



**NELSON TASMAN
EMERGENCY MANAGEMENT**

GROUP

MINUTES
of the
**NELSON TASMAN CIVIL DEFENCE EMERGENCY
MANAGEMENT GROUP MEETING**
Komiti Whakahaerenga Tiwhikete Whakawhanaunga

held

1.30 pm, Tuesday, 28 November 2023

at

Emergency Operations Centre, 28 Oxford Street, Richmond

Present: **Tasman District Council:** Mayor T King and Deputy Mayor S Bryant
Nelson City Council: Mayor N Smith and Deputy Mayor R O'Neill-Stevens

In Attendance: **Tasman District Council:** Chief Executive (J Dowding) and Democracy Advisor (K McLean)
Nelson City Council: Group Manager Corporate Services (N Harrison)
NEMA: Emergency Management Officer (O Varley)
Emergency Management: (J Kennedy), (K Anderson), (K Solly), (L Swatton) and (R Gibson)

1 OPENING, WELCOME

Mayor King welcomed everyone to the meeting and offered the opening karakia.

2 APOLOGIES AND LEAVE OF ABSENCE

Nil

3 DECLARATIONS OF INTEREST

Nil

4 CONFIRMATION OF MINUTES

Moved Mayor Smith/Mayor King
EMC23-11-1

That the minutes of the Nelson Tasman Civil Defence Emergency Management Group meeting held on Tuesday, 25 July 2023, be confirmed as a true and correct record of the meeting.

CARRIED

5 PRESENTATIONS AND VERBAL UPDATES

5.1 Actions update from 25 July CDEM Group meeting

Completed actions:

- Emergency Management Bill Submission - Manager Emergency Management, Joe Kennedy confirmed that this had been actioned and met the deadline date.

Discussion was held around the CDEM increase in levies. Tasman district Council – Chief Executive, Janine Dowding, summarised the breakdown of increases and noted that remuneration was a 10% increase and that this would still be the fourth lowest regional salary budget and the third lowest staffing numbers (across 16 CDEM Groups).

Nelson City Council Deputy Mayor, Rohan O’Neil-Stevens joined the meeting at 1.37pm.

Action: Joe Kennedy to follow up with Nelson City Council to provide a Civil Defence Emergency Management (CDEM) presentation regarding the increase in levies for the Long Term Plan.

5.2 Update from the National Emergency Management Agency (NEMA)

Regional Emergency Management Advisor, Oli Varley gave a verbal update and tabled a document, which is available on Council’s website in the Minutes Attachment Document.

Mr Varley answered questions regarding role changes in the NEMA Leadership Team, reinstatement of the Emergency Management Bill, upcoming exercises, after action review from the Auckland weather event and noted that the Government enquiry into the event was due with the Minister by 7 December 2023.

Action: Nelson City Council and Tasman District Council to submit a supplementary submission to the Emergency Management Bill proposing a mechanism by both Council’s to be able to condense a Special Consultative Procedure and Long Term Plan process as part of the recovery of a declared civil defence emergency.

Action: Joe Kennedy to provide legislation information regarding the Emergency Management Bill.

Attachment 1 NEMA tabled document

6 REPORTS

6.1 Report of the Nelson Tasman Emergency Management Office to the Coordinating Executive Group with Attachments

Manager Emergency Management, Joe Kennedy Introduced the CDEM team and noted the apology from Kathy King. He took the report as read and provided an update on activity since the last meeting, noting four areas of improvement from a review that was undertaken after the Pigeon Valley fires (cordons, animal welfare, EOC resourcing and EOC IT).

Action: Joe Kennedy asked that everyone in attendance check that they have the new 0800 duty officer number.

Action: Joe Kennedy to confirm with members via email who has legislated priority regarding the Rāhui.

Moved Mayor King/Mayor Smith
EMC23-11-2

That the Nelson Tasman Civil Defence Emergency Management Group Joint Committee

- 1. receives the Report of the Nelson Tasman Emergency Management Office to the Coordinating Executive Group with Attachments; and**
- 2. notes the draft minutes of the Coordinating Executive Group (CEG) held on 1 November 2023.**

CARRIED

6 CONFIDENTIAL SESSION

6.1 Procedural motion to exclude the public

Moved Mayor King/Mayor Smith
EMC23-11-3

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

7.2 Nelson Tasman Lifelines Vulnerability, Mitigation and Restoration Report

Reason for passing this resolution in relation to each matter	Particular interest(s) protected (where applicable)	Ground(s) under section 48(1) for the passing of this resolution
The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.	s7(2)(b)(ii) - The withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the	s48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.

	<p>person who supplied or who is the subject of the information.</p> <p>s7(2)(c)(i) - The withholding of the information is necessary to protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely to prejudice the supply of similar information or information from the same source and it is in the public interest that such information should continue to be supplied.</p>	
--	--	--

CARRIED

RESTATEMENTS

It was resolved while the public was excluded:

7.2 Nelson Tasman Lifelines Vulnerability, Mitigation and Restoration Report

This report and decision remains confidential at this time.

The meeting concluded at Enter time 2.42pm.

Confirmed as a correct record of proceedings by resolution on 10 April 2024.

EMC24-04-4

That the minutes of the Nelson Tasman Civil Defence Emergency Management Group meeting held on Tuesday, 28 November 2023, be confirmed as a true and correct record of the meeting.

CARRIED