

Please complete and return this form to
Deliver: Drop it into the Customer Services Team at Civic House
Email: enquiry@ncc.govt.nz OR
Post : 110 Trafalgar Street, Nelson 7010

USAGE LOCATION DETAILS:

Street Address: _____
Subdivision name (if applicable): _____
Property Owner/Developer : _____

APPLICANT DETAILS:

Company Name: _____
(This should be the Company's Trading Name as known to the public)
Representative _____
(This is the person who we will contact for any correspondence)
Applicant Postal Address: _____
Contact Number (s): _____
(Business hours)
Email: _____
(This is our preferred means of correspondence)

DESCRIPTION OF PURPOSE FOR TAKING WATER:

Tick one or more applicable purpose required

Operation Description

- Water Pressure Testing
- Temporary Supply of Potable Water
- Water Blasting / Cleaning
- Apply Water for Dust Control
- Apply Water to Earthworks Sub-Grades
- Apply Water to Pavement Courses
- Other Unlisted (Please Describe)

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FIRE HYDRANT USE PERMIT CONDITIONS:

Specific Conditions:

- 1 The provisions of the Nelson City Council Backflow Prevention Policy and current Water Supply Bylaw are to be complied with at all times. The full bylaw can be viewed on the Council's website: www.nelson.govt.nz
- 2 Water may only be taken from the Council specified hydrant(s) within or close to the permit holder's work site(s), provided that at no time does this access to any hydrant interfere with traffic movements on a public road.
- 3 Do not leave opened hydrants running or unattended. Supervise the filling of water carts. The maximum draw-off rate is limited to 12 L/s.
- 4 Unless the permit holder is a registered water carrier, water taken under this permit may not be used for human consumption.
- 5 A Council approved metered standpipe assembly with backflow prevention must be used at all times.
- 6 The total volume of water taken is to be reported to Nelson City Council by way of email to Water.Reports@ncc.govt.nz on the first working day of each month following that in which the water was taken. Volume must be confirmed by readings from the metered standpipe.
- 7 Nelson City Council reserves the right to invoice the permit holder on a monthly or quarterly basis (depending on the expected duration of the project) for the cost of water taken as per the current rates as published on the Nelson City Council website.
- 8 Permit conditions are subject to change at any time in order to meet the requirements of Taumata Arowai or any new central government legislation.
- 9 Other conditions specific to your intended water use may be put in place by Nelson City Council. This will be reviewed on a case by case basis.

Payment Information:

Application fee must be paid to Nelson City Council on lodgment of this application form. This fee covers application, inspection, and certification.

Payment can be made at Councils Front Desk or by Internet Banking

To use Internet Banking, pay into Nelson City Council's Bank Account 03-0703-0325055-00 using your name, address, and 700505100281 as a reference. Please see the below as a example;

Their statement details

Particulars *

Joe Blogs

please enter your customer number from your nelson city council debtors advice

Code *

110 Trafalga

please enter contact phone number

Reference *

700505100281

customer account reference: starting with either numeric or alpha (include the whole account reference number)

Please provide payment proof/receipt with this application form.

If you require a Tax Invoice then please provide the following details:

ACCOUNT DETAILS:

Account Name:

Account Postal Address:

Contact Number:

Email for Invoices:

Purchase Order Number:

Please refer to our website for our Customer Terms & Conditions

www.nelson.govt.nz/customer-accounts

Trade Premise Declaration

I

.....
(Name of authorised representative)

Declare that:

To the best of my/our knowledge the information in this application is correct

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Initial

I/We will maintain compliance with all aspects of the current Water Supply Bylaw

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Initial

I/We will pay all water charges applicable as set out in the Nelson City Council fees and charges in the current Annual Plan or as separately advertised on the Nelson City Council website.

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Initial

I/We will contact NCC Utilities Water Staff, prior to any fire hydrant use, to obtain permission to use NCC fire hydrants and undertake to take water only from approved sites.

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Initial

I Understand That:

This Hydrant Usage Permit application and declaration will be held on Council records. I can request to view and/or amend any information at any time (This may involve completing a new form)

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Initial

Under the Water Supply Bylaw and the Local Government Act Council’s authorised officer is entitled to enter onto private land for the purposes of inspections and/or sampling. I am entitled to view the warrant confirming such officer’s authority

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Initial

Failure to comply with the conditions of any fire hydrant permit or the current Water Supply Bylaw may result in prosecution under the Local Government Act 2002 and cancellation of any fire hydrant permit.

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Initial

Signed for and on behalf of Trade Operator

Dated

Office Use Only			
Application Fees (1 July 2024 - 30 June 2025)			
<i>Fire Hydrant Permit</i>		<i>Fee Paid :</i>	
<i>Application Fee</i>	\$170.82	<i>Receipt Number:</i>	
		<i>GL(Application fee): 700505100281</i>	
		Please use Customers Name, Address when receipting payment	