

Please complete and return this form to  
 Email: [enquiry@ncc.govt.nz](mailto:enquiry@ncc.govt.nz) OR  
 Post : 110 Trafalgar Street, Nelson 7010

**PROPERTY DETAILS:**

Connection Address: .....

Legal Description – Lot Number: .....

Property Owner/Developer : .....

Resource Consent Number .....

(If Required)

**APPLICANT DETAILS:**

Applicant Name: .....

Applicant Postal Address: .....

Contact Number: .....

Email: .....

**SERVICE REQUIRED:**

Tick one or more applicable service required

**Water Service Connection**

**NOTE:** 20mm to 50mm measured using the Internal Pipe Diameter

100mm and above measured using the Nominal Pipe Diameter

- Domestic connection Size : ..... mm ID
- Domestic fire sprinkler connection (See Information Required) Size : ..... mm ID
- Commercial/Industrial connection (See Information Required) Size : ..... mm ID
- Commercial/Industrial fire sprinkler connection (See Information Required) Size : ..... mm ID
- New sub-division connection Size : ..... mm ID, .....mm ID

**Alteration of Existing Connection**

- Relocate a meter or a service connection Size : ..... mm ID
- Additional meter Size : ..... mm ID
- Increase connection Size Existing size:.....mm ID | New size:.....mm ID

**Disconnection of Existing Connection**

- Disconnection Size : ..... mm ID

**Reason/Description:**

.....

.....

## Other Information Required

1. Provide a plan showing the proposed connection layout and meter box location in accordance with the requirements set out on SD701 of Nelson Tasman Land Development or approved engineering plans (if required).
2. Provide details of the fire sprinkler design water flow and pressure parameters. Note: Nelson City Council does not guarantee flow, pressure or quality of the water supplied. Static and dynamic pressures and flows are subject to change as a result of network demand, maintenance, repairs or other activities. Council operates the majority of the city supply in pressure zones that range between 300kPa and 900kPa depending upon location (Note: some higher areas of the city may have lower pressures and some lower areas may have higher pressures).  
Flows of 12.5l/s from any fire hydrant and up to 25l/s total from two close hydrants are also generally available from the network in most locations - with a minimum residual pressure of 100kPa. Day to day demand and maintenance activities can also lead to changes to pressures and flows.  
As a result fire sprinkler designs must either: A) connect directly to the network and allow for successful operation under the range of pressures and flows applicable in any location or B) install booster pumps and water storage on site when the design pressure and flow are outside the range available from the network. This is at the customers cost. Contact Council to discuss any fire sprinkler proposal.
3. Provide details of commercial/industrial design requirements for water flow and pressure. Note: Nelson City Council does not guarantee flow, pressure or quality of the water supplied.
4. Nelson City Councils potable water is treated and managed to meet the standards and rules mandated by Taumata Arowai, Water Services Regulator for Aotearoa. See the following link for Standards and Rules: <https://www.taumataarowai.govt.nz/for-water-suppliers/new-compliance-rules-and-standards/>  
Should properties or businesses require a constant supply of water of a quality higher than that defined in the link above, then the property or business shall install their own private filtration system to ensure that they are receiving water at their required quality.  
Nelson City Council endeavours to supply aesthetically pleasing potable water but operational work such as planned connections, maintenance or emergency repairs can have an impact on the water in the reticulation that is beyond our control.
5. All commercial connections shall have an appropriate back flow protection device installed at the boundary. Once installed, the back flow protection device will become the property of Nelson City Council who will undertake the ongoing testing, maintenance and repair of the device as part of Councils program to prevent the risk of contamination to the water reticulation.  
The back flow protection device installed at the boundary will be deemed an independant boundary protection measure and separate from any Building Consent requirement for back flow protection for a building/business.

## APPENDIX: DEVELOPMENT CONTRIBUTIONS - WATER

A development contribution shall be paid to Council of the amounts set out below for every connection that requires a new or increased capacity. This development contribution is a condition on any permitted activity and on any resource consent.

### Fees applicable 1 July 2024 to 30 June 2025

Item	Diameter of Water Connection (ID)	Water Contribution (Ex. GST)	Water Contribution (Incl. GST)
1	20 mm	\$ 4,300.00	\$ 4,945.00
2	25 mm	\$ 6,708.00	\$ 7,714.20
3	32 mm	\$ 11,008.00	\$ 12,659.20
4	40 mm	\$ 17,200.00	\$ 19,780.00
5	50 mm	\$ 26,875.00	\$ 30,906.25
6	100 mm	\$ 107,500.00	\$ 123,625.00
7	150 mm	\$ 241,875.00	\$ 278,156.25

#### NOTE:

- No contribution is required for a water connection required solely for a fire fighting system.
- Development contributions are reviewed annually. Current development contributions can be found on Council's website [nelson.govt.nz: http://nelson.govt.nz/building-and-property/property-land-use/development-and-financial-contributions/](http://nelson.govt.nz/building-and-property/property-land-use/development-and-financial-contributions/)

## Payment Information:

Application fee must be paid to Nelson City Council on lodgment of this application form. This fee covers application, inspection, and certification.

Payment can be made at Councils Front Desk or by Internet Banking

To use Internet Banking, pay into Nelson City Council's Bank Account 03-0703-0325055-00 using your name, address, and 700505100281 as a reference. Please see the below as an example;

Their statement details

Particulars \*

Joe Blogs

please enter your customer number from your nelson city council debtors advice

Code \*

110 Trafalga

please enter contact phone number

Reference \*

700505100281

customer account reference: starting with either numeric or alpha (include the whole account reference number)

Please provide payment proof/receipt alongside this application form.

If you require a Tax Invoice then please provide the following details:

## ACCOUNT DETAILS:

Account Name: .....

Account Postal Address: .....

Contact Number: .....

Email for Invoices: .....

Purchase Order Number: .....

Please refer to our website for our Customer Terms & Conditions

[www.nelson.govt.nz/customer-accounts](http://www.nelson.govt.nz/customer-accounts)

**INFORMATION:**

1. This form is to be completed by the applicant and approved by the Nelson City Council’s Utilities division prior to engaging an Approved Water Connection Contractor.
2. Application fee must be paid to Nelson City Council on lodgment of this application form. This fee covers application, inspection, and certification. See Payment Details below
3. The applicant is to engage **Council’s utilities maintainance contractor “Nelmac”** to undertake the physical works and will pay all costs associated with excavation, supply installation, and reinstatement.
4. All new connections require an approved meter and backflow prevention device assembly.
5. This application will lapse one year from the date of application.
6. Water Development Contributions will be required for all new or upsizing service connections.
7. The Public Water Supply Bylaw stipulates the Council’s and Customer’s responsibilities when connecting onto public water network. The full bylaw can be viewed on the Council’s website: [www.nelson.govt.nz](http://www.nelson.govt.nz)

The applicant acknowledges that all materials from the network main to the point of supply as defined in Council’s current Water Supply Bylaw and the meter box assembly (where this is located remotely from the point of supply) shall vest in ownership of the Council.

**Applicant Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

<b>Office Use Only</b>			
<b>Application Fees (1 July 2024 - 30 June 2025)</b>			
<i>Connection/Alteration</i>		<i>Fee Paid :</i>	
<i>&lt;50mm Diameter</i>	<i>\$ 150.22</i>	<i>Receipt Number:</i>	
<i>&gt;=50mm Diameter</i>	<i>\$ 288.45</i>	<i>GL(Application fee): 700505100281</i> <i>GL (Development Contribution): 2530996501</i> <b><i>Please use Customers Name, Address when receipting payment</i></b>	
<i>Disconnection</i>	<i>\$ 288.45</i>		

**Pressure/Disinfection/E.coli Testing Procedure for New Watermain Reticulation Connections**

