 1st July 2020 to 31 December 2020

Dates of Exhibition	Exhibition Title	Location
14 March- 6 October 2020	<i>John Roy</i> ceramics installation	Contemplation Gallery
May- 3 October 2020	<i>Michael Dell Endless Days</i>	Potton Gallery
11 July 2020- 22 November 2020	<i>Ben Pearce: Life will go on after money</i> (installation and video based on a local story)	Original Gallery
July – 6 September 2020	<i>Noble Souls TESA (Thanking Essential Services Art)</i> by children from the Nelson/Tasman region and art works from the Suter's collection	Hercus Gallery
18-27 th August 2020	<i>Top Art: (NZQA Top Level 3 student art folios)</i>	Foyer, education corridor
12 September- 15 November 2020	<i>Elizabeth Thomson: Cellular Memory.</i> Touring exhibition re-curated for The Suter by Gregory O'Brien	Hercus Gallery
12 September- 29 November 2020	<i>Elizabeth Thomson: Waking Up Slowly</i> (installation)	Contemplation Gallery
7 October-1 November/ 8 November 2020	<i>Nelson Suter Art Society Spring Exhibition: Guest artist David Ryan</i>	Potton and McKee Galleries and Education corridor
6 November 2020-21 March 2021	<i>Reverberation: Of Light, Land & Sea: Abstract works from The Suter and a private collection</i>	Potton Gallery
28- November 2020-21 February/7 March 2021	<i>Christine Boswijk: Thinking Through Her hands</i> A survey exhibition of Christine Boswijk's ceramics Supported by Jarden	Original and Hercus Galleries

Supported by
 **JARDEN**

Christine Boswijk
Thinking Through My Hands
 5 December 2020 – 21 February 2021

Appendix 2. Public Programmes & Offsite Activity:

Public Programmes: On and off site: 1st July 2019-			
			Numbers
July 2020			
10 July 2020	9.15am-10.30am	Volunteers Sneak Peek: <i>Ben Pearce Life will go on after money</i> . Induction for volunteers	5
11 July	2pm 3.30pm	Curator Artist talk: Ben Pearce in <i>Ben Pearce Life will go on after money</i> Followed by afternoon tea (opening)	56
18 July	2pm	Event for <i>Noble Souls</i> TESA students opened by Hon Dr Nick Smith and NCC Mayor Rachel Reese	72
21 July		Business After 5 in conjunction with Chamber of Commerce and Suter Café	60
29 July	6pm	Peter Simpson " <i>Is This the Promised Land?</i> " illustrated lecture on Colin McCahon	121
30 July	9.30am	Legacy Group 'breakfast' with Peter Simpson	9
August 2020			
11 August		Curator " <i>How to Look at Art</i> " talk at Richmond Library	14
22 August	2pm	Curator Artist talk: Michael Dell <i>Endless days</i>	53
27 August	5.30pm	Nelson Rotary Club evening event hosted by Director	55
September 2020			
11 September	9.15am	Volunteer Sneak Peek in <i>Elizabeth Thomson: Cellular Memory</i> with Elizabeth Thomson and Gregory O'Brien	10
12 September	4pm 5.30pm	Curator Artist Talk in <i>Elizabeth Thomson: Cellular Memory</i> with Elizabeth Thomson, Gregory O'Brien and poet Jenny Bornholdt Opening for <i>Elizabeth Thomson: Cellular Memory</i>	44 + 22
October 2019			
1 October	5-9pm	Night Vision event: Curator & Director Guided tours of exhibitions and launch of Suter Collection OnLine	219
7 October	5.30pm	<i>Emergence: NSAS Spring Exhibition</i> opening	80
22 October	4.30pm	Bishop Suter Trust Annual Meeting	30
22 October	6pm	Suter Pukapuka talk; Viv Stone of the McCahon Trust interviews Martin Edmonds (Sydney based) on his book <i>Endless Yet Never</i>	17
29 October	6pm	Suter Pukapuka talk: Max Quinn, <i>A Life of Extremes</i>	58
November 2019			
4 November	7.30am	NZ Arts Foundation & CNZ <i>All in For The Arts</i> Breakfast event	131
6 November	9.15am	Volunteer Sneak Peek: <i>Reverberation: Of light, Land and Sea</i> Followed by volunteer morning tea & new volunteers' induction	16
17 November	4.30pm	Legacy Group event: Tour of <i>Reverberation: Of light, Land and Sea</i>	11

17 November	6pm	Suter Pukapuka talk Graham Bennett <i>Around Every Circle</i>	86
27 November	9.15am	<i>Volunteer Sneak Peek : Christine Boswijk Thinking Through Her hands</i>	14
27 November	4.30pm	<i>Iwi blessing for Christine Boswijk Thinking Through Her hands</i>	6
December 2020			
1 December	5.30pm	Jarden event in Christine Boswijk <i>Thinking through her hands</i>	60
3 December	6pm-9pm	<i>Art Before Dark</i> event	450
5 December	5.30pm	Opening <i>Christine Boswijk Thinking Through Her hands</i>	300

Appendix 3.

Collection

ACQUISITIONS

Artist	Title	Medium	Credit
Josephine CACHEMAILLE	<i>Quiver (for Rosa)</i> 2019	Fabrics and acrylic on canvas	Purchase; Approved BST meeting 23.07.2020
Josephine CACHEMAILLE	<i>Strong Arm II</i> 2018	bronze	Purchase; Approved BST meeting 23.07.2020

LOANS to OTHER INSTITUTIONS & Collection related requests

Artist	Art Work	Request(er)	Purpose
Ralph HOTERE ONZ (1931-2013)	<i>Port Chalmers '72 No. 16</i> 1972 and 2 works on paper from the <i>Te Whiti</i> series	Christchurch Art Gallery & Dunedin Public Art Gallery. Opening DPAG 13 November 2020	For a major retrospective exhibition & monograph publication

Publications

Christine Boswijk Thinking Through Her Hands (2020) Text Sarah McClintock, Christine Boswijk & Peter Simpson; Design Penny Royal.

Dr Esther McNaughton (Suter Educator) authored:

“Weaving the threads that bind us together: Student learning in New Zealand Art galleries, published as a chapter in a book *Learning through Art: International Perspectives*

“Art Gallery Education in New Zealand during Covid-19: The emergence of a community of Practice” published in periodical *Museum Worlds*

and

“Empowerment through Art: The practice of art gallery educators in Aotearoa” on the Museums Aotearoa website